

## Report to Council

<b>Report Title:</b>	2026 Q1 Requests for Quotes Summary		
<b>Prepared By:</b>	Trish Serratore, Chief Financial Officer		
<b>Department:</b>	Finance		
<b>Date:</b>	March 24, 2026		
<b>Report Number:</b>	FIN2026-12	<b>File Number:</b>	C11FIN, F18
<b>Attachments:</b>	N/A		

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### **Recommendation:**

That the Council of the Municipality of Brockton hereby receives Report Number FIN2026-12 – 2026 Q1 Requests for Quotes Summary, prepared by Trish Serratore, Chief Financial Officer, for information purposes.

### **Report:**

#### **Background:**

In 2025, the Municipality adopted a new Procurement Policy to align with the requirements of key trade agreements, including the Canadian Free Trade Agreement (CFTA) and the Canada-European Union Comprehensive Economic and Trade Agreement (CETA).

In addition, the Procurement Policy includes provisions for regular reporting to Council. For information purposes, the Chief Financial Officer (CFO), in coordination with Department Heads, is required to submit a quarterly report to Council outlining contract awards, renewals/extensions, and amendments valued at \$50,000 or greater that have occurred since the previous report. At a minimum, this report includes the date of award, name of contractor, type of good or service, reason for and value of any amendments (if applicable), and the total contract value.

#### **Analysis:**

In accordance with the Procurement Policy reporting requirements, the following contract award occurred during the first quarter of 2026 with a value approaching or exceeding the reporting threshold:

#### **Third Party Grass Cutting**

Yearly, the Municipality contracts out grass cutting services on a number of Municipally owned properties. This year, 24 properties are going to be serviced through this contract. Staff put out an RFQ to have this work completed, and quoted based on a 22-week period, as per the Brockton procurement process.

- Date of Award: Q1 2026
- Contractor: Scott Sedlmeir
- Type of Good or Service: Grass Cutting Services (24 municipally owned properties)
- Total Contract Value: \$42,322.50 + HST

### **Brockton's Community Goals:**

The content and recommendations in this report support advancing the priorities to **Build a Better Brockton** in one or more of the following areas: **Heritage, Culture, and Community, Quality of Life, Municipal Governance, Land Use Planning and the Natural Environment, and/or Economic Development.**

### **Financial Impacts/Source of Funding:**

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes

All projects are within the 2026 budget.

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### **Respectfully Submitted by:**



Trish Serratore, Chief Financial Officer

### **Reviewed By:**



Sonya Watson, Chief Administrative Officer