



The Corporation of the Municipality of Brockton

Council Meeting Minutes

Tuesday, November 25, 2025, 7:00 p.m.

Bruce County Council Chambers - 30 Park Street, Walkerton, ON

Council Present: Chris Peabody, Mayor
Kym Hutcheon, Deputy Mayor
Mitch Clark, Councillor
Gregory J. McLean, Councillor
Steve Travale, Councillor

Council Absent: Tim Elphick, Councillor

Staff Present: Fiona Hamilton, Director of Legislative and Legal Services (Clerk)
Sonya Watson, Chief Administrative Officer (attending remotely)
Trish Serratore, Chief Financial Officer
Sarah Johnson, Deputy Clerk
Dominic Paquette, Acting Chief Building Official
Nicholas Schnurr, Director of Operations
Colleen Gillis, Director of Community Services
Carri-Ann Scott, Manager, Child Care Services
Christine Brandt, Community Development Coordinator

1. National Anthem of Canada

The Council Meeting began with the playing of [Toronto Symphony Orchestra's instrumental recording](#) of O' Canada.

2. Indigenous Land Acknowledgement Statement

3. Acceptance of Council Agenda

Resolution 25-23-01

Moved By: Gregory J. McLean

Seconded By: Mitch Clark

That the Council of the Municipality of Brockton accept the Agenda for the regular Council Meeting on November 25, 2025 as presented.

Carried

4. Declaration of Pecuniary Interest and General Nature Thereof

5. Public Meetings Required Under the Planning Act

5.1 Zoning By-Law Amendment Application Z-2025-063

Benito Russo, Bruce County Intermediate Planner, informed all individuals in attendance how they could receive updates about the application.

Mr. Russo provided an overview of the purpose of the application and the characteristics of the property in the East Ridge Business Park. Mr. Russo noted the road allowance and site layout would meet the required buffer from the Bruce Power Regional Soccer Park's sensitive use. Mr. Russo noted that with visual

buffering and the site layout, any impact of outdoor storage areas would be minimized. It was noted that an archaeological assessment had already been completed and due to the existing broad disturbance of the area, the development was generally acceptable to the Saugeen Ojibway Nation. Mr. Russo recommended approval of the application.

Mr. Russo responded to questions from Council about the AMICK Consultants Ltd.'s archaeological assessment and the methodology used in that report. However, Saugeen Ojibway Nation (SON) noted the permitted uses as of right and due to existing disturbance in the area, no additional work was required for this property, although future undisturbed properties were not waived from SON's review.

There were no individuals in attendance in-person or online indicating they wanted to speak to the application.

Resolution 25-23-02

Moved By: Mitch Clark

Seconded By: Gregory J. McLean

That the Council of the Corporation of the Municipality of Brockton has considered the Planning Report prepared by Benito Russo, Bruce County Intermediate Planner, dated November 25, 2025, and entitled Municipality of Brockton Planning Report and further that Council approves the proposed Zoning By-Law Amendment submitted by the Municipality of Brockton on behalf of the Municipality of Brockton, File Z-2025-063 and authorizes a Site Specific By-Law coming forward.

Carried

5.2 Zoning By-Law Amendment Application Z-2025-058

Amy Rogers, Bruce County Planner, informed all those in attendance of the ways they could receive updates about the application.

It was noted the proposal was to rezone the property from hamlet commercial to hamlet commercial special to allow up to four (4) accessory apartment dwelling units in the existing building. The subject property was designated hamlet community in the Bruce County Official Plan, permitting commercial and residential uses through a phased development preserving the existing historical character of the community with minimal impacts to environmentally sensitive areas. Ms. Rogers advised that private servicing could be achieved for the development using a private well and septic system. Ms. Rogers outlined the proposal for parking spaces, noting that overnight street parking is prohibited in Cargill, so the four (4) parking spaces would be achieved on site.

The subject property and existing building were legal non-conforming to the Zoning By-Law requirements for lot area, lot frontage, lot coverage and yard setbacks and it is proposed to recognize existing building and structures as compliant with the By-Law, although any future buildings must also comply.

Ms. Rogers noted that one comment was received in support of the application, and noted that she also recommended approval of the application.

