



SAUGEEN

MUNICIPAL AIRPORT

APPROVED

Wednesday March 20, 2019 | 2:00 p.m.
Board Room | Saugeen Municipal Airport

PRESENT: Dan Gieruszak, Rebecca Hergert, Dave Hocking, Dave Schmidt, Rob Olds, Kelani Stam, Carey Lee, Stephen Rouse and Susan Kirkpatrick

GUESTS: Recorded guest list available upon request. Several pilots, and interested stakeholders.

- **CALL TO ORDER**

D. Gieruszak opened the meeting at 2:00 pm and welcomed attendees.

- **APPROVAL OF AGENDA**

Moved by **DAVID HOCKING** / Seconded by **REBECCA HERGERT**

THAT the Agenda of March 20th, 2019 Regular Meeting be approved as printed and circulated. **CARRIED**

- **DECLARATION OF PECUNIARY INTEREST**

None

- **DELEGATIONS**

None

- **APPROVAL OF PREVIOUS MEETING MINUTES**

Moved by **REBECCA HERGERT** / Seconded by **KELANI STAM**

THAT the Minutes of March 8, 2019 Regular Meeting be approved as circulated by David Hocking. **CARRIED**

- **BUSINESS ARISING FROM MINUTES**

None

- **CORRESPONDENCE**

None

- **MANAGEMENT REPORTS**

- **FINANCIAL / BUDGET:** Commission will have had 2 meetings, draft budget update to be sent out by Susan.

D. Gieruszak will set up a meeting with municipal CAO partners to discuss forward plan. Susan was asked to forward all previous years audited statements to the commission in order to investigate the deficit. The previous commission meeting minutes will be forwarded to the municipalities, prior to next meeting.

Moved by **DAVID HOCKING**/ Seconded by **REBECCA HERGERT**

THAT the Commission accept the draft budget of March 14, 2019 as presented.

CARRIED

Moved by **KELANI STAM** / Seconded by **DAVID HOCKING**

THAT the Finance Report of March 20, 2019 be accepted as presented.

CARRIED

- **AIRPORT MANAGERS REPORT:**

S. Rouse provided the following information/updates;

- Working on budget items.
- Helicopter was in to work with Economic Development (Hanover).
- Minor repairs to the terminal building.
- Need to have credit card updated with his name on it.
- Furnace was replaced and working well.
- The Town of Hanover has donated through surplus equipment a plow truck and blade to SMA.
- Pre-paid discount fuel card program is winding down. Will be status quo for the outstanding cards previously issued.

Moved by **DAVID HOCKING** / Seconded by **DAVID SCHMITT**

THAT the Managers Report of March 20, 2019 be accepted as presented.

CARRIED

- **COPA UPDATE**

- Looking at Pat a plane, touch a truck type display requests.
- Ministry of Transport will have speaker at the Rust Remover on March 30. 2019.
- COPA for Councillors is May 11, 2019 with a rain date of May 12, 2019. Program will start at 10 am.
- Looking to create a committee to plan for a possible future event and extending an invitation to the Commission and EDO's.
- Asking commission for a motion to support this tentative project, as seed money (\$15,000 - \$20,000) would be required.
- Was suggested that a MOU between the Commission and COPA be created that clearly identifies rolls, responsibilities and money for specific economic development projects.

Motion from **DAVID HOCKING** / Seconded by **REBECCA HERGERT**

THAT the Commission does support COPA in principal, with the project.

CARRIED

- **SMA MARKETING / PROMOTIONS PLAN UPDATE**

Meeting partnering municipalities Economic Development Officer's and Commission is scheduled for tomorrow, March 21, 2019 2pm at the airport.

- **NEW BUSINESS / NEXT STEPS.**

- S. Kirkpatrick has forwarded meeting minutes regarding adding of 2 commissioners.
- Looking for a Financial Report from P. Englishman for 2012 and 2017 events

- **IN CAMERA**

Motion from **DAVID HOCKING** / Seconded by **REBECCA HERGERT** to move into closed session. To review Personal matters about an identifiable individual *Municipal Act, 2001* s. 239 (1). **CARRIED**

THAT the Commission of the Saugeen Municipal Airport does now go into a closed session at 3:00 p.m.

Motion by DAVID HOCKING / Seconded by **DAVID SCHMITT** that the Commission of the Saugeen Municipal Airport does now go into an open session at 3:01 p.m. **CARRIED**

- **NEXT MEETING**

Wednesday, March 20, 2019 @ 2pm. (Special Marketing/Promotion Meeting)

April 17, 2019 at 2:00 Next Regular Airport Commission Meeting

- **ADJOURNMENT**

Motion by DAVID HOCKING / DAVID SCHMITT CARRIED

THAT this meeting now be adjourned at 3:41 p.m.