



THE SAUGEEN MUNICIPAL AIRPORT COMMISSION

Regular Meeting

Wednesday, July 16, 2025, 1:00 p.m.

Boardroom, Saugeen Municipal Airport

Commissioners Present: Dave Hocking, Chair
Tom Hutchinson, Vice Chair
Victor Danielli
Moe Hanif

Absent: Carl Kuhnke

Others: Tim Olds, Airport Manager
Catherine McKay, Secretary
Iga Czerniak, Co-op Student

1. Call to Order

The Chair called the meeting to order at 1:00 p.m..

2. Approval of the Agenda

Motion Moved by T. Hutchinson

Seconded by M. Hanif

That the agenda for July 16, 2025 be approved as presented.

Carried

3. Disclosure of Pecuniary Interest and Declaration of Conflict of Interest - None declared.

4. Adoption of Minutes of June 10, 2025

Motion Moved by V. Danielli

Seconded by T. Hutchinson

That the minutes of the June 10, 2025 meeting be approved as circulated.

Carried

5. Business Arising from Minutes

A. Barns2Beaches Music Tour

The Chair noted that everything is in place for the event although ticket sales have not been as brisk as anticipated. Tickets will be printed to be sold at the door and in advance at the Airport in addition to online sales and social media promotion of the event will continue. Victor Danielli will oversee the parking and signs will note that parking is free to prevent people from parking on the road. The Chair will be doing an additional radio interview next week.

B. Update on Municipal Funding Formula

The Agreement states that the cost of operating the airport is to be shared in the following proportions: Brockton 42%; Hanover 31%, and West Grey 27%. It is to be reviewed every five years, although that has not happened recently. Brockton requested that a process be initiated to update the agreement and a meeting of the Chief Administrative Officers will take place in August to begin the process. If the process is to include a review of the entire agreement rather than only the funding formula, it will likely take longer.

6. Reports

A. APM's Report

A number of positive comments have been received from the public on the new sign on County Road 4. A Fuel Report prepared with the assistance of Iga Czerniak was distributed showing comparative fuel sales for 2024 and 2025. Commissioners felt that it was very useful and will be included with future APM reports.

Motion Moved by V. Danielli

Seconded by M. Hanif

That the APM's report for May - June 2025 be received for information.

Carried

B. COPA 54/Friends of the Saugeen Municipal Airport Update

Victor Danielli reported that the Kids Fly SMA event on June 28, 2025, was very successful with 143 kids getting plane rides. Last year, 173 kids participated. The next COPA/Friends meeting is on July 19.

Motion Moved by T. Hutchinson
That the COPA 54/Friends of the Saugeen Municipal Airport Update be received for information.
Carried

Seconded by M. Hanif

7. Accounts

A. Financial Statements as of May 31 & June 30, 2025

Due to the severe winter, fuel sales were down and diesel costs for maintenance equipment were over budget.

Motion Moved by M. Hanif
Seconded by T. Hutchinson That
the financial statements dated May 31 and June 30, 2025 be approved as presented.
Carried

8. New Business

A. Kids Fly Day

This item was covered in 6B.

B. Hanover and District Hospital Foundation Event

The Foundation will hold a fund raising event, Fly High Bingo, at the Airport which hopefully will increase awareness in the community of the airport's facilities. A pilot has donated his hangar for the event and the Commission decided to donate the use of chairs, rather than charging the Foundation. The Airport Manager is looking into buying fencing on a cost shared basis with the Friends of the Saugeen Municipal Airport.

C. Saugeen Culture Bus, October 4, 2025

The Chair reviewed the details, noting that Victor Danielli and Moe Hanif have offered their hangars for viewing by participants.

D. Naming Rights for Terminal Building Room

The Hanover Flying Club made a donation for the rights to name the large room in the Terminal Building after Ross Sibbit. A plaque will be erected on the wall and an event organized for the formal naming. **Motion**
Moved by T. Hutchinson
Seconded by V. Danielli
That the Commission approve naming the Terminal Building Room the *Ross Sibbit Room*.
Carried

9. Adjournment and Next Meeting

It was decided to cancel the August 20, 2025 meeting.

Motion Moved by V. Danielli
That the Saugeen Municipal Airport Commission adjourn at 1:30 p.m.
Carried

Seconded by M. Hanif

Dates to Remember

Barns2Beaches Music Tour, Saturday, July 26, 2026, Saugeen Municipal Airport, 5:00 p.m.

Hope Air Fundraiser, August 9, 2025, 12:00 p.m.

SMA Regular Meeting, Wednesday, September 17, 2025, Saugeen Municipal Airport, 1:00 p.m.

SMA Regular Meeting, Wednesday, October 15, 2025, Saugeen Municipal Airport, 1:00 p.m.

David Hocking, Chair

Catherine McKay, Secretary



Saugeen Municipal Airport
34 Saugeen Airport Rd
Walkerton Ontario N0G2V0
519-364-3220
www.saugeenmunicipalairport.com

May/June 2025 Manager's Report

Fuel Sales

- **100 LL:** \$35,822.37 (13,910.800 units)
- **Jet A:** \$3,281.05 (1,540.400 units)
- **Total:** \$39,103.42 (15,451.200 units)

Landings

- 4 commercial landings by Ornge
- 337 by private aircraft

News at SMA

- Thank you for the new municipal flags
- Work on the sign is progressing. New vinyl panels were installed on the sign faces. Pole has been cut and welded with supports. Base has been fabricated and installed in a concrete support. All locates are done and the hole has been dug for the base. Waiting on concrete supplier. Sign will be up in June.
- Jet A tank is being refurbished and new safety stickers will be installed when complete.
- The hydro meter post for the south hangars suffered from age/rot, fell over, and has been replaced.



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- Wiring repairs on tractor for blade operation have been completed. Emergency flasher also repaired as well as horn.
- Annual fuel tank inspection has been completed. New filters will be replaced upon arrival
- A new Emergency Guideline Manual has been completed and updated by Iga. We will provide the municipalities with copies.
- Ongoing lighting repairs, PAPI lights, bulbs wiring etc.
- A new Airport operations manual is also being worked on to comply with Transport Canada.
- Preparations are ongoing for the Barns2Beaches event.
- Preparation of the new fuel tank (avgas).
- General building cleaning of vents, windows, office and workspace.
- 3 events hosted at the airport:
- June 14th, 2025. WOWSA Wellness Day – for women. Relaxing activities (yoga, sound bath etc.)
- June 21st, 2025. Ron Fleet & Alan Fisher Celebration of Life. Displays with photos, BBQ and formation flight to honour two remarkable men.
- June 28th, 2025. Our annual Kids Fly event. Over 143 kids participated, 5 volunteer pilots. The event started with a one hour delay due to poor weather conditions. Food truck was open, certificates were issued and lots of fun was had.