Council expressed their enthusiasm for the development of this historic building.

Ms. Rogers responded to an inquiry into the parking spaces as outlined, noting that two vehicles would park in the garage.

The applicant, Kevin McKague, provided a history of the building and its original features, advising that the mercantile portion of the building would be preserved

while also offering apartments in the attached house. Mr. McKague noted also the Bruce County Museum in Cargill would eventually move into the mercantile storefront, expanding local artifacts and information for the public.

A member of the public, Tim Trushinski asked whether there would be parking along Concession 10, expressing a concern about possible obstructions. Ms. Rogers advised that existing street parking is not permitted for overnight use, so parking spaces are to be accommodated on site.

Resolution 25-23-03

Moved By: Gregory J. McLean

Seconded By: Mitch Clark

That the Council of the Corporation of the Municipality of Brockton has considered the Planning Report prepared by Amy Rogers, Bruce County Planner, dated November 25, 2025, and entitled Municipality of Brockton Planning Report and further that Council approves the proposed Zoning By-Law Amendment submitted by the Municipality of Brockton on behalf of Kevin McKague, File Z-2025-058 and authorizes a Site Specific By-Law coming forward.

Carried

6. Delegations

7. Minutes

7.1 Council Minutes - November 4, 2025

Resolution 25-23-04

Moved By: Gregory J. McLean

Seconded By: Mitch Clark

That the Council of the Municipality of Brockton adopt the minutes of the November 4, 2025 Council Meeting as presented.

Carried

8. Business Arising From the Minutes

9. Reports

9.1 Declaration of a Significant Event – Ribfest July 17- July 19, 2026

Resolution 25-23-05

Moved By: Mitch Clark

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby accept Report Number REC2025-23- Declaration of a Significant Event- Ribfest July 17- July 19, 2026, submitted by Lisa Fagan, Recreation Programming Supervisor for information purposes and further approves declaring Ribfest a municipally significant event in Brockton, occurring on Friday July 17, 2026, through to July 19, 2026 at Centennial Park in Walkerton.

Carried

9.2 Cargill Roof RFQ Contract Award

Colleen Gillis, Director of Community Services responded to questions and advised that the original tender was posted on the bids&tenders website in accordance with the Municipality's Procurement Policy.

Council expressed support for Option 2 despite the additional cost, preferring the long-term investment for the facility.

Council debated the preferred funding sources, and Trish Serratore, Chief Financial Officer confirmed that either Reserve Fund could be used to fund the project. Ms. Serratore further confirmed the annual \$200,000 commitments made to the Future Recreation Facility Reserve Fund.

Ms. Serratore advised that as this project would be a 2026 expense, Council could include the project in the 2026 Budget which would result in a less than 1% tax rate increase.

Colleen Gillis, Director of Community Services provided a timeline for the project, advising that the contractor would need to confirm when the work would begin.

Council decided to defer consideration of the funding sources until 2026 Budget deliberations.

Resolution 25-23-06

Moved By: Steve Travale

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number REC2025-24 - Cargill Roof RFQ Contract Award, prepared by Colleen Gillis, Director of Community Services and in doing so approves awarding the contract to H. Bye Construction LTD to the amount of \$215,367.00 plus HST and further approves Option 2 in regards to roof eave detail and to be funded as determined in budget deliberations.

Carried

9.3 Engineering RFP Award

Council expressed support for the two proposals. Nicholas Schnurr, Director of Operations and Trish Serratore, Chief Financial Officer responded to inquiries on the scoring process for the proposals, including the financial threshold for projects, and references submitted from other municipal projects.

Council noted the importance of looking at both options to consider which firm offered the best work for the least amount of billable hours.

Resolution 25-23-07

Moved By: Kym Hutcheon

Seconded By: Steve Travale

That the Council of the Municipality of Brockton hereby receives Report Number CAO2025-13 - Engineering RFP Award, prepared by senior management staff and in doing so accepts the proposals from GEI Consultants and B.M. Ross and Associates Limited for providing ongoing engineering services to the Municipality of Brockton for a term of 5 years, with extension options.

