

## **Elmwood Community Centre Board Minutes**

Wednesday, February 4, 2026  
7:00 pm

### **1. Call to Order and Acceptance of Agenda**

Call to order 7:13pm

Attendance: Michael Sugden, Hazel Pratt, Scott Foerster, Ed Stangler, Steve Travale, Ernie Falkiner

Staff: Patsy Becker, Janine Jez, Chad Monk

Moved by: S. Travale

Seconded by: E. Stangler

That the Elmwood Community Centre Board hereby approve the agenda for the meeting on February 4, 2026 as amended.

**Carried**

### **2. Declaration of Pecuniary Interest and General Nature Thereof**

None

### **3. Minutes**

Moved by: S. Travale

Seconded by: S. Foerster

That the Elmwood Community Centre Board hereby approve the minutes from the meeting on January 7, 2026, as presented.

**Carried**

### **4. Business Arising from the Minutes**

None

**5. Treasurer's Report**

P. Becker reviewed financials from January 2026 and answered board members questions.

Moved by: M. Sugden

Seconded by: S. Travale

**CARRIED**

**6. Ongoing Business**

**6.1 Non-Profit Account**

E. Falkiner advised that he had emailed Trish Serratore, Chief Financial Officer for the Municipality of Brockton, regarding the setup of a non-profit account and has not yet received a response. Board members emphasized the importance of being able to issue tax receipts to donors.

**6.2 Bluetooth and Mic Update**

Defer to next meeting.

**6.3 Downstairs Floor**

Board members discussed the flooring needs in the lower level. February was noted as a slower rental month. C. Monk will complete the work around existing rentals in February.

**6.4 Municipal Budget Updates**

S. Travale provided an update that the Municipality of Brockton has approved the 2026 budget, including the amended capital amount of \$19,800 for the Elmwood Community Centre, as well as the operating budget. E. Falkiner will confirm pricing from Bob's Glass for repairs and report back at next meeting.

**6.5 Snow Removal - Entrances**

H. Pratt noted that the snow removal company has been keeping the garbage bins accessible. C. Monk shovels entrances during bookings, and E. Falkiner shovels the front entrance as needed when on site.

**6.6 Cairn Plans**

Discussion took place regarding the potential relocation of the Cairn to Lion's Park to increase community visibility. Options considered included incorporating the Cairn into a future structure. It was noted that leaving the

Cairn in its current location for the time being will not cause damage, although some rocks may fall off and should be retained for future use.

At this time, the Board has decided not to proceed with any repairs until the Lion's Park Revitalization project moves forward. Any plans to incorporate the Cairn into a shelter should be part of the overall revitalization plan.

S. Travale noted that a future budget request from historical reserves could be considered to complete the project.

## **6.7 Lion Park Updates**

Elmwood Community Services Association (ECSA) assisted board members in developing a survey to gather community input on priorities for Lions Park. The survey will be available online via the ECSA Facebook page, and H. Pratt will share it on the Elmwood Community Centre Facebook page. Paper copies will also be provided to groups such as Elmwood Seniors. The deadline for responses is April 11, 2026, with the possibility of extension if needed.

## **7. New Business**

### **7.1 Memorial Tree**

E. Falkiner discussed the idea of reserving the area behind the community centre, recently cleared by a neighbour, for a "memorial grove." Community members could pay a fee to plant a tree in memory of loved ones. It was suggested that a standalone plaque be used to commemorate memories rather than designating individual trees, so that if a tree dies, it can be replaced without being directly associated with a specific person.

### **7.2 Baseball Diamond 2026 Season**

An email was received from the league inquiring whether the outfield will be rolled. E. Stangler recommended applying a half load of topsoil to the outfield. The Municipality of Brockton floated the roller last year to save on cost. The work will need to be completed before the start of the season, with a goal of rolling the outfield during the first week of May, weather permitting.

### **7.3 Executive Positions**

The Board agreed to defer the re-election of the Chair and Co-Chair until after the Fall 2026 election.

M. Sugden provided notice of his intention to resign effective January 1, 2027, with the possibility of relocating later this year.

#### **7.4 Memorial For Steve Lehman**

A gold leaf has been purchased for \$100 in memory of Steve Lehman, H. Pratt ordered on January 19th.

The Municipality of Brockton will donate a tree in memory of Steve. E. Falkiner is investigating if there is an Elm tree resistant to Dutch Elm Disease.

M. Sugden discussed the possibility of naming a facility or feature after Steve Lehman.

#### **7.5 Security**

H. Pratt met with Onyx Smart Security to discuss security options for the Elmwood Community Centre. Coverage of the two main entrances and the parking lot would be internet-based were explored. B. Thomson confirmed that the Municipality of Brockton uses First Line Security and Bluewater Fire and Security at its Brockton facilities. The Elmwood Community Centre is currently serviced by Bluewater Fire and Security for fire services.

H. Pratt also discussed the possibility of installing an AED at the Elmwood baseball diamond, following an inquiry from a community member. Programs identified included SaveStation (Accessible Outdoor AED Program) and the BeAT Tyson Downs Association, which provide AEDs, awareness, and training.

Board members expressed interest in hosting AED usage training and inviting the ECSA and seniors' group to participate. It was noted that Brockton does not currently offer AED training. H. Pratt will reach out to other agencies to determine if training opportunities are available.

Board members discussed AED maintenance and inspection responsibilities. H. Pratt will follow up to confirm who would be responsible.

#### **7.6 Council Delegation Opportunities**

It was noted that each municipality has its own process for delegations, and no delegation is planned at this time.

**8. Next Meeting**

March 4, 2026 at 7:00 pm via zoom

**9. Adjournment**

Moved by: E. Falkiner

Seconded by: M. Sugden

That the Elmwood Community Centre Board hereby adjourn at 8:41 p.m. to meet again on March 4, 2026.

**Carried**



Hazel Pratt - Chair



Janine Jez - Secretary