

Elmwood Community Centre Board Meeting Minutes

Date: July 2, 2019

Present: Dale Ahrens, Dean Leifso, Ernie Falkiner, Beth Hamilton, Patsy Becker, Steve Lehman and Linda Thompson

Absent: Hazel Pratt-Paige and Alicia DeVisser

Guests: Eric McDougall – Parks, Recreation and Facilities Supervisor, John Bujold – Partner, Baker Tilly (previously Collins Barrow)

1. Call to Order

2. Adopt Agenda

Motion: Moved by D. Leifso Seconded by B. Hamilton

That the July 2, 2019 agenda be adopted as presented.

Carried

3. Declaration of Pecuniary Interest and Nature There of

None

4. Draft Audit Report

- J. Bujold provided draft copies of the 2018 audit report.
- Auditors responsibilities have more information detailed in 2018 report.
- There were no changes in policies.
- J. Bujold will confirm funds being held by Brockton for ECC, then revise statements.

Motion: Moved by D. Leifso Seconded by E. Falkiner

To accept draft audit report subject to discussion with Brockton regarding the Natalie Schultz funds.

Carried

5. Minutes of Previous Meeting

Motion: Moved by D. Leifso Seconded by B. Hamilton

That the May 7, 2019 minutes be adopted as amended.

Carried

- L. Thompson to provide June draft minutes to be adopted at August meeting. There was no quorum for the June meeting.

6. Treasurer's Report

- E. McDougall to follow up with Trish regarding the report for the kitchen renovation project.

April's Bank Balance \$12,579.53

Motion: Moved by D. Leifso Seconded by E. Falkiner

To accept April's Financial Report as presented.

Carried

May's Bank Balance \$18,670.56

Motion: Moved by E. Falkiner Seconded by D. Leifso

To accept May's amended Financial Report.

Carried

7. Business

Follow Up Items

- Dredging of pond. Drain, dredge and dry will take 2 – 3 weeks. E. McDougall to clarify that it is the whole pond and where would the sludge go to dry. There needs to be a sight meeting prior to the dredging.

- Bingo sign. Cannot purchase electronic sign with the bingo funds.

- Website – work in progress

- E. Falkiner to have Brian Dales have a look at the generator. It is under size.

Kitchen Renovation Project

- D. Ahrens provided a draft donation document for the board members to review.

Motion: Moved by D. Leifso Seconded by E. Falkiner

Board approved document and requested D. Ahrens take to Trish.

Carried.

Smoking and Vaping

- D. Ahrens received signs to be posted in the hall.
- B. Hamilton to follow up with West Grey regarding the addition of a clause for Smoking and Vaping enforcement laws to the rental agreement.

Long Range Planning

- D. Ahrens reviewed a list of capital items, then board members discussed.
- L. Thompson to contact grant funders for accessibility group to tour hall to do an assessment.
- S. Lehman to get quote for hot water heater for Pavilion kitchen.
- S. Lehman will get quotes for table legs and replacement chairs.
- L. Thompson to contact HGTV to look at number and size of screens needed for the upstairs and downstairs and can they tie into the sound system.
- L. Thompson to contact Emke Schaab to provide the annual furnace preventative maintenance
- S. Lehman to count parking spaces.
- The board members to review the capital list and discuss priorities at next meeting.

Number of Facility Rentals for June

- July 2018 facilities rentals were 12. In July 2019 rentals were 11.

7. Next Meeting

Tuesday, August 6, 2019 at 7:00 p.m. at the Elmwood Community Centre

8. Adjournment

Motion: Moved by D. Leifso Seconded by B. Hamilton

That the Elmwood Community Centre Board meeting be adjourned.

Carried