

Report to Council

Report Title:	SMART Lease Agreement 2026-2029		
Prepared By:	Sonya Watson, Chief Administrative Officer		
Department:	Administration		
Date:	August 26, 2025		
Report Number:	CAO2025-10	File Number:	C11AD, L04
Attachments:	Draft SMART Lease Agreement		

Recommendation:

That the Council of the Municipality of Brockton hereby receives Report Number CAO2025-10 – SMART Lease Agreement 2026-2029, prepared by Sonya Watson, Chief Administrative Officer and in doing so approves A By-Law coming forward entering into a three (3) year contract with Saugeen Mobility and Regional Transit in the amount of \$16,337.56 plus HST, per year plus Consumer Price Index for the lease of the Brant Shop office space.

Report:

Background:

The Municipality of Brockton currently leases the office space at the Brant Works Shop in Solway to the Saugeen Mobility and Regional Transit (“SMART”) but the term of that Agreement will be expiring at the end of the year. SMART has indicated that they would like to continue with the Lease Agreement.

Municipal staff have updated the existing Lease Agreement and reviewed the amount of rent being paid for the facility. Section 3 has been updated with what the rental rate would be for 2026 based on these increases with the annual increase based on the Consumer Price Index (CPI) increase. The Lease Agreement would be for a three (3) year period with all other terms remaining the same as prior years.

Analysis:

SMART is a local board that provides a key service to many residents within Brockton. The Lease Agreement allows Brockton to receive revenue for a space that may otherwise not be used to its fullest potential.

Strategic Action Plan Checklist:

What aspect of the Brockton Strategic Action Plan does the content/recommendations in this report help advance?

- Recommendations help move the Municipality closer to its Vision

Yes

- Recommendations contribute to achieving Heritage, Culture, and Community N/A
- Recommendations contribute to achieving Quality of Life N/A
- Recommendations contribute to achieving Land Use Planning and the Natural Environment N/A
- Recommendations contribute to achieving Economic Development N/A
- Recommendations contribute to achieving Municipal Governance Yes

Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes

The Lease Agreement specified rent will be including in the corresponding budget year for each year of the three (3) year agreement.

Reviewed By:



Trish Serratore, Chief Financial Officer

Respectfully Submitted by:



Sonya Watson, Chief Administrative Officer