



Saugeen Valley Conservation Authority

Minutes – Executive Committee Meeting

Date: Thursday, February 5, 2026, 9:00 a.m.
Location: Virtual
Chair: Tom Hutchinson
Members present: Paul Allen, Barbara Dobreen, Gregory McLean
Staff present: Erik Downing, Ashley Richards, Izabela Polowa
Members absent: Sue Paterson

The meeting was called to order at 9:00 a.m.

1. Adoption of Agenda

Motion #EC26-01

Moved by Barbara Dobreen

Seconded by Paul Allen

THAT the agenda of the Executive Committee Meeting, February 5, 2026, be adopted as circulated.

Carried

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest relative to any item on the agenda.

3. Adoption of Minutes

3.1 Executive Committee, November 21, 2025

Motion # EC26-02

Moved by Gregory McLean

Seconded by Paul Allen

THAT the minutes of the Executive Committee November 21, 2025, be adopted as circulated.

Carried

4. New Business

Governance

1. GM-2026-02: SVCA Workplan

The GM/S-T presented the 2026 SVCA Workplan. Items marked in red indicate new or updated entries. A key milestone was highlighted under EPR: updated planning service agreements to reflect Bill 23 changes for Bruce County. Updates to planning service agreements for other municipalities still outstanding.

Communication to be shared regarding the course of action required by the Carbon Copying Directors in the event of an after-hours violation. Discussion is ongoing regarding bridge reconstruction on the lands management side. Strategic planning to be continuously re-evaluated to add action items to the existing workplan.

Member McLean requested information regarding the timeline of the workplace culture assessment. The GM indicated that Corporate Services will be completing phases 2 and 3 as soon as health and safety policies are updated in the first quarter of the year.

Member Dobreen thanked the GM for exceptional updates on the frazil ice situation. The GM indicated that the issue needs to be continuously monitored during winter months. Currently the ice has covered the upper reaches of the river, which prevents the frazil ice from being generated and flowing into Durham.

5. Closed Session

Motion # EC26-03

Moved by Gregory McLean

Seconded by Barbara Dobreen

THAT the Executive Committee proceed into Closed Session, in camera, to address matters relating to a human resources matter and;

THAT the General Manager/Secretary Treasurer and Acting Corporate Services Manager join as required.

Carried

Rise and Report: The Board rose from closed session at 9:42 and reported that only matters related to an identifiable individual were discussed, direction was given to General Manager/Secretary-Treasurer and Acting Manager of Corporate Services.

6. Other Business - none

7. Adjournment

With no further business to discuss, the meeting was adjourned at 9:43 am following a motion by Paul Allen and seconded by Gregory McLean.

Tom Hutchinson
Chair

Izabela Polowa
Recording Secretary