



Saugeen Valley Conservation Authority

Executive Committee Meeting Minutes

Date: June 5th, 2025, 9:00 a.m.
Location: Electronic via Teams
Chair: Tom Hutchinson
Members present: Paul Allen, Barbara Dobreen, Greg McLean, Moiken Penner
Members absent: n/a
Staff present: Erik Downing, Don Moss

Chair Hutchinson called the meeting to order at 9:00 a.m.

1. Adoption of Agenda

Motion #EC25-13

Moved by Barbara Dobreen

Seconded by Moiken Penner

THAT the agenda for the Executive Committee meeting, June 5, 2025, be adopted as circulated.

Carried

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest relative to any item on the agenda.

3. Adoption of Minutes

Motion #EC25-014

Moved by Gregory McLean

Seconded by Paul Allen

THAT the minutes of the Executive Committee meeting, April 30, 2025, be adopted as presented.

Carried

4. Closed Session

Motion #EC25-15

Moved by Greg McLean

Seconded by Moiken Penner

That the Executive Committee proceed into closed session, in camera, to address matters relating to an identifiable individual(s) and THAT the GM/S-T join as required.

Carried

Rise and Report: The Committee rose from closed session at 9:57 a.m. and reported that staff provided direction on the items presented.

Barbara Dobreen left Meeting at 9:58am.

5. Matters Arising from the Minutes

5.1 Performance Evaluation Discussion

The GM/S-T provided an update on the process and progress of annual performance evaluations conducted by SVCA staff. It was confirmed that the scope of the current review covers the period from the beginning of 2024 to the present date.

5.2 WR-2025-03: Paisley Dyke Report

The report outlined the funding structure for conservation authority projects, including how Special Benefitting and WECI-funded capital works are cost-shared between SVCA, the Province, and municipalities. It also provides a project update on the Paisley Dyke Improvement, which was cancelled due to site instability and seasonal risks, and confirms that the report will be presented to the Council of the Municipality of Arran-Elderslie on June 9th, 2025.

6. New Business

6.1 GM-2025-10: SVCA Operational Plan

The GM/S-T presented the SVCA Operational plan, with no comments or discussion.

7. Adjournment

With no further business to discuss, the meeting was adjourned at 10:20 a.m. following a motion moved by Paul Allen and seconded by Moiken Penner.

Next meeting date to be a Special Meeting of the SVCA Executive Committee, scheduled for July 19, 2025, 9:00am, virtually.

Tom Hutchinson
Chair

Ashley Richards
in lieu of Recording Secretary