

Cargill & District Community Fund (CDCF)
Cargill Community Centre Entrance Project Minutes

Meeting Date: September 24, 2018

Location: Cargill Community Centre

Present: Lynne Davidson, Liz Fry, Carman Lippert, Gail Lippert, Brian Raper, Mike Weber, Kevin Schmidt and Becky Maus (arrived later)

Absent: Brian Dales, Dave Barrett, Jairus Maus,

Guests: Jake Domm (departed meeting at 7:59 pm)

1. Call to Order

B. Raper called meeting to order at 7:00 pm.

2. Project Review - J. Domm, Domm Construction.

J. Domm brought various exterior and interior product samples for the committee to review.

- Windows have been ordered – colour has to be confirmed. Decision to go with dark brown windows on the exterior and white on the interior.
- Stone from Arriscraft, Permacon and Shouldice was viewed. As Permacon is approximately 25% less, a stone from this manufacturer was chosen to match current building exterior (Amber Beige).
- Front entrance door will be dark brown anodized aluminum.
- Portico finish discussed – J. Domm will talk to P. Toews.
- Flooring options reviewed – decided to go with VCT (vinyl composition tile) throughout building to realize some cost savings and a sport impact product in the bar. Domm Construction will seal and wax the VCT upon installation – suggested this be done on a yearly basis thereafter.
- J. Domm will arrange to have sample boards completed of interior finishes and present to committee at a later date.
- M. Weber asked about installing an access door on the north west corner of the hall. J. Domm will check with N. Dawley about any structural concerns before he prices. If this is not feasible, access will be by the kitchen and a cement pad will be poured. It is not practicable to have entry on the south side of building by the bar as it is required for laydown area.
- Demolition permit obtained, security system provider booked, waiting on hydro layout. Plan in order to start on Monday, October 1. J. Domm will provide a working schedule.

3. Minutes of Previous Meetings

Moved by: M. Weber

Seconded by: L. Fry

That the August 20, 2018 and August 27, 2018 minutes be adopted. Carried.

L. Davidson provided Jamie Morgan, Director of Operations, will oversee project and has been updated on status.

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4. Finance Report

L. Fry reported a Financial Statement balance of \$123,814.88. The Sealed Bid Silent Auction held on Saturday, September 22 realized revenue of \$802.50.

5. Fundraising

B. Raper provided an update on fundraising initiatives:

- Cargill & District Community Fund will partner with Wes for Youth to hold a ‘Catch the Ace’ Lottery. K. Schmidt will assist. A kickoff event is tentatively booked for Saturday, November 17, 2018.
- B. Raper and V. Lehman will put together a committee to host a Golf Tournament on Saturday, June 8, 2019.
- B. Raper also looking into an outdoor dance.
- L. Davidson to book hall for Saturday, November 17, 2018 and Saturday, June 8, 2019 – **ACTION 74:**

6. Action List Review

#	Owner	Action	TCD	Status
37	Committee	Plan fundraising events	Ongoing	Hall Booked - Nov. 9/10, 2018 – Lynn to cancel booking
58	L. Fry	Contact T. Serratore to access funds - Brockton NWMO Community Wellbeing Grant (\$40k)	13MAR18	Requirement to fill out form – wait until well into project
61	D. Barrett	Partnering with Georgian College for a “Field to Fork” or “Pop-Up Restaurant” event - contact about a tentative date	13MAR18	In progress – Dave has been in contact with Chef Bevan.
62	D. Barrett/ G. Lippert	Grants - Bruce Power, Hydro One, New Horizons, Organization of Canadian Nuclear Industries	13MAR18	Applications submitted: Bruce Power -\$10k, New Horizons - \$25k.
65	C. Lippert	Contact First Line Security in regard to security needs for new build	08MAY18	Have been contacted and to follow up when construction starts.
67	T. Serratore	Finalize Memorandum of Understanding and have signed by M. Weber.	11SEP18	
68	B. Raper	Contact S. Cuneo, Cargill – Chepstow Knight of Columbus for fundraising support – Catch the Ace	11SEP18	Complete – Partnering with Wes for Youth
69	G. Lippert	Book CCC for April 5/6, 2019 for Taste of Local Celebration.	11SEPT18	Complete
70	K. Schmidt	Contact C. Mercanti, Bruce Power Sponsorship Program, about funding.	11SEPT18	In progress

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71	L. Davidson	Advise renters decreased exits, hall capacity during construction	11SEPT18	Complete
72	C. Lippert/ M. Weber	Set up alternate entry for use during construction	11SEPT18	In progress
73	L. Davidson	Obtain estimate from Kitsupply for soap, paper towel and toilet paper dispensers.	11SEPT18	In progress

C. Lippert stated the final cleanout of the meeting room, bar etc. will be on **Sunday, September 30 at 12:00 noon**. If anyone can help, it would be greatly appreciated.

7. Next Meeting

The next meeting is scheduled for **Tuesday, October 9, 2018** at 7:00 pm at the Cargill Community Centre. Entrance Meeting adjourned at 8:30 pm.