

The Corporation of the Municipality of Brockton



By-Law 2019-026

Being a By-Law to Adopt the Estimates of All Sums Required During the Year 2019
for the Municipality of Brockton.

Whereas the *Municipal Act S.O. 2001, c 25, Section 5(3)*, as amended provides that a municipal power, including a municipality's capacity rights, powers and privileges under section 9, shall be exercised by By-Law;

And Whereas the *Municipal Act, 2001, c.25, Section 290*, as amended provides that for each year, a local municipality shall, in the year or immediately preceding year, prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality;

Now Therefore the Council of The Corporation of the Municipality of Brockton enacts as follows:

- 1.0 That The Corporation of the Municipality of Brockton Council hereby approves the estimates attached hereto as Schedule "A", the 2019 Non-Tax Supported Budget and Schedule "B" the 2019 Tax Supported Budget and forming part of this by-law, and that they be adopted as the budget for the year 2019.
- 2.0 This By-Law shall come into full force and effect upon final passage.
- 3.0 This By-Law may be cited as the "Approve 2019 Municipal Budget By-Law".

Read, Enacted, Signed and Sealed this 12th day of March, 2019.

Mayor – Chris Peabody

Clerk – Fiona Hamilton

2019 Non-Tax Supported Budget Report



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Introduction

The 2019 proposed non-tax supported operating budget represents the Municipality of Brockton's commitment to meeting legislative requirements, maintaining the health and safety of the community, and providing exceptional customer service.

The Municipality's non-tax supported budget is comprised of Water Services and Wastewater Treatment and Collection Services, and the Ontario Building Code (OBC) Administration. Combined, the total proposed 2019 operating budget is \$2,594,176

Based on approved Water Works Financial Plan (2016-2021), the user fees and rates (Water and Wastewater), have a 3% increase, which reflects a flat rate increase of approximately \$6.07 and \$6.37 respectfully.

The proposed budget includes:

- \$1.294 million operating budget for Water Services that allows Brockton to continue to deliver a safe and sustainable water supply while renewing its aging infrastructure.
- \$1.511 million operating for Wastewater Collection & Treatment Services to support continued optimization of Brockton's wastewater systems.
- \$174 thousand operating for OBC Administration, which includes continued investments to maintain the health and safety of the community and to enhance services for our customers.

The operating costs associated with these service areas are recovered 100 per cent through user fees and other non-tax supported revenues, and therefore do not require a property tax transfer.

Building the Budget

When developing the budget, the Municipality must consider and prioritize projects that are required to meet legislative requirements and community need. To maximize the Municipality's investment, projects that align with Brockton's Sustainable Strategic Plan, Operational/Organizational Review and the Municipality Community Official Plan—to build an exceptional Municipality by providing outstanding municipal service and value, while supporting the environmental, economic, social, and cultural pillars of sustainability—are considered.

Although the budgets are broken down into service areas, the budget is considered and approved as a whole to enhance the Municipality's decision-making process.

The development of the non-tax supported operating budget is based on key elements that align with the Municipality's financial strategy:

- A strong financial foundation that is based on a financial policy framework, which includes debt management, reserve and reserve fund and investment policies. Specifically, water and wastewater have no rate supported debt.
- Solid financial performance as indicated through third party evaluations by the Municipality's external auditor and credit rating assessments.

Water and Wastewater budget development is centred on the objectives of ensuring regulatory compliance, managing our assets from water sources to the customer, and maintaining affordability for our customers.

Annual operating budget development for water and wastewater is based on net-zero funding principles, as defined by the Municipal Act, 2001, where revenues and expenses, including funding transfers to capital reserve funds, are balanced.

Reserves and Reserve Funds

In the 2019 proposed budget for water and wastewater services, a transfer from the contingency reserve is budgeted to maintain affordability for the ratepayer while ensuring reserves remain adequately funded at the target levels.

Most notably for the Municipality's water and wastewater infrastructure, the transfer to the capital reserves is measured against the municipalities capital need to maintain and replace our current assets. In each of water and wastewater, the operating transfer to fund capital is moving the Municipality closer to achieving sustainable asset investment.

Council receives an annual comprehensive Reserve and Reserve Fund Report that outlines fund balances, funding status compared to targets and significant transactions. Reserve and reserve fund forecasted balances are reflected in the departmental budget documentation.

2018 forecasted ending reserve fund balance: \$1,840,616.44

2019 forecasted ending reserve fund balance: \$1,947,779

Capital Budget

The non-tax supported capital projects are presented as part of the consolidated 2019–2028 capital budget and forecast.