Carried

9.4 12th Brant Bridge Snowplow Turnaround Contract Award

Resolution 25-23-08

Moved By: Kym Hutcheon

Seconded By: Steve Travale

That the Council of the Municipality of Brockton hereby receives Report Number PW2025-13 - 12th Brant Bridge Snowplow Turnaround Contract Award, prepared by Nicholas Schnurr, Director of Operations and in doing so approves the works

being completed by Kurtis Smith Excavating in the amount of \$38,000.00 +HST, with all costs paid for by Bruce County.

Carried

9.5 310SL Backhoe Buyout

Nicholas Schnurr, Director of Operations responded to questions about the current lease coverage for maintenance and repairs, advising that the Municipality was responsible for basic maintenance and minor repairs and maintenance would be required throughout the lease.

Mr. Schnurr confirmed the equipment's life expectancy, noting the hope that the equipment will last another 20 years.

Council discussed investment options for the lease.

Trish Serratore, Chief Financial Officer discussed comparative warranty options. Council chose to defer further consideration of the item until the current lease has been reviewed.

Resolution 25-23-09

Moved By: Steve Travale

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number PW2025-14 - 310SL Backhoe Buyout, prepared by Nicholas Schnurr, Director of Operations and in doing so approves the backhoe lease contract buyout of \$84,000 +HST, to be funded through the proceeds from sale of the 2007 Volvo Grader of \$32,500 and the remainder \$51,500 coming from public works equipment reserve funds.

Tabled

9.6 October 2025 Water and Wastewater Operations Maintenance

Resolution 25-23-10

Moved By: Steve Travale

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number UT2025-14 –October 2025 Water and Wastewater Operation Maintenance prepared by Nicholas Schnurr, Director of Operations for information purposes.

Carried

9.7 Building Permit and Planning Fees Update

Resolution 25-23-11

Moved By: Steve Travale

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number BLDG2025-10 – Building Permit and Planning Fees Update, prepared by Sarah Johnson, Deputy Clerk and Dominic Paquette, Acting Chief Building Official, and in doing so approves a By-Law coming forward to adopt the amended 2026 Building Permit Fees and Planning Fees.

Carried

9.8 Chief Building Official's Activity Report for October 2025

Resolution 25-23-12

Moved By: Steve Travale

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number BLDG2025-11 - Chief Building Official's Activity Report for October 2025, prepared by Dominic Paquette, Acting Chief Building Official and Zoning Administrator for information purposes.

Carried

9.9 Brockton Child Care Closure Policy

Resolution 25-23-13

Moved By: Steve Travale

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby adopts Report Number BCCC2025-06 - Brockton Child Care Centre Closure Policy, prepared by Carri-Ann Scott, Manager, Child Care Services and in so doing approves a By-Law coming forward to adopt a Child Care Closure Policy, as previously authorized by Council.

Carried

9.10 Changes to Summer Program Offerings

Council thanked staff for the excellent changes to the summer program, which will assist several families.

Resolution 25-23-14

Moved By: Steve Travale

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number BCCC2025-07 – Changes to Summer Program Offerings, prepared by Carri-Ann Scott, Manager Child Care Services and in doing so support the planned changes to summer programming at the Brockton Child Care Centre (BCCC), beginning in 2026, and to outline the benefits for families, licensed child care capacity, and broader community access, recognizing its value in improving family choice, enhancing community access to licensed care, and supporting efficient year-round operations at the Brockton Child Care Centre..

Carried

9.11 Updated Vacation Policy

Trish Serratore, Chief Financial Officer responded to questions and noted the only change proposed in the policy was adjusting the eligible vacation entitlement from 18 years of service to 15 years.

Resolution 25-23-15

Moved By: Gregory J. McLean

Seconded By: Mitch Clark

That the Council of the Municipality of Brockton hereby receives Report Number HR2025-03 – Updated Vacation Policy, prepared by Trish Serratore, Chief Financial Officer, Julie Farrell, Human Resource Generalist, and Sonya Watson, Chief Administrative Officer, and in doing so approves a By-Law coming forward to adopt the revised Vacation Policy as presented effective January 1, 2026.

