



Accessibility Advisory Committee Minutes

Thursday, November 13, 2025 at 11:30 a.m.
Maple Court Villa, 5 Fourth Street, Walkerton, ON N0G 2V0

Members Present: Maryanne Buehlow

Tim Malo

Carol Patterson

Jenn Schlosser

Gregory J. McLean, Councillor and Chairperson

Kym Hutcheon – Deputy Mayor

Staff Present: Fiona Hamilton, Director of Legislative and Legal Services (Clerk)

Members Absent: Holly DeVisser

Marion Last

Vision Statement

Working to build a strong community where every single person, regardless of ability, has an equal opportunity to participate, contribute and experience a sense of belonging.

1. Call to Order and Acceptance of Agenda

The meeting was called to order at 11:31 a.m.

Resolution:

Moved by Kym Hutcheon

Seconded by Maryanne Buehlow

That the Accessibility Advisory Committee hereby approve the agenda for the meeting on November 13, 2025 as presented.

Carried

2. Declaration of Pecuniary Interest and General Nature Thereof

None disclosed at this time.

3. Adoption of the Minutes

3.1 Accessibility Advisory Committee Minutes - September 2, 2025

Resolution:

Moved by Kym Hutcheon

Seconded by Tim Malo

That the Accessibility Advisory Committee hereby approve the minutes from September 2, 2025 as presented.

Carried

4. Business Arising from the Minutes

5. Correspondence

6. Old Business/Ongoing Projects

6.1 Accessibility Advisory Committee Recruitment Update

The Committee welcomed Jenn Schlosser to the Accessibility Advisory Committee for the remainder of the 2025-2026 Council Term.

The Committee discussed another possible individual who may wish to join the Committee. Fiona Hamilton, Director of Legislative and Legal Services (Clerk) explained the committee appointment process and available funds in the budget for transportation needs for members attending meetings. It was noted that individuals are also welcome to attend the meetings without being appointed as a member.

6.2 Accessibility Ambassador Program

The Committee discussed examples of other ambassador programs.

Action: Research programs that the Committee could potentially adopt.

The Committee discussed the 2026 International Plowing Match (IPM), and discussions that could be had with their Accessibility Coordinator.

The Committee also discussed hosting another Accessibility Event and raising awareness with the 2026 IPM Committee and 2026 Walkerton Homecoming Committee, including plans for accessible washroom access.

6.3 StopGap Program

The Committee discussed the number of businesses that could use a StopGap, and the impact it may have on the width of Walkerton sidewalks. The Committee suggested obtaining a quote for both aluminium and plywood prototypes.

Action: Obtain quote for aluminium and plywood StopGap prototypes. Discuss business feedback on whether the StopGap program would be helpful.

The Committee discussed limitations at particular in Walkerton.

Action: The Committee to write a letter to businesses suggesting accessible improvements that could be made.

6.4 2026 Accessibility Awareness Day

The Committee suggested hosting another event in June 2026.

7. New Business

7.1 Review of Saugeen Hospice Inc. Site Plan

The Committee reviewed the site plan for Saugeen Hospice Inc. and suggested changes to the accessible parking, and increasing the electrical outlets on the exterior of the building.

Carol Patterson left the meeting at 12:14 p.m.

The Committee further suggested installing a second drop-down bar and a less elongated toilet seat as recommended by Julie Sawchuk's Accessible Bathrooms training.

7.2 2026 Accessibility Advisory Committee Meeting Calendar

The Committee agreed to meet at 10:30 a.m. at Maple Court Villa in Walkerton for the following dates during 2026:

- Friday, February 27, 2026
- Friday, March 27, 2026
- Friday, April 24, 2026
- Friday, May 29, 2026
- Friday, June 26, 2026
- Friday, August 28, 2026
- Friday, September 25, 2026
- Friday, October 23, 2026
- Friday, November 27, 2026

The Committee suggested booking transportation from Saugeen Mobility and Regional Transit for these meetings.

7.3 2026 Projects

The Committee noted that there would be a new Multi-Year Accessibility Plan next year.

The Committee discussed suggestions to improve accessibility for the Walkerton and District Optimist Club, Walkerton Kinsmen Club and

Walkerton Kinette Club shared meeting space, including cost-sharing a chair lift.

Action: Obtain a quote for a chair lift.

8. Next Meeting

The next meeting was tentatively scheduled for Friday, February 27, 2026 at 10:30 a.m. at Maple Court Villa in Walkerton.

9. Adjournment

Resolution:

Moved by Tim Malo

Seconded by Maryanne Buehlow

That the Accessibility Advisory Committee hereby adjourn at 12:25 p.m. to meet again on February 27, 2026 at 10:30 a.m. at Maple Court Villa in Walkerton.

Carried