

Brockton Heritage and Library Committee Minutes

Monday, March 4, 2019

Location: Brockton Municipal Office (100 Scott Street, Walkerton)

Time: 4:30 p.m.

Attendance:

(Quorum: 8/12)

Darlene Bohnert, Committee Member	Absent
Lynda Breig, Committee Member	Absent
Ted Cobean, Chair	Present
Sarah Johnson, Committee Secretary (Non-Voting)	Present
Barb Kerry, Committee Member	Absent
Denise Lagundzin, Committee Member	Present
Dean Leifso, Councillor	Present
Eric McDougall, Parks, Recreation and Facilities Manager (Non-Voting)	Absent
Ron McKinnon, Committee Member	Present
Alishia Oberle, Committee Member	Absent
Joe Reichenbach, Committee Member	Absent
Tanya Tilson, Committee Member	Present
Frank Weiler, Committee Member	Present
Murray Wells, Committee Member	Present
Tracey Knapp, Librarian (Non-Voting)	Present

1. Call to Order

Chair Ted Cobean called the meeting to order at 4:45 p.m.

Ted presented newspaper articles about 19th century –Canadian masterpiece furniture by John Klempp Neustead, Kitchener Record’s photo page of Comic-Con and an older Walkerton Herald Times Pictorial Souvenir Book for a previous Homecoming for the committee’s information.

2. Acceptance of Agenda

Bridge 11 Greenock was added to New Business

Motion: Moved by Dean Leifso Seconded by Tanya Tilson
That the amended agenda from the March 4, 2019 Brockton Heritage Committee meeting be approved.
Carried.

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

4. Delegations

None.

5. Approval of Minutes

Motion: Moved by Ron McKinnon Seconded by Denise Lagundzin
That the minutes of the February 4, 2019 meeting of the Brockton Heritage Committee be approved.
Carried.

6. Business Arising From the Minutes

6.1 2019 Budget (Refer to Item 8.2)

7. Correspondence

7.1 560 CFOS News Article – Paisley Inn Being Demolished?

The committee reviewed a news article entitled “Paisley Inn Being Demolished?” dated January 21, 2019 about the future of the Paisley Inn.

The Paisley Inn has heritage designation, and their Council will need to remove the heritage designation before the building could be demolished. The building has been proposed to be rebuilt with a similar façade to the Paisley Inn.

7.2 VITA Website Statistics January to December 2018

The committee reviewed the VITA website statistics from 2018. The website users have doubled. The report presented a breakdown on site usage, number of sessions, and locations of users.

8. Financial Reports

8.1 February 1-28, 2019

8.2 2019 Budget

Budget meetings were held on February 20, and February 21, 2019. The meeting on March 6, 2019 was cancelled. Council will meet again on March 7, 2019 to consider the 2019 Municipal Budget.

The committee reviewed the Heritage Budget.

The Transfer to Reserve Fund for the Heritage Budget was decreased to \$2,500. The suggestion was presented at the February 20, 2019 and February 21, 2019 Budget Meetings and Brockton staff reviewed the recommendation, and removed the transfer to reserve fund. At this point, there is a significant balance in the account \$26,707. Staff proposed this should be reinstated for the 2020 budget. The Heritage Committee are agreeable on the recommendation from staff that the reserved be removed from 2019 but want the reserve transfer reinstated for 2020.

The committee discussed the usage of Heritage reserve funds. Dean will inquire about the Heritage Reserves and report back to the committee. Dean also recommended that the Heritage Committee should review their reserves.

Dean suggested that if a new Community Centre or Recreation Complex is being looked into, there should be a portion set aside for heritage and archives. The current Walkerton Community Centre has a 10-11 year lifespan. An assessment of the building has been included in the budget.

The committee discussed future usage of the heritage reserve funds, and heritage designations, including the Armoury building.

Motion: Moved by Denise Lagundzin

Seconded by Frank Weiler

That the Brockton Heritage Committee accept the 2019 Heritage Budget and agree with staff's recommendation to remove the Reserve Funds for 2019 with the expectation that that the Reserve Funds are reinstated for 2020.

Carried.

The committee reviewed the Walkerton Library Budget

Ted clarified that the Interdepartmental Expenses are for the custodian who works between several locations. This new line item includes all previous items under the old custodial line items

Programs and promotions was removed from the budget.

Maintenance has increased for the view scan, printer, and computer.

Moved by Denise Seconded by Dean Accept Walkerton Library Budget Carried

Motion: Moved by Denise Lagundzin Seconded by Dean Leifso
That the Brockton Heritage Committee accept the 2019 Walkerton Library Budget as presented.

Carried.

The committee reviewed the Cargill Library Budget

Building maintenance has increased due to the need of future window repairs.

There was a transfer to reserves for furnace equipment maintenance.

Motion: Moved by Denise Lagundzin Seconded by Dean Leifso
That the Brockton Heritage Committee accept the 2019 Cargill Library Budget as presented.

Carried.

9. Walkerton/Cargill Library Report – Tracey Knapp

Circulation has increased at the Walkerton Branch, but decreased at the Cargill Branch.

