



Important Update:

New Child Care Billing Cycle Effective January 2026



Dear Families,

We're excited to share an important improvement to our billing process at Brockton Child Care Centre. This change is designed to provide **greater predictability, transparency, and consistency** for your monthly child care fees.

What's Changing?

Currently, invoices are issued **one month after care is provided** (e.g., July care is billed on August 1). Beginning **January 1, 2026**, invoices will be issued at the **start of the month for that month's care**, and payments will be due by the **20th of the same month**—similar to other municipal services.

Why Are We Making This Change?

- Improves financial predictability for families and the municipality.
- Reduces risk of large unpaid balances for families who withdraw.
- Aligns with other Brockton billing practices.
- Allows families to claim **full 2025 expenses on their 2026 tax return**.

Transition Plan

We are implementing this change gradually to avoid families being billed for two full months at once. Here's the schedule:

Invoice Date	Period of Care Covered	Due Date
September 1, 2025	Aug 1 – Sept 12	September 30, 2025
October 1, 2025	Sept 15 – Oct 17	October 31, 2025
November 1, 2025	Oct 20 – Nov 21	November 30, 2025
December 1, 2025	Nov 24 – Dec 31	December 31, 2025
January 1, 2026	January 1 – January 31	January 20, 2026

Communication and Support

If you have questions or concerns, please contact us at **519-881-3123** or email Carri-Ann Scott – Manager, Child Care Services at **cscott@Brockton.ca**.

Thank you for being an important part of the Brockton Child Care family. We value your trust and partnership as we continue to provide a safe and nurturing environment for your child.

Warmly,

Carri-Ann Scott, RECE, BAsC.EC, M.E.T
Manager, Child Care Services



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NEW CHILD CARE BILLING CYCLE EFFECTIVE JANUARY 2026

We're changing to monthly advance billing to improve predictability and transparency for all families.

CURRENT BILLING



Invoices issued for last month's care
Due at the end of the month



NEW BILLING

Invoices issued for current month's care
Due on the 20th of the month



QUESTIONS?

Please see the back for more information

FAQ

1. Why are you changing the billing process?

To reduce unpaid balances, improve financial processes, and match other municipal billing practices.

2. When does the new system start?

Transition begins **September 2025**; full implementation **January 2026**.

3. Will I have two full invoices in January?

No. Our phased approach ensures that January will only include your regular monthly invoice for January care.

4. What if this creates financial difficulty?

Please contact us early, and we'll work with you to find solutions.

5. How does this affect tax claims?

All 2025 fees will be paid in 2025, allowing you to claim the full amount on your 2026 return.