

Cargill & District Community Fund (CDCF)

Cargill Community Centre Entrance Committee Minutes

Meeting Date: March 13, 2019

Location: Cargill Community Centre

Present: Mike Weber, Brian Dales, Carman Lippert, Liz Fry, Lynne Davidson, Gail Lippert, Brian Raper, James Lang

Absent: Dave Barrett, Jairus Maus, Becky Maus, Kevin Schmidt

1. Call to Order

M. Weber called meeting to order at 7:02 pm.

2. Minutes of Previous Meetings

Motion: Moved by: L. Fry Seconded by: B. Raper
That the February 19, 2019 minutes be adopted. Carried.

3. Finance Report

- L. Fry reported on recent donation from Leslie Motors of \$10k (\$5k – 2019/\$5k-2020) and various private donations. Financial Statement balance is -\$250,262.34.
- L. Davidson stated Municipal staff are sending out tax receipts to donors. It was suggested a thank you letter accompany the receipts. **ACTION 93:** G. Lippert to prepare letter. L. Davidson will have Leslie Motors donation photo put on TV in arena.
- G. Lippert announced the Federal New Horizons for Seniors grant application was approved for funding of \$25,000. Also, she was interviewed by Robyn Garvey, Bayshore Broadcasting, for a story on the project.
- L. Davidson provided the Financing Agreement between the Municipality and Cargill District Community is being prepared.

4. Project Update

- It was noted the radiant tube heater has been installed.
- Lynne delivered a project update from P. Toews on changes to the contract since Payment Certificate # 2. With all change orders to date, the total contract amount is at \$693,898 plus HST. The project will be on budget, if the fire alarm system is installed for a cost no greater than \$16,502.
- Eric McDougall is looking into sourcing cleaning, paper and dispenser products in quantity. Lynne will report at next meeting. For the outside washrooms, the intent is to use the hand dryers for now.
- M. Weber obtained a price from D. Lucas to install air conditioning to the existing kitchen and washrooms. Committee discussed the safety benefits in alleviating the humidity and the savings to date on project management.

Motion: Moved by B. Dales Seconded by B. Raper

That D. Lucas be hired to install air conditioning in the existing kitchen and washroom for a cost no more than \$7,500 to go against the total project budget of \$812,500. Carried.

- B. Dales stated work is underway on sound, security and fire alarm systems. Georgian Bay Fire & Safety will attend to certify on March 21st. PA system cabinet, stainless and laminate counters to be installed next week.
- Lynne Davidson noted S. Watson stated there are funds in the Rebranding Budget for signage.
- M. Weber is to contact Schmidt's Paving for quote on paving for project – **ACTION 94.** Committee is responsible for landscaping and sidewalks. Also, donor signage wall will have to be decided on.

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5. Fundraising

Committees are working fundraisers.

FUNDRAISER	DATE
Barn Dance Show	Sunday, April 14, 2019
Cargill Open	Saturday, June 8, 2019
Passion for Fashion	Friday, November 1, 2019
Ladies 'Social'	Friday, December 13, 2019

6. Action List Review

61	D. Barrett	Partnering with Georgian College for a "Field to Fork" or "Pop-Up Restaurant" event – 06APR19	13MAR18	Taste of Local Celebration – Dave working with Chef Bevan. Postponed
62	D. Barrett/ G. Lippert	Grants - Bruce Power, Hydro One, New Horizons, Organization of Canadian Nuclear Industries	13MAR18	Bruce Power - unsuccessful, New Horizons - \$25k approved. OCNI – D. Barrett met - they are working on process
73	L. Davidson	Kitsupply – check for in-kind donation for soap, paper towel and toilet paper dispensers.	11SEP18 13FEB19	In progress
81	J. Morgan	Advise P Toews - 4 toilets from old washroom to be used in new build.	ASAP	L. Davidson confirmed with plumber toilets reused. Complete
84	J. Morgan	Contact Kincardine Cable for cost of internet service and add to Brockton budget for consideration.	08JAN19	Internet \$119.99/taxes unl./free install -500 MB down; 20 MB up. Fiber on road/coaxial cable to building. No phone. Cost in 2019 budget. Approved
89	L. Davidson	Contact Municipal staff in regard to sending out official donation receipt to donors		Receipts will be sent by Municipality. Complete
90	M. Weber	Contact D. Lucas for quote on air conditioning to kitchen/washrooms.		Complete
91	G. Lippert	Contact D. Barrett to inquire if Committee can assist with Taste of Local event.		Complete – event postponed
92	G. Lippert	Contact M. Wilhelm to add to upcoming CDCF meeting agenda – managing new addition.		Complete

7. New Business

Topic of Grand Opening was discussed – tabled until April meeting.

8. Next Meeting

The next meeting was scheduled for **Wednesday, April 10, 2019**, 7:00 pm, at the Cargill Community Centre. Entrance Meeting adjourned at 7:58 pm.