February was a quiet month for both branches with low program attendance due to weather. In Walkerton parents brought their children to story time and baby time. A number of children attend the Saturday STEAM (Science, Technology, Engineering, Art and Math) activities. The Code-pillar and Code and Go Mouse were popular activities. These activities introduce children into coding programs.

The Juried Art Show is on track. An advertisement was placed in the Mosaic magazine, and emails were sent to artists with information about the show. The Municipality of Brockton and Bruce County Public Library have placed information and entry forms on their websites.

The Walkerton Branch is almost ready for the Bruce County Public Library Mini Comic-Con on Saturday March 9, 2019 from 10:00 a.m. to 4:00 p.m. The schedule is set and available on the library website www.library.brucecounty.on.ca and details are being established. The branch staff are very keen and have decorated the library with superheroes.

The Walkerton Branch will once again host volunteers from the Canadian Volunteer Income Tax Program. The volunteers help low income people prepare their income taxes for free. This is a popular program and the volunteer timeslots have almost filled up.

There are many programs organized at the library for March Break.

9.1 Walkerton Library Elevator Update

The renovations are scheduled for April 1 to 19, 2019. Tracey asked that the Committee Secretary include that the renovations in the April Brockton Buzz Newsletter. This will also be included on Brockton's website. The public can contact the Walkerton Library to make arrangements with branch staff to have their books picked up while the elevator is being renovated. Tracey will include the renovations in her library newspaper article.

10. Old Business/Ongoing Projects

10.1 Local History Books - Brockton Heritage Website

Books are welcomed to be added to the Brockton Heritage website.

10.2 Donation Brochure and Policy

Denise received the following quotations to print the Heritage Committee Brochure:

- Richard Burke/Extra Mile Printing = \$200 + HST for 1000 copies
- Holm Graphics = \$225 + HST for 500 copies with bleed or \$210 + HST for 500 copies without bleed
- Reliance Printing = \$178 + HST for 1000 copies

The committee would like to order 1000 copies.

Moved by Dean Leifso Seconded by Ron McKinnon

That the Brockton Heritage Committee order 1000 copies of the brochure from Reliance Printing in the amount of \$178.00 plus HST.

Carried.

Denise presented a brochure document holder to the committee. Current the brochure documents cost \$5.49 at Holst Office Supplies. Holst will give the committee a 10% discount if purchase over 12 holders.

The committee would like to review the Council report and donation policy prior to it being presented to Council. The committee secretary will draft the report and policy and present it to the committee at their April 1, 2019 meeting for approval, and then it will be presented to Council.

10.3 Walkerton Downtown Photo Murals

Dean inquired at the Budget Meeting about the downtown revitalization fund. Currently, the downtown improvement monies are being used by the Community Improvement Committee (CIC). CIC can leverage monies through Spruce the Bruce funding. The CIC will look into the downtown mural project, however, the murals would not fall under the Community Improvement section of the Official Plan so they would not be funded by Spruce the Bruce.

At the Budget Meeting, the Community Improvement Committee stated their interest in displaying photos in vacant storefronts. Dean suggested that historic photos also be used in the vacant storefronts.

Ted has talked to the Walkerton BIA, and is trying to coordinate a meeting between the Heritage Committee, Community Improvement Committee, Walkerton BIA, and Economic Development Committee about the downtown murals.

Dean inquired if the Heritage Committee would consider displaying murals in rural communities such as Elmwood, Cargill, or Pinkerton. The committee were in favour of the idea if they had historic photos of those communities. This would be a future project.

The committee will need to determine the cost of the updated murals, numbers, and locations before proceeding with orders.

10.4 Armoury Building

Report Number CAO2019-02 – G.R.O.W. rooted in love Maternity Home Proposal for Lease of Armoury Building was approved by Brockton Council on February 12, 2019. The report was presented to the committee for information. Brockton Council will be entering into a lease agreement with G.R.O.W. rooted in love Maternity Home for the usage of the Armoury Building. The lease agreement will be passed by By-Law at an upcoming Council meeting.

The committee discussed G.R.O.W.'s report and financials. G.R.O.W. does have a charitable mandate and Board of Directors.

11. New Business

11.1 Projects for 2019

Dean notified the committee that North Bay are running a youth contest for heritage photos. Youth are taking heritage photos of the community. Dean thought this would be a good idea for Brockton to adopt. These photos could also be included in the souvenir book.

Denise offered to take photographs of the stores for the committee. The photos should be taken at the same angle to show a then and now comparison.

11.2 Bridge 11 Greenock

G.M. Blue Plan Engineering need to confirm that the Brockton Heritage Committee have reviewed the Cultural Heritage Assessment for Bridge 11 Greenock so they can move forward with this project. The Brockton Heritage Committee had previously reviewed the Cultural Heritage Assessment at their meeting on September 11, 2017.

12. Adjournment

Motion: Moved by Tanya Tilson

That the Heritage Committee meeting be adjourned at 6:30 p.m.

Carried.

Next Brockton Heritage Committee Meeting

Date: Monday, April 1, 2019 at 4:30 p.m.

Location: Brockton Meeting Room, Municipal Office