



## **Accessibility Advisory Committee Minutes**

Tuesday, September 2, 2025 at 11:00 a.m.  
Municipal Office Meeting Room – 100 Scott Street, Walkerton, ON N0G 2V0

**Members Present:** Kym Hutcheon - Deputy Mayor and Acting Chair  
Maryanne Buehlow  
Holly DeVisser  
Tim Malo

**Guests Present:** Carol Patterson

**Staff Present:** Sarah Johnson, Deputy Clerk and Recording Secretary

**Members Absent:** Gregory J. McLean, Councillor and Chair  
Marion Last

**Staff Absent:** Fiona Hamilton, Director of Legislative and Legal Services (Clerk)

### **Vision Statement**

Working to build a strong community where every single person, regardless of ability, has an equal opportunity to participate, contribute and experience a sense of belonging.

#### **1. Call to Order and Acceptance of Agenda**

Kym Hutcheon, Deputy Mayor acted as Chair and called the meeting to order at 11:01 a.m.

##### **Resolution:**

Moved by: Maryanne Buehlow

Seconded by: Tim Malo

That the Accessibility Advisory Committee hereby approve the agenda for the meeting on September 2, 2025 as presented.

**Carried**

#### **2. Declaration of Pecuniary Interest and General Nature Thereof**

#### **3. Adoption of the Minutes**

##### **3.1 Accessibility Advisory Committee Minutes - July 4, 2025**

The Committee noted the preference to carry the concrete at the Centennial Park Pavilion to ensure full accessibility of the space.

**Resolution:**

Moved by: Holly DeVisser

Seconded by: Maryanne Buehlow

That the Accessibility Advisory Committee hereby approve the minutes from July 4, 2025 as presented.

**Carried**

The Committee discussed the current membership of the Committee, and invited Carol Patterson to join as a formal member rather than a guest.

**4. Business Arising from the Minutes**

Carol Patterson left the meeting at 11:11 a.m.

4.1 Accessible Bathroom Design Online Training

The Committee registered for Julie Sawchuk's Accessible Bathroom Design Online Training Series which will be held from 12:00 to 1:00 p.m. on September 2nd, October 7th, November 4th, December 2nd, February 3rd and March 3rd. Committee Meetings had been moved to 11:00 a.m. at the Municipal Office so the Committee can watch the webinars following meetings.

**5. Correspondence**

**6. Old Business/Ongoing Projects**

6.1 AccessNow Reviews and Future Accessibility Awareness Day

Reviews from the Accessibility Awareness Day on July 11, 2025 were added to [AccessNow](#). The Committee reviewed the current map of businesses in downtown Walkerton, which consisted of the majority of Durham Street. The Committee discussed additional businesses in Walkerton that should be reviewed.

The Committee discussed hosting another Accessibility Awareness Day in October to visit other businesses in Walkerton and add them to AccessNow.

6.2 Accessibility Advisory Committee Recruitment

Unfortunately, no applications were received for the vacancies on the Accessibility Advisory Committee. Staff advertised for members in February, June, July, and August. It was recommended that individuals be

approached to join the Committee. The Committee discussed possible individuals to approach to fill the vacancies.

6.3 Accessibility Ambassador Program

No update.

6.4 StopGap Program

No update.

**7. New Business**

None.

**8. Next Meeting**

Carol Patterson returned to the meeting at 11:50 a.m.

The next meeting was originally scheduled for 11:00 a.m. on October 7, 2025 at the Municipal Office. The Committee discussed changing the meeting date to resume meeting on Friday mornings at Maple Court instead of meeting prior to the Toilet Tuesday webinars.

The Committee rescheduled the next meeting to Friday, October 3, 2025 at 10:30 a.m. at Maple Court Villa.

**9. Adjournment**

**Resolution:**

Moved by: Maryanne Buehlow

Seconded by: Tim Malo

That the Accessibility Advisory Committee hereby adjourn at 11:54 a.m. to meet again on October 3, 2025.

**Carried**