



## Elmwood Community Centre Board Minutes

Thursday, August 21, 2025  
7:00 pm

### 1. Call to Order and Acceptance of Agenda

Call to order at 7:08 p.m.

Attendance: Scott Foerster, Hazel Pratt, Ernie Falkiner, Ed Stangler, Steve Travale,

Staff: Janine Jez, Patsy Becker, Chad Monk, Brad Thomson

Regrets: Steve Lehman, Michael Sugden

Moved by: S. Travale

Seconded by: S. Foerster

That the Elmwood Community Centre Board hereby approves the agenda for the meeting on August 21, 2025, as presented.

**Carried**

### 2. Declaration of Pecuniary Interest and General Nature Thereof

None

### 3. Shared Goals Alignment

Board members discussed strategies to improve collaboration among West Grey, Brockton, the Elmwood Community Centre Board, and the wider community. The discussion highlighted challenges related to obtaining approvals from multiple councils.

S. Travale noted that budget timelines are tighter than in previous years due to new regulations under the Strong Mayor Powers. Brockton staff require Elmwood's budget submission by September 10th.

#### **4. Review and Prioritize Immediate Needs**

##### **Garbage and Recycling**

Garbage collection will now be a chargeable service in accordance with provincial legislation, as the Elmwood Community Centre is classified as a business.

Cardboard will not be collected.

Effective January 1, 2026, the Ontario government will legislate that landfills will no longer accept recycling.

##### **Utilities**

Due to new phone and internet providers, both monthly bills have increased.

##### **Maintenance Items**

Lion's Park: Additional tree cleanup will be required in 2026.

Baseball Diamond: A new drag is needed.

##### **Caretaking**

Caretaker wages have increased as the previous rate was low for the number of hours worked.

##### **Financial**

P. Becker will provide and circulate the revenue report for the next meeting.

Justification for an increase in operating costs: employees' expenses have risen due to staff change and inflation.

The board will request an additional \$5,000 from each municipality to cover increased operating expenses.

That the Elmwood Community Centre Board accepts the 2026 operating budget as discussed.

Moved by: E. Falkiner

Seconded by: S. Travale

**CARRIED**

#### **5. Future Planning: 1-Year, 5-Year, and 10-Year Goals**

Discussion on future planning was deferred to a later meeting.

**6. Capital Projects**

Board members are to submit the required form by September 10, 2025, to the Municipality of Brockton for capital project requests. The Board discussed compiling a list of capital projects and identifying potential grant opportunities. Members noted challenges in securing approval from both municipalities for the Elmwood Community Centre Board to proceed with grant applications.

That the Elmwood Community Centre Board approve payment of the ball diamond upgrades in the amount of \$6,158.50, to be funded from the 2024 Homecoming donation.

E. Stangler

E. Falkiner

**CARRIED**

That the Elmwood Community Centre Board approves the quote for hazards tree removal for the Lion's Park and Elmwood Community centre.

Moved by: E. Falkiner

Seconded by: S. Foerster

**CARRIED**

It was shared for information that plaques will be installed on each dugout in memory of two local ball players, with the cost covered by the host of the memorial baseball tournament scheduled for September 21.

**7. Upgrades and Large Purchases**

The Board discussed the distinction between capital and operating budget items, including whether capital items must exceed \$5,000.

Members considered potential energy-saving grants and possible donations from the Elmwood Community Services Association (ECSA). The following items were reviewed:

**Upstairs Entrance:**

Replace fogged door glass: \$895

Add operators to existing door: \$4,600

Replace entire structure with new door and operators: \$17,000 (Accessibility Grant option possible)

**Carpet:** Replacement needed for stairs and basement/ramp entrance; insufficient funds in 2025 capital budget.

**Baseball Diamond Lights:** Upgrade required; estimated cost \$15,000–\$20,000; possible grant for LED lighting.

**Building Lights:** Replacement discussed; S. Foerster shared funding options for this.

**HVAC:** Increasing heating and cooling capacity upstairs; last year's estimate approximately \$40,000.

**Cairn Restoration:** Quote \$5367.50 including HST

Board members are to send their list of capital items, including dollar values and priority ranking, to E. Falkiner. He will compile and circulate a consolidated priority list for review to all board members.

**8. Next Meeting**

Next meeting on September 24th at 7:00 pm.

**9. Adjournment**

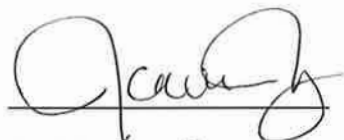
Moved by: S. Travale

Seconded by: E. Falkiner

That the Elmwood Community Centre Board hereby adjourns at 9:39 p.m. to meet again on September 24, 2025.



Hazel Pratt – Chair



Janine Jez - Secretary

**Carried**