Water and Wastewater Overview

Financial planning

As part of the Safe Drinking Water Act, 2002, the Province of Ontario requires municipal water service providers to develop or update a long-range financial plan every five years to renew municipal drinking water licences. In addition to satisfying provincial requirements, the Water and Wastewater Long-range Financial Plan (2016-2021) helps the Municipality provide long-term financial stability, system sustainability and community safety as it relates to our water supply. The plan also informs the budgets and rate increases submitted annually for Council approval.

Although not required by the province, the Municipality proactively includes Wastewater Services in long-range financial planning to provide a more complete and accountable picture of the water and wastewater systems and to ensure more accurate forecasting.

Summary of 2019 Proposed Water and Wastewater Rates

The following volumetric rates and basic service charges are proposed for 2019.

Table 4, Rate change and forecasted residential bill impact

| | 2018 | 2019 | Change |
|---|----------|----------|--------|
| Water volume charge \$/cubic metre | \$1.27 | \$1.33 | \$0.03 |
| Water Annual Flat Rate \$/annual | \$202.18 | \$209.00 | \$6.82 |
| Wastewater volume charge \$/cubic metre | \$1.32 | \$1.36 | \$0.04 |
| Wastewater Annual Flat Rate \$/annual | \$225.18 | \$231.55 | \$6.37 |

The above-proposed water and wastewater rates reflect an overall expenditure increase of 7.2 and 2.6 per cent respectively to the water and wastewater operating budgets. Internal support costs, realignment of employee compensation, operating increases to utilities and studies required for asset management, and capital reserve transfers represent the largest impacts to the water and wastewater budgets.

Water Services

Water Services ensures a safe, secure and sustainable water supply for our community including water used for residential, business, recreational and firefighting purposes. The delivery of a safe, reliable water supply is a 24-hour business.

Council responsibility as owner

"The Safe Drinking Water Act, 2002 includes a statutory standard of care for individuals who have decision-making authority over municipal drinking water systems or who oversee the operating authority of the system.

It is important that members of municipal council and municipal officials with decision making authority over the drinking water system and oversight responsibilities over the accredited operating authority understand that they are personally liable, even if the drinking water system is operated by a corporate entity other than the municipality."

(Excerpted from: Taking Care of Your Drinking Water: A Guide for Members of Municipal Councils)

There are legal consequences for not acting as required by the standard of care, including possible fines or imprisonment.

Key functions

Water Services is responsible for planning, design, construction, operation, maintenance and overall management of the water infrastructure assets. To meet these needs and to care for its infrastructure, the Water Services operating budget provides funding for the following key functions:

Customer service and conservation

- customer service and support
- utility administration and revenue management
- staff training and development
- compliance and conformance programs

Supply, treatment and protection

- Provision of a secure, reliable and continuous supply of treated drinking water to the water distribution system.
- Implementation of programs to ensure operational and environmental compliance.
- Operation and maintenance of related infrastructure including disinfection systems, supply facilities, towers, pumping stations, and reservoirs.
- Management and replacement of water supply assets.

Distribution and metering

- Provision of a secure, reliable, and continuous supply of treated drinking water to customers and for fire protection.
- Operation and maintenance of infrastructure including water mains, valves, hydrants and service lines.
- Installation of new water billing meters and replacement of aging meter assets.
- Emergency response and reactive infrastructure maintenance.
- Capital infrastructure condition assessments and remediation to support loss mitigation (e.g. leak detection studies of municipal watermains).

2018 Accomplishments

- Completed reconstruction of Cayley Street
- UV System in Chepstow
- Refurbish South Water Tower (to be completed Spring 2019)

2019 initiatives

Our services

Initiation of key water supply projects including:

- Walkerton Well Generator
- Replace VFD North Towner
- Hydrant Replacement
- Lake Rosalind Well #3 repair
- SCADA Server Replacement

Our people

- Hire new Director of Operations
- Continued training and certification of licensed Water Services staff to support progressive licensing and continuous improvements within the Municipality's operations.

Water Services

Financial information

This budget represents 4.16 per cent increase over 2018.

