

Report to Council

Report Title:	Walkerton Public Library Rental Policy Amendment		
Prepared By:	Sarah Johnson, Corporate Records, Licensing and Communications Assistant		
Department:	Parks and Recreation		
Date:	October 29, 2019		
Report Number:	REC2019-25	File Number:	C11REC, R02, A09
Attachments:	Draft Rental Policy – Walkerton Public Library Amendment Walkerton Library Facility Use and Indemnification Agreement		

Recommendation:

That the Council of the Municipality of Brockton hereby approves Report Number REC2019-25 – Walkerton Public Library Rental Policy Amendment, prepared by Sarah Johnson, Corporate Records, Licensing and Communications Assistant and in doing so approves a By-Law coming forward to adopt the policy amendment.

Report:

Background:

The Municipality of Brockton provides room rentals for both the Walkerton Public Library Hall, and Walkerton Public Library Gallery. These rooms are available for organizations, groups, or individuals to rent for a fee to use for events and small functions.

Users who wish to rent a room within the Walkerton Public Library must adhere to Brockton's Rental Policy R02-1100-13, and complete a Facility Use and Indemnification Agreement with staff at the Municipal Office.

Analysis:

The policy was last updated in 2013, and the policy should be amended to reflect the change in room rental rates. Staff have updated the policy to ensure that the rates for library room rentals are consistent with the Municipality's current Fees and Charges By-Law.

The draft policy amendment has been attached to this report for Council's review. Staff have also reviewed the amendments with the Walkerton Library Branch Supervisor. The content of the policy that has been deleted from the amended version is shown in strikethrough text. The content of the policy that has been added in the amended version is highlighted in yellow.

Staff are recommending that the amended policy be adopted by By-Law.

Sustainability Checklist:

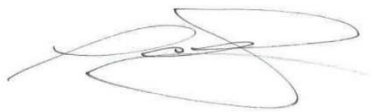
What aspect of the Brockton Sustainable Strategic Plan does the content/recommendations in this report help advance?

- Do the recommendations help move the Municipality closer to its Vision? Yes
- Do the recommendations contribute to achieving Cultural Vibrancy? Yes
- Do the recommendations contribute to achieving Economic Prosperity? N/A
- Do the recommendations contribute to Environmental Integrity? N/A
- Do the recommendations contribute to the Social Equity? Yes

Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes

Reviewed By:



Trish Serratore, Chief Financial Officer

Respectfully Submitted by:



Sarah Johnson, Corporate Records, Licensing and Communications Assistant

Reviewed By:



Sonya Watson, Chief Administrative Officer