

## Cargill & District Community Fund (CDCF)

### Cargill Community Centre Entrance Committee Minutes

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**Meeting Date:** August 5, 2019

**Location:** Cargill Community Centre

**Present:** Liz Fry, Gail Lippert, Carman Lippert, Brian Raper, Kevin Schmidt, Mike Weber

**Municipal Representation:** James Lang

**Absent:** Dave Barrett, B. Dales, Lynne Davidson, Becky Maus, Jairus Maus

#### 1. Call to Order

B. Rapper called meeting to order at 7:01 pm.

#### 2. Minutes of Previous Meeting

Moved by: L. Fry                      Seconded by: C. Lippert

That the May 8, 2019 and May 28, 2019 minutes be adopted. Carried.

#### 3. Finance Report

- L. Fry reported on meeting with T. Serratore in regard to project finances. The CDCF Reserve Fund balance as of 2018 yearend is \$126k (Note: Canada 150 funds for the entrance project are included in this balance).
- There was discussion on amount of reserve funds to put towards the project.  
**MOTION:** Moved by: L. Fry                      Seconded by: M. Weber  
A recommendation be made to CDCF Committee that all reserve funds (as of 2018 yearend) be applied towards the project. Carried. G. Lippert will present to CDCF – **ACTION 98**.
- T. Serratore commented on paying interest on borrowed funds for the project. Past practice (2007 kitchen project) was no interest was paid by CDCF. **ACTION 99** – J. Lang will check into this.
- L. Fry reviewed revenue and expenses. Financial Statement balance is -\$647,244.83. As all project expenses, with the exception of signage, have now been submitted to the Municipality, L. Fry and G. Lippert will request another meeting with T. Serratore – **ACTION 100**.

#### 4. Project Update

- C. Lippert informed the air conditioning is now working. Problem due to system in test mode and fixed by changing to operating mode.
- Work is ongoing to have all doors keyed the same and a knob for the front entrance door. M. Weber stated KW Glass was in and removed lock from 2<sup>nd</sup> set of entry doors.
- Occupancy Permit has been signed off by Municipality Chief Building Inspector. Georgian Bay Fire & Safety certification has been received.
- For exterior signage, C. Lippert has not been successful obtaining prices from Cox Signs. Holm Graphics has provided quotes for One Way and Washroom signage. **ACTION 101:** J. Lang will check if Municipality can provide.
- Fire Plan – **ACTION 102** – J. Lang will follow-up with Fire Chief.

#### 5. Fundraising

- Cargill Open, chaired by B. Raper, was successful. B. Raper will book golf course and hall for 2020.
- For Passion for Fashion event, L. Fry asked for setup and ticket seller assistance from Committee.

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- Once project finances are finalized to determine monies owing by CDCF, public campaign will continue with letters and fundraising thermometer, etc.

<b>FUNDRAISER</b>	<b>DATE</b>	<b>DETAILS</b>
Passion for Fashion	Friday, November 1, 2019	Contact: L. Fry
Ladies 'Social'	Friday, December 13, 2019	Contact: P. Wilhelm
Cargill Open	Saturday, June 13, 2020	Contact: B. Raper

**6. Action List Review**

95	G. Lippert	Contact Building Dep't. officials to conduct occupancy inspection	11APR19	Complete
96	M. Weber	Contact D. Lucas to proceed with air conditioning in kitchen/washrooms	08May19	Air conditioning complete
97	K. Schmidt	Contact Cox Signs for design concepts and quotes	08MAY19	In progress

**7. New Business**

No new business.

**8. Next Meeting**

The next meeting is scheduled for **Wednesday, September 25, 2019** at 7:00 pm at the Cargill Community Centre. Entrance Meeting adjourned by M. Weber at 7:45 pm.