Table 6, Revenue budget trend 2017 to 2019 (Water Services)

| Revenue | 2017 actuals | 2018 approved budget | 2019 purposed budget | 2019 budget change | 2019 budget change |
|-----------------------------|---------------|----------------------|----------------------|--------------------|--------------------|
| User fees & service charges | (\$1,041,841) | (\$1,081,514) | (\$1,158,865) | \$77,351 | 7.15% |
| Grants | (\$0) | (\$31,000) | (\$0) | (\$31,000) | 100.00% |
| Total revenue | (\$1,041,841) | (\$1,112,514) | (\$1,158,865) | \$46,351 | 4.16% |

Explanation of changes

- \$77,351 increase in water consumption rate revenue
- Source Water Protection grant has been removed as this funding was completed

Table 7, Expenditure budget trend 2017 to 2019 (Water Services)

| Expenditure | 2017 actuals | 2018 approved budget | 2019 purposed budget | 2019 budget change | 2019 budget change |
|---------------------------|--------------------|----------------------|----------------------|--------------------|--------------------|
| Salary, wage & benefits | \$108,160 | \$74,021 | \$74,464 | \$443 | 0.60% |
| Maintenance | \$38,116 | \$71,000 | \$69,500 | (\$1,500) | (2.1%) |
| General expenses | \$895,565 | \$967,493 | \$1,014,901 | \$47,408 | 4.90% |
| Total expenditures | \$1,041,841 | \$1,112,514 | \$1,158,865 | \$46,351 | 4.17% |

Explanation of changes

- Increase in engineering to complete tower inspection and truck main design
- Increased transfer to Utility Reserve Fund

Table 8, Water rate trend 2017 to 2019

| | 2017 | 2018 | 2019 | 2019 change | 2019 change |
|---------------------|----------|----------|----------|----------------|-------------|
| Water - connection | \$196.00 | \$202.18 | \$208.25 | \$6.07 | 3.0% |
| Water - consumption | \$1.23 | \$1.26 | \$1.30 | \$0.043 | 3.0% |

**3.00 PERCENTAGE INCREASE
ON RATES as per Financial Plan**

**MUNICIPALITY OF BROCKTON
OPERATING BUDGET FOR WATER SERVICES - EXPENSES
FOR THE YEAR 2019**

| OPERATING EXPENDITURES PARTICULARS | ACCOUNT NUMBER 01-3135 | 2017 | 2018 | | 2019 | % Increase from 2018 |
|--|------------------------------|------------------|----------------|------------------|------------------|-------------------------|
| | | ACTUAL | ACTUAL | BUDGETED | BUDGET | |
| Wages - Water | 1200 | 80,780 | 42,474 | 55,850 | 56,742 | 1.60% |
| Wages - Public Works | 1235 | 1,039 | - | 1,200 | - | |
| Benefits - Water | 1240 | 26,341 | 15,658 | 16,551 | 16,102 | -2.71% |
| Benefits - Public Works | 1244 | - | - | 420 | - | |
| Clothing Allowance | 1260 | 116 | 53 | 200 | 200 | 0.00% |
| Mileage | 1270 | 319 | - | 250 | 250 | 0.00% |
| Training & Seminars | 1271 | 895 | 3,089 | 3,500 | 3,500 | 0.00% |
| Longterm Debt -Principal | 1300 | 64,735 | 25,749 | 45,482 | 45,482 | 0.00% |
| Longterm Debt -Interest | 1301 | 11,338 | 16,980 | 19,804 | 19,804 | 0.00% |
| Memberships | 1303 | 1,299 | 503 | 1,500 | 1,500 | 0.00% |
| Supplies | 1305 | 4,927 | 2,828 | 3,000 | 3,000 | 0.00% |
| Legal Services | 1310 | - | - | - | - | |
| Engineering Services | 1317 | - | - | 10,000 | 15,000 | 50.00% |
| Payroll Process | 1315 | 417 | - | 500 | 500 | |
| Maintenance - Equipment | 1320 | 7,343 | 14,711 | 20,000 | 20,000 | 0.00% |
| Maintenance - Grounds | 1325 | 5,685 | 6,417 | 6,000 | 6,500 | 8.33% |
| Maintenance - Vehicle | 1330 | 111 | 153 | 1,000 | 1,000 | 0.00% |
| Maintenance - Watermains | 1334 | 21,067 | 28,822 | 42,000 | 42,000 | 0.00% |
| Maintenance - Samples | 1336 | 3,910 | 1,942 | 2,000 | - | -100.00% |
| Postage | 1340 | 3,830 | 4,927 | 5,500 | 5,500 | 0.00% |
| Service Agreements | 1344 | 336,356 | 353,185 | 399,600 | 399,600 | 0.00% |
| Telephone | 1350 | 859 | 1,060 | 874 | 874 | 0.05% |
| Fuel - Truck | 1358 | 1,375 | 533 | 1,700 | 1,700 | 0.00% |
| Utilities-Hydro | 1360 | 84,262 | 81,084 | 90,000 | 90,000 | 0.00% |
| Utilities-Natural Gas-Walkerton System | 1365 | - | - | - | - | |
| Utilities-Water | 1366 | 94 | 114 | 400 | 400 | 0.00% |
| Insurance | 1380 | 21,018 | 22,481 | 21,000 | 22,454 | 6.92% |
| Water Write-offs | 1390 | - | - | - | - | |
| Public Works Equipment Costs | 1470 | - | - | 3,000 | 3,000 | 0.00% |
| Miscellaneous Expenses | 1530 | - | - | - | - | |
| Transfer to Capital Fund | 1710 | - | - | - | - | |
| Transfer to Reserve Fund | 1720 | 363,725 | - | 361,183 | 388,337 | 7.52% |
| Inter-Department Expense | 1820 | - | - | - | 15,420 | |
| OPERATING EXPENDITUES | | 1,041,841 | 622,763 | 1,112,514 | 1,158,865 | 4.17% |