Carried

9.12 Revised Mileage Allowance Policy

Resolution 25-23-16

Moved By: Gregory J. McLean

Seconded By: Mitch Clark

That the Council of the Municipality of Brockton hereby receives Report FIN2025-29 – Revised Mileage Allowance Policy, prepared by Trish Serratore, Chief Financial Officer and in doing so approves a By-Law coming forward to adopt the updated Mileage Allowance Policy as presented.

Carried

9.13 Investment Policy Update

Resolution 25-23-17

Moved By: Gregory J. McLean

Seconded By: Mitch Clark

That the Council of the Municipality of Brockton hereby receives Report Number FIN2025-28 - Investment Policy Update, prepared by Trish Serratore, Chief Financial Officer and in doing so approves a By-Law coming forward adopting the updated Investment Policy as presented.

Carried

9.14 Follow-Up on GrantMatch Agreement and Funding Consideration

Trish Serratore, Chief Financial Officer responded to questions about the reduced costs of services, noting that GrantMatch recently sent the Municipality an offer of lower rates.

Council supported the agreement as the Municipality would only pay if the grant was received, although the Municipality should analyze which grant opportunities require GrantMatch's services, and consider additional options in the future, such as contract staff. Ms. Serratore advised that other services had been used in the past; however the Municipality was required to pay the company to write the grant, and the company no longer offers this service. Ms. Serratore noted that staff do investigate other opportunities.

Resolution 25-23-18

Moved By: Mitch Clark

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby receives Report Number FIN2025-30 - Follow-Up on GrantMatch Agreement and Funding Considerations, prepared by Trish Serratore, Chief Financial Officer, and in doing so approves a By-Law coming forward entering into the new agreement with GrantMatch to reflect the new funding model, which will result in lower costs for services compared to the current agreement.

Carried

9.15 New Walkerton Official Plan and Brockton Community Improvement Plan Update

Resolution 25-23-19

Moved By: Mitch Clark

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby receives Report Number ED2025-17 - New Walkerton Official Plan and Brockton Community Improvement Plan Update, prepared by Fiona Hamilton, Director of Legislative and Legal Services (Clerk), and Christine Brandt, Community Development Coordinator and in doing so approves scheduling the Public Meetings at 10:00 a.m. on December 17, 2025 with the 2026 Budget following the Public Meeting.

Carried

9.16 2026 Council Vacancy Meetings

Resolution 25-23-20

Moved By: Mitch Clark

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby approves Report Number CLK2025-17 – 2026 Council Vacancy Meetings, prepared by Fiona Hamilton, Director of Legislative and Legal Services (Clerk) and Sarah Johnson, Deputy Clerk and in doing so approves rescheduling the Special Council Meeting to appoint the new Councillor, originally scheduled on Wednesday, January 21, 2026 at 7:00 p.m. to Thursday, January 22, 2026 at 7:00 p.m. to accommodate a conflict at the Bruce County Council Chambers.

Carried

Resolution 25-23-21

Moved By: Mitch Clark

Seconded By: Gregory J. McLean

Whereas on July 23, 2025, B. Carl Kuhnke originally submitted his resignation from the Council of the Municipality of Brockton effective November 30, 2025, and further amended his date of resignation to November 6, 2025;

And Whereas on August 26, 2025 the Council of the Municipality of Brockton accepted B. Carl Kuhnke's resignation, and further on November 4, 2025 accepted the amended resignation date;

And Whereas the Council of the Municipality of Brockton approved proceeding to fill the vacant Councillor seat by an appointment process;

Now Therefore Be It Resolved that the Council of the Municipality of Brockton hereby formally declare B. Carl Kuhnke's seat as Councillor on the Council of the Municipality of Brockton to be vacant and proceed with the appointment process to fill the vacant Councillor seat.

Carried

9.17 310SL Backhoe Buyout

Trish Serratore, Chief Financial Officer advised that the current lease stated that the Municipality would be responsible for repairs and maintenance of the equipment. Council supported the buyout option.

Resolution 25-23-22

Moved By: Mitch Clark

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby take the motion dealing with Report 9.5 310SL Backhoe Buyout, tabled earlier in this Council Meeting, from the table for the purposes of a vote.

