

## Report to Council

<b>Report Title:</b>	Q4 Requests for Quotes Summary		
<b>Prepared By:</b>	Trish Serratore, Chief Financial Officer		
<b>Department:</b>	Finance		
<b>Date:</b>	December 9, 2025		
<b>Report Number:</b>	FIN2025-33	<b>File Number:</b>	C11FIN
<b>Attachments:</b>	N/A		

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### **Recommendation:**

That the Council of the Municipality of Brockton hereby receives Report Number FIN2025-33 - Q4 Requests for Quotes Summary, prepared by Trish Serratore, Chief Financial Officer, for information purposes.

### **Report:**

#### **Background:**

In 2025, the municipality adopted a new procurement policy to align with the requirements of key trade agreements, including the Canadian Free Trade Agreement (CFTA) and the Canada-European Union Comprehensive Economic and Trade Agreement (CETA).

#### **Analysis:**

The following are the various projects that were approved, that were under the procurement requirements for Council approval, during the final quarter of 2025.

#### **North Tower Booster Station SCADA Upgrades**

During the 2025 municipal budget deliberations, staff included \$135,000 in the budget for upgrades to the North Tower Booster Station SCADA upgrades. The equipment on site has been in place for decades, is outdated and requires upgrading to reflect the changes in SCADA programming, new technology and monitoring practices to provide quality water services to residents of the former town of Walkerton.

Municipal staff along with staff from Veolia put the work out to firms that provided competitive pricing to complete the upgrades. Staff (municipal and Veolia) have reviewed the submission of price quotes to ensure that both submissions were providing the same hardware and software upgrades that were required and ensured that both submissions were providing equal value to the municipality.

Submissions	Total Bid
WSP	\$122,992.96 + HST
DATASOFT Software Solutions Ltd	\$135,950.00 + HST

The project was awarded to WSP.

### Winter Sand

Staff requested quotes from the two lowest bidders of the 2024 Winter Sand Quote, exercising one of up to two, one year contract extensions. From this, staff received the following quotes and awarded the project to J.T. Excavating. Overall, the total cost for this project is less than the 2024 quote, due to a slight change in quantities.

Submissions	Total for Sand	Total for Services (Loader, Stacker, Operator)	Total Price
J.T. Excavating	\$44,800.00	\$14,000.00	\$58,800.00
Kurtis Smith Excavating	\$51,440.00	\$13,440.00	\$64,880.00

The project was awarded to J.T. Excavating.

### Strategic Action Plan Checklist:

What aspect of the Brockton Strategic Action Plan does the content/recommendations in this report help advance?

- Recommendations help move the Municipality closer to its Vision Yes
- Recommendations contribute to achieving Heritage, Culture, and Community Yes
- Recommendations contribute to achieving Quality of Life Yes
- Recommendations contribute to achieving Land Use Planning and the Natural Environment Yes
- Recommendations contribute to achieving Economic Development Yes
- Recommendations contribute to achieving Municipal Governance Yes

### Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes

All projects are within the 2025 budget.

### Respectfully Submitted by:



Trish Serratore, Chief Financial Officer

### Reviewed By:



Sonya Watson, Chief Administrative Officer