**MUNICIPALITY OF BROCKTON
OPERATING BUDGET FOR WATER SERVICE - REVENUE
FOR THE YEAR 2019**

| OPERATING PARTICULARS | ACCOUNT NUMBER 01-3135 | 2017 | 2018 | | 2019 | % Increase from 2018 |
|-------------------------------------|------------------------------|------------------|------------------|------------------|------------------|-------------------------|
| | | ACTUAL | ACTUAL | BUDGETED | BUDGET | |
| Ontario Grants | 0126 | - | - | 31,000 | - | -100.00% |
| Licenses and Permits | 0133 | - | - | - | - | |
| Water Penalty-Walkerton | 0135 | 3,847 | 3,961 | - | - | |
| Transfer from Reserves | 0141 | - | - | - | - | |
| Transfer from Reserve Fund | 0142 | - | - | - | - | |
| Recoveries-disconnect/reconnections | 0145 | 1,595 | 1,800 | - | - | |
| Miscellaneous Revenue | 0150 | 7,714 | 5,841 | - | - | |
| Meter Revenue | 0255 | 1,025,111 | 991,840 | 1,081,514 | 1,158,865 | 7.15% |
| Flat Rate no Meters | 0256 | 3,574 | 3,689 | - | - | |
| OPERATING REVENUE | | 1,041,841 | 1,007,132 | 1,112,514 | 1,158,865 | 46,351 |
| TOTAL OPERATING | | - | (384,369) | - | - | - |

Wastewater

Wastewater Services delivers reliable sanitary services, high-quality effluent (outflow) that meets or exceeds regulatory requirements and management of the sewer use bylaw. To meet these needs, the wastewater services is a 24/7 business.

Key functions

Wastewater Services is responsible for planning, design, construction, operation, maintenance and overall management of the wastewater infrastructure assets. To meet these needs and care for its infrastructure, the Wastewater Services operating budget provides funding for the following key functions:

Facility operations and maintenance

- Operation, maintenance, optimization, and compliance of the Wastewater Treatment Facility.
- Management, planning and compliance of the biosolids program.
- Planning and implementation of new capital projects to upgrade the wastewater treatment and biosolids processes.
- Laboratory testing and services.
- Adherence to the Saugeen Conservation Authority voluntary final effluent (outflow) limits.
- Continual improvement through benchmarking against industry best practice.
- Annual flushing program.
- Assume first lift station in the Riverview Subdivision.
- Continue the camera program for Asset Management.

Sewer use by-law enforcement, wastewater collection system operation and maintenance

- Upholding Brockton's Sewer Use bylaw.
- Addressing customer sewer blocks and carrying out preventative maintenance and repairs as required.
- Coordinating with Engineering and Transportation Services to plan infrastructure replacements and expansions.

2018 Accomplishments

- WWTP UV Disinfection System Feasibility Study
- Cayley Street Reconstruction
- Initiated the camera program for Asset Management – Phase I requirements

2019 initiatives

Our resources

- Initiate an Inflow and Infiltration Study
- Initiate an update of the consolidated wastewater services master plan.

Our people

- Hire new Director of Operations
- Encourage staff to participate in internal engagement initiatives and opportunities for interdepartmental collaboration.

Wastewater Treatment

Financial information

This budget represents 2.9 per cent increase over 2018.