Carried

Resolution 25-23-23

Moved By: Steve Travale

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number PW2025-14 - 310SL Backhoe Buyout, prepared by Nicholas Schnurr, Director of Operations and in doing so approves the backhoe lease contract buyout of \$84,000 +HST, to be funded through the proceeds from sale of the 2007 Volvo Grader of \$32,500 and the remainder \$51,500 coming from public works equipment reserve funds.

Carried

10. Public Notification

10.1 Tax Installment Due Date – November 28, 2025

The final 2025 Brockton Tax Installment is due November 28, 2025.

10.2 Hometown Holiday Hunt

Join the Hometown Holiday Hunt happening now until December 19th! Visit participating Walkerton businesses and look for the hidden Walkerton ornament in each store. When you spot it, get a stamp on your Holiday Hunt ballot. Collect 8 stamps from 8 different businesses to complete your entry. Completed ballots can be dropped off at Joy Source for Sports, Vine Eye Care, Cook's Cupboard, Beautiful Ambitions, and the Municipal Office.

Prizes (including gift cards, merchandise, and Brockton Dollars) will be drawn November 28th, December 5th, December 12th, and December 19th. Start your hunt, support your community, and you could be one of our lucky winners! Visit Brockton.ca/HolidayHunt for more details.

10.3 Breakfast with Santa

Join the Walkerton and District Optimist Club for Breakfast with Santa on Saturday, December 6th from 8:00 to 11:00 a.m. at the Walkerton Legion (505 Scott Street). Admission by donation. Bring your letters for Santa!

10.4 Brunch with Santa

Join the Cargill and District Community Foundation for Brunch with Santa on December 7, 2025 from 9:00 to 11:00 a.m. at the Cargill Community Centre (999 Greenock-Brant Townline)! Tickets at \$12/Adults and \$6/Kids (over aged 5).

10.5 Visit with Santa and Santa Claus Parade

The Kinette Club of Walkerton invite you to visit with Santa at the basement of the Bruce County Public Library Walkerton branch (253 Durham St.) on Saturday, November 29th from 5:30 to 6:30 p.m. before the Santa Claus Parade! The Walkerton Kinsmen Club will be hosting the annual Walkerton Santa Claus Parade at 7:00 p.m. on Durham Street.

10.6 Elmwood Christmas in the Park

Join the Elmwood Community Service Association on Sunday, November 30, 2025 at 3:30 p.m. at the Lions' Park beside the Elmwood Fire Hall (Dirstein St. S.) for pictures with Santa and Mrs. Claus, and crafts, popcorn, hot chocolate and coffee in the park. The Christmas Tree will be lit up at 5:00 p.m.

11. Accounts

11.1 Accounts - \$746,446.85

Resolution 25-23-24

Moved By: Mitch Clark

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton approve payment of the accounts in the amount of \$746,446.85.

Carried

12. Correspondence Requiring Action

12.1 Walkerton and District Hospital Foundation - X-Ray Suite Replacement Fundraising Campaign Follow-Up

Resolution 25-23-25

Moved By: Mitch Clark

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby receives the correspondence from the Walkerton and District Hospital Foundation and in doing so directs staff to send a letter of acknowledgement to the Walkerton and District Hospital Foundation.

Carried

13. Information

13.1 Saugeen Valley Conservation Authority - Environmental Registry Posting on Conservation Authorities

13.2 Saugeen Valley Conservation Authority Executive Minutes - October 2, 2025

13.3 Saugeen Mobility and Regional Transit Board Minutes - September and October 2025

13.4 Saugeen Municipal Airport Commission Minutes - September and October 2025

13.5 Association of Ontario Road Supervisors - Fall 2025 Newsletter

13.6 Municipality of Wawa Resolution - Rent Protection for Tenants

13.7 Town of Goderich Resolution - Support for Accessible and Effective Alcohol Container Return System in Ontario

13.8 Town of Goderich Resolution - Support for Collaborative Action on Sustainable Waste Management in Ontario

13.9 Town of Goderich Resolution - Support Opposition to the Protect Ontario by Unleashing Our Economy Act, 2025

- 13.10 Township of Selwyn Resolution - Curbside Recycling Eligibility for Non-Profit Organizations
- 13.11 United Counties of Stormont, Dundas and Glengarry Resolution - Conservation Authorities

Resolution 25-23-26

Moved By: Mitch Clark

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby receives all items provided in Section 13. Information.

