

## **Brockton Heritage and Library Committee Minutes**

Monday, May 6, 2019

**Location:** Brockton Municipal Office (100 Scott Street, Walkerton)

**Time:** 4:30 p.m.

### **Attendance:**

**(Quorum: 9/12)**

Darlene Bohnert, Committee Member	Present
Lynda Breig, Committee Member	Present
Ted Cobean, Chair	Present
Sarah Johnson, Committee Secretary (Non-Voting)	Present
Barb Kerry, Committee Member	Present
Denise Lagundzin, Committee Member	Present
Dean Leifso, Councillor	Present
Eric McDougall, Parks, Recreation and Facilities Manager (Non-Voting)	Present
Ron McKinnon, Committee Member	Present
Alishia Oberle, Committee Member	Absent
Joe Reichenbach, Committee Member	Absent
Tanya Tilson, Committee Member	Present
Frank Weiler, Committee Member	Absent
Murray Wells, Committee Member	Present
Tracey Knapp, Librarian (Non-Voting)	Present

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### **1. Call to Order**

Chair Ted Cobean called the meeting to order at 4:32 p.m.

### **2. Acceptance of Agenda**

Two items were added to the agenda under New Business: 11.3 Doors Open 2020 and 11.4 Scotty's Mural Removal.

Motion: Moved by Tanya Tilson                      Seconded by Ron McKinnon  
That the amended agenda from the May 6, 2019 Brockton Heritage Committee meeting be approved.  
Carried.

### **3. Disclosure of Pecuniary Interest and the General Nature Thereof**

None.

### **4. Delegations**

None.

### **5. Approval of Minutes**

Motion: Moved by Denise Lagundzin                      Seconded by Barb Kerry  
That the minutes of the April 1, 2019 meeting of the Brockton Heritage Committee be approved.  
Carried.

### **6. Business Arising From the Minutes**

None.

### **7. Correspondence**

#### **7.1 Letter from Brockton Clerk – Armoury Building Designation**

Ted has given information on the heritage designation process to Brockton's Clerk. A report to Council will be written in May or June 2019.

**7.2 Bruce County Historical Notes Newsletter – April 2019**

Ted suggested that the committee read the article on historic metis.

**8. Financial Reports**

**8.1 April 1-30, 2019**

Ted inquired about the Cargill Library insurance. Brockton's Parks, Recreation and Facilities Manager will inquire with Brockton's Chief Financial Officer about this matter.

**9. Walkerton/Cargill Library Report – Tracey Knapp**

Circulation decreased at the Walkerton Library Branch, and increased at the Cargill Library Branch throughout the month of April 2019.

2. On April 23, 2019, the Southern Library Service (SOLS) terminated the Inter Library Loan Service due to a 50% cut in their budget. The Interlibrary Loan Service (ILL) was a service that provided books to our patrons that we did not have in our collection. We could borrow books for our patrons from other libraries in Ontario, as well we would lend books to other libraries.

This service was very popular in Bruce County, as we 'borrowed' almost 5925 items from other libraries and we lent out 3915 items in 2018 to other libraries. The committee are to contact the M.P.P. or Minister of Tourism, Culture and Sport to make a formal complaint about this budget cut.

In April the Walkerton Branch started, a Beginners Sewing Club with help from volunteer children learned the basics of hand sewing. Each week they learned a new stitch and they took home a project they made. This program turned out to be very popular and we have 9 children register for this afterschool program.

Tracey visited Walkerton District Community School's grade nine-math class with the Ozobots. Ozobots are small robots that use sensors to follow lines and read Color Codes you make with markers. There are many different codes to choose from - Speed, Direction, Cool Moves codes, and more. The students enjoyed working and playing with the Ozobots.

**9.1 Walkerton Library Elevator Update**

The elevator renovations were completed April 16, 2019.

**9.2 Juried Art Show**

The Juried Art Show will be held from May 24, 2019 to June 1, 2019 at the Walkerton Library Branch. The Juried Art Show is all set to go. We will be receiving the art on Friday, May 3, 2019 and Saturday, May 4, 2019. The volunteer sitters list is available at the library if anyone from the committee is interested in helping.

**10. Old Business/Ongoing Projects**

**10.1 Local History Books - Brockton Heritage Website**

Books are welcomed to be added to the Brockton Heritage website.

**10.2 Donation Brochure and Policy**

The committee discussed the draft Heritage Donation Policy.

The committee were in favour of keeping the policy broad and open-ended regarding the types of donations and artefacts that would be accepted. However, the committee felt that it was important to define proper categories of donations.

The committee were not in favour of creating a sizing guidelines for accepted donations since artefact sizing varies.

The committee felt that the acceptance of donations should be at the discretion of the committee.

The committee discussed the destruction process. The committee were in favour of inquiring with the Bruce County Museum and Archives to see if the Museum is interested in the donations before the items are destroyed.

The committee discussed who can determine the value of donations, and the process for issuing charitable receipts upon appraisal. Ted notified the committee that Len Metcalfe appraises items and may be able to assist with this process.

Ted, Denise and Tracey will sit down to review the donation policy.

Ted inquired about the Municipality of Brockton's process of record management through the Clerk Department, and would like the process more defined in the policy.

