

# **SAUGEEN MOBILITY**

**and REGIONAL TRANSIT**

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## **GENERAL BOARD MEETING MINUTES**

**Friday February 22, 2019 1:30 PM**

**Board Members Present:** Councillor Dean Leifso, Municipality of Brockton  
Mayor Scott Mackey, Township of Chatsworth  
Councillor Warren Dickert, Town of Hanover  
Councillor Ed McGugan, Township of Huron-Kinloss  
Councillor Dave Cuyler, Municipality of Kincardine  
Councillor Dave Myette, Town of Saugeen Shores  
Mayor John Woodbury, Township of Southgate  
Councillor Beth Hamilton, Municipality of West Grey

**Staff Members Present:** Roger Cook, Manager

**Scott Mackey called the meeting to order at 1:30 pm.**

- 1. Disclosure of Pecuniary Interest: nil**
- 2. Minutes of the February 1, 2019 General Board Meeting**
- 3. Business Arising from the Minutes: nil**
- 4. Follow-up on Reports and Resolutions: nil**
- 5. Correspondence: nil**
- 6. Manager's Reports and Recommendations:**
  - a) Report RAC2019-02 – 2018 Annual**
  - b) Report RAC2019-03 – January 2019 Operational**
  - c) Report RAC2019-04 – Health and Safety Policy**
  - d) Report RAC2019-05 – Workplace Harassment and Violence Policy**
  - e) Report RAC2019-06 – Electronic Signatures for Payment Cheques**

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## **7. Resolutions:**

### **Resolution #2019-09**

Moved by Dean Leifso; Seconded by Ed McGugan

That the Board of Directors approves and adopts the minutes of the February 1, 2019 General Board Meeting as circulated.

CARRIED

### **Resolution #2019-10**

Moved by John Woodbury; Seconded by Warren Dickert

That the 2018 Annual Report RAC2019-02 be approved and sent to member councils.

CARRIED

### **Resolution #2019-11**

Moved by Dave Cuyler; Seconded by Beth Hamilton

That the January 2019 Operational Report RAC2019-03 be approved.

CARRIED

### **Resolution #2019-12**

Moved by Warren Dickert; Seconded by John Woodbury

That the Health & Safety Policy Report RAC2019-04 be approved, signed by the President and Manager and distributed to SMART's employees.

CARRIED

### **Resolution #2019-13**

Moved by Dean Leifso; Seconded by Ed McGugan

That the Workplace Harassment & Violence and Procedure Report RAC2019-05 be approved and distributed to SMART's employees.

CARRIED

### **Resolution #2019-14**

Moved by Beth Hamilton; Seconded by John Woodbury

That the Electronic Signatures for Payment Cheques Report RAC2019-06 be approved and that SMART move forward with electronic signatures for all payment cheques.

CARRIED

### **Resolution #2019-15**

Moved by Dave Cuyler; Seconded by Beth Hamilton

That SMART establish a Remuneration/Human Resources committee. Members of this committee shall be Scott Mackey, John Woodbury, Mike Myatt, Warren Dickert and Dave Cuyler.

CARRIED

### **Resolution #2019-16**

Moved by Dean Leifso; Seconded by Ed McGugan

That the Board of Directors of SMART move into Closed Session (3:03 pm) to discuss issues regarding identifiable individuals.

CARRIED

### **Resolution #2019-17**

Moved by Ed McGugan; Seconded by Dave Myette

That wage rates at SMART be increased by 2% effective March 3, 2019.

CARRIED

**8. Director's Recommendations and Directives:** nil


**9. Other Business:** nil

**10. Next Meeting Date:** Friday March 22, 2019 at 1:30 pm.

**11. Meeting Adjournment:** Motion to Adjourn by Scott Mackey.

**The meeting Adjourned at 3:39 p.m.**

 \_\_\_\_\_ Director

 \_\_\_\_\_ Director

Please note that these minutes are considered DRAFT ONLY until approved and signed by at least 2 directors.