Carried

14. By-Laws

Resolution 25-23-27

Moved By: Mitch Clark

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton authorize that the following by-laws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2025-092 - Zoning Amendment By-Law - Brockton (ERBP) Z-2025-063
- By-Law 2025-093 - Zoning Amendment By-Law - McKague Z-2025-058
- By-Law 2025-094 - Amend 2026 Fees and Charges By-Law (Building Permit Fees and Planning Fees)
- By-Law 2025-095 - Adopt Amended Investment Policy By-Law
- By-Law 2025-096 - Adopt Amended Mileage Allowance Policy By-Law
- By-Law 2025-097 - Adopt Child Care Closure Policy By-Law
- By-Law 2025-098 - Adopt Amended Vacation Policy By-Law
- By-Law 2025-099 - Amend Council Vacancy Replacement Procedure Policy By-Law
- By-Law 2025-100 - Amend Procedural By-Law
- By-Law 2025-101 - Amend 2022-2026 Council Committee Appointments By-Law
- By-Law 2025-102 - Declare PT PARK LT 48 PLAN 162 & PT LT 32 CON 1 NDR BRANT EXCEPT PT 1 3R10502; MUNICIPALITY OF BROCKTON, being part of PIN 33196 - 0585 (LT) Surplus By-Law

Carried

15. Committee Minutes

Resolution 25-23-28

Moved By: Mitch Clark

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton receive the minutes of the following committees and or boards as presented:

- Accessibility Advisory Committee Minutes - September 2, 2025
- Physician Recruitment and Retention Committee Minutes - October 8, 2025

Carried

16. New Business Brought Forward

1. Hometown Christmas Market

Council thanked staff for the success of the Hometown Christmas Market, noting the positive comments about this year's event, and the number of visitors from surrounding communities that attended.

2. Environmental Registry Posting on Conservation Authorities

Councillor McLean referenced Item 13.1, noting the commenting deadline of December 22, 2025, and requested a staff report with additional information, advocating on the impact this decision will have in our local area, and increased downloading from the Province.

3. Consent Agenda

Councillor Travale requested that staff investigate a Consent Agenda for 2026 to enhance the efficiency of meetings. Fiona Hamilton, Director of Legislative and Legal Services (Clerk) advised that staff would be reviewing By-Laws and procedures ahead of the 2026 Municipal Election.

4. Condolences for John Logue

Mayor Peabody expressed gratitude to Council and staff for their sympathies on the passing of his father-in-law, John Logue.

5. Bruce County Budget and Encampment Costs

Mayor Peabody advised that Bruce County passed its 2026 Budget with a 4.3% tax rate increase, noting that funding was included in the budget for the Walkerton Courthouse, and increased support for encampments.

Mayor Peabody noted the significant time and costs incurred by the Municipality for encampments and supported communicating with Bruce County about the associated costs as the County receives Provincial and Federal funding for homelessness issues.

17. Closed Session

Resolution 25-23-29

Moved By: Mitch Clark

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton enter into Closed Session at 8:10 p.m. in order to address a matter pertaining to:

- Labour relations or employee negotiations - **Staffing Vacancy Proposal**
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board - **Grading Enforcement Settlement Instructions**

Carried

Resolution 25-23-30

Moved By: Mitch Clark

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby approves the direction provided to staff in Closed Session.

Carried

18. Confirmation of Proceedings

Resolution 25-23-31

Moved By: Mitch Clark

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2025-103 - November 25, 2025 Confirmatory By-Law

Carried

19. Adjournment

Resolution 25-23-32

Moved By: Mitch Clark

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton does now adjourn at 8:32 p.m. to meet again on December 9, 2025.

Carried

Mayor - Chris Peabody

Director of Legislative and Legal Services (Clerk) – Fiona Hamilton