The committee inquired if Walkerton Herald Times artefacts were still being stored in the Greenock Works Shop. Brockton's Parks, Recreation and Facilities Manager will inquire about this matter.

Ted, Denise and Tracey will sit down to review the donation policy. Due to summer vacations, this agenda item will be tabled until September 2019.

### **10.3 Walkerton Downtown Photo Murals**

Ted asked committee members to look at buildings in Walkerton that would be the appropriate size to hold photo murals.

The mural on the Collins Barrow building is roughly 6ft by 8ft in comparison.

The committee discussed where the murals could be displayed, including the Post Office and Bell Canada Building.

Committee members are to contact the owners of the building to inquire if the owners are willing to display murals on their buildings.

The Brockton Heritage Committee will work with the Community Improvement Committee on this project. This project must be instituted by 2020 in time for Walkerton Homecoming 2021.

### **10.4 Armoury Building**

- **Lease Agreement with G.R.O.W rooted in love Maternity Home**
- **Heritage Designation of Armoury Building**

Council approved By-Law 2019-036, signing the lease agreement with G.R.O.W. rooted in love Maternity Home at the April 23, 2019 Council Meeting. The lease started May 1, 2019.

Brockton's Parks, Recreation and Facilities Manager reported that Bobbi-Jo Moran plans to open the maternity home in August.

The committee discussed an incident of children climbing onto the roof of the Armoury Building.

Ted reminded the committee that Brockton's Clerk is drafting a report to Council on the process of heritage designations that will be completed for May or June 2019.

Councillor Leifso reported that Council inquired at the April 23, 2019 Meeting on why the Brockton Heritage Committee were wanting to designate the Armoury Building, and confirmed that this project is not related to the G.R.O.W. lease of the building.

#### **10.5 St. Thomas Anglican Church Roof Replacement**

The cost for replacement of the roof at St. Thomas Anglican Church is approximately \$25,000. St. Thomas Anglican Church Parish Council are discussing fundraising options for this project. Parish Council inquired if the Brockton Heritage Committee wished to make a donation to the roof replacement. The Brockton Heritage Committee confirmed that they do not have monies budgeted for this project.

Parish Council are discussing the option of applying for a Heritage Trust Loan Agreement with the Brockton Heritage Committee. Ted is working on this loan project.

#### **10.6 Heritage Research Assistant – Summer Student**

The Board Secretary received confirmation that the Canada Summer Jobs Grant for the Heritage Research Assistant was approved.

Brockton Heritage Committee had approved a 10 week placement in the 2019 Municipal Budget for the summer student. The Canada Summer Jobs Grant covers 8 weeks.

Ted is working with Brockton's Human Resources Generalist to create an advertisement for the Heritage Research Assistant. Ted and Tracey Knapp will finalize the advertisement.

### **11. New Business**

#### **11.1 Projects for 2019**

No update.

#### **11.2 Brockton Committee of Council Recognition Event**

The Municipality of Brockton are hosting a Committee of Council Recognition Event on May 29, 2019. Brockton Heritage Committee members are asked to RSVP with Brockton's Human Resources Generalist if they will be attending the event.

The committee are also asked to submit their accomplishments over the past 20 years to the Municipality to create a presentation recognizing the committees.

The committee discussed projects such as homecoming, heritage designations, heritage plaques, the 100<sup>th</sup> Anniversary of the Walkerton Library, and Juried Art Show as accomplishments.

**11.3 Doors Open 2020**

Ted informed the committee that a letter must be sent to the Walkerton BIA to inquire if the BIA will be a partner for Doors Open 2020.

Motion: Moved by Denise Lagundzin Seconded by Ron McKinnon  
That the Brockton Heritage Committee proceed with Doors Open 2020 and send a letter to the Walkerton BIA inquiring if the BIA will be a partner for this event.  
Carried.

Ted will write the letter to the Walkerton BIA.

**11.4 Scotty's Mural Removal**

Alishia Oberle informed the Committee Secretary that the mural on the side of Scotty's in Walkerton was removed at the request of the owner and Walkerton BIA. Alishia provided the Secretary with an invoice for the cost of removal. The invoice is from Hawkins Electrical Contracting Ltd. in the amount of \$395.50.

The BIA are inquiring if the Heritage Committee or Community Improvement Committee would pay the invoice.

The Community Improvement Committee and Heritage Committee will need to decide where the mural is to be re-installed. There will also be a quote for re-installation. The committee suggested that the Canada Packers Building could possibly fit the mural from Scotty's.

The committee decided to write a letter to the Walkerton BIA stating that they are not interested in paying the invoice for the mural removal since the cost was not included in the Heritage Budget.

The mural will need to be reinstalled, so the committee have added it to the list of their photo mural project.

The committee discussed that the painted mural from Scotty's does not fit with their theme of historic photograph murals.

**12. Adjournment**

Motion: Moved by Dean Leifso Seconded by Tanya Tilson  
That the Heritage Committee meeting be adjourned at 5:43 p.m.  
Carried.

**Next Brockton Heritage Committee Meeting**

**Date:** Monday, June 3, 2019 at 4:30 p.m.

**Location:** Brockton Meeting Room, Municipal Office