

**Council Conference & Conventions Policy**

<b>Department:</b>	Administration	<b>Policy Number:</b>	A04-99-01
<b>Section:</b>	Council	<b>Effective Date:</b>	January 1, 1999
<b>Subject:</b>	Conferences & Conventions	<b>Revised Date:</b>	May 28, 2018, January 6, 2026
<b>Authority:</b>	Resolution 99-03-33, By-Law 2018-040, By-Law 2026-004		

**1. Convention Attendance**

- 1.1 Each Councillor is entitled to attend one convention within the Province of Ontario, which pertains to Municipal business in any year.
- 1.2 The Mayor is entitled to attend three conventions within the Province of Ontario, which pertains to Municipal business in any year.
- 1.3 Any Councillor wishing to attend a second convention must have prior approval of Council by resolution.
- 1.4 Any Councillor wishing to attend a Conference or Convention out of the Province of Ontario must have prior approval of Council by resolution.

**2. Council Remuneration**

- 2.1 Allowance for members of Council attending a Convention shall be as follows:
  - Registration – the actual amount
  - Accommodation – the actual amount
  - Meals - ~~as outlined within the Expense Reimbursement Policy F09-2010-44~~ in accordance with Council Expense Reimbursement Policy F09-2010-11
  - Transportation - ~~mileage as established by the County each year as well it must be the most economical fare~~ in accordance with Council Expense Reimbursement Policy F09-2010-11
  - Parking - ~~actual amount (receipts required)~~ in accordance with Council Expense Reimbursement Policy F09-2010-11
- 2.2 Meal allowance will be paid for all meals not covered in registration including travelling to or from the convention.