Table 9 Revenue trend 2017 to 2019 (Wastewater Treatment)

| Revenue | 2017 actuals | 2018 approved budget | 2019 purposed budget | 2019 budget change | 2019 budget change |
|-----------------------------|--------------|----------------------|----------------------|--------------------|--------------------|
| User fees & service charges | (\$947,962) | (\$1,013,476) | (\$1,044,983) | (\$31,507) | 3.11% |
| Grants | (\$0) | \$0 | \$0 | \$0 | 0.0% |
| Agreements | (\$0) | (\$11,550) | (\$11,550) | (\$0) | 0.0% |
| Total revenue | (\$947,962) | (\$1,025,026) | (\$1,056,533) | (\$31,507) | 3.07% |

Explanation of change

- \$31,507 increase in revenue due to proposed rate increase.

Table 10, Expenditure trend 2017 to 2019 (Wastewater Treatment)

| Expenditures | 2017 actuals | 2018 approved budget | 2019 purposed budget | 2019 budget change | 2019 budget change |
|-------------------------------|------------------|----------------------------|----------------------------|--------------------------|--------------------------|
| Salary, wage & benefits | \$66,416 | \$72,974 | \$81,489 | \$8,515 | 11.67% |
| Maintenance | \$38,080 | \$78,800 | \$89,000 | \$10,200 | 12.94% |
| Utilities | \$125,254 | \$105,000 | \$150,000 | \$45,000 | 42.86% |
| General Maintenance | \$718,212 | \$768,252 | \$736,044 | (\$32,208) | (4.19%) |
| Total expenditures | \$947,962 | \$1,025,026 | \$1,056,533 | \$31,507 | 3.07% |

Explanation of change

- Increase in wages due to reallocation
- Increase in Utilities
- Decrease in contribution to Utilities Reserve Fund from prior year.

**3.00 PERCENTAGE INCREASE
ON RATES as per Financial Plan**

**MUNICIPALITY OF BROCKTON
BUDGET FOR WASTEWATER TREATMENT PLANT
FOR THE YEAR 2019**

| | ACCOUNT NUMBER 01-3140 | 2017 | 2018 | | 2019 | % Increase from 2018 |
|------------------------------------|------------------------------|----------------|------------------|------------------|------------------|-------------------------|
| | | ACTUAL | ACTUAL | BUDGETED | BUDGETED | |
| Wages | 1200 | 50,359 | 71,145 | 56,233 | 63,312 | 12.59% |
| Wages - Public Works | 1235 | 460 | 451 | 450 | 450 | |
| Benefits | 1240 | 15,597 | 22,859 | 16,133 | 17,570 | 8.91% |
| Benefits - Public Works | 1244 | - | - | 158 | 158 | |
| Clothing Allowance | 1260 | 81 | 112 | 250 | 250 | 0.00% |
| Mileage | 1270 | 66 | - | 250 | - | -100.00% |
| Training & Seminars | 1271 | 1,008 | - | 3,200 | 3,200 | 0.00% |
| Longterm Debt Charge-Principal | 1300 | - | 22,767 | 38,904 | 38,904 | |
| Longterm Debt Charges-Interest | 1301 | - | 7,808 | 13,620 | 13,620 | |
| Supplies - Lab | 1305 | - | 605 | 2,000 | 2,000 | 0.00% |
| Engineering Projects | 1317 | 6,672 | 25,049 | 10,000 | 10,000 | 0.00% |
| Maintenance & Purchase - Equipment | 1320 | 23,881 | 51,264 | 62,800 | 73,000 | 16.24% |
| Maintenance - Building | 1322 | 7,284 | - | 9,000 | 9,000 | 0.00% |
| Maintenance - Grounds | 1325 | 5,014 | 4,576 | 5,000 | 5,000 | 0.00% |
| Maintenance - Vehicle | 1330 | 111 | 961 | 1,000 | 1,000 | 0.00% |
| Maintenance - Health-Safety | 1335 | - | - | 1,000 | 1,000 | 0.00% |
| Maintenance - Sewers | 1337 | 1,790 | 2,658 | - | - | |
| Postage | 1340 | 3,602 | 5,245 | 5,500 | 6,000 | 9.09% |
| Service Agreements - Brewery Waste | 1341 | - | - | - | - | |
| Service Agreements | 1344 | 330,103 | 363,911 | 425,800 | 414,800 | -2.58% |
| Telephone | 1350 | 491 | 739 | 874 | 874 | 0.05% |
| Fuel | 1358 | 1,375 | 432 | 1,800 | 1,800 | 0.00% |
| Utilities - Hydro | 1360 | 30,498 | 37,381 | 15,000 | 45,000 | 200.00% |
| Utilities - Natural Gas | 1365 | 57,148 | 49,905 | 60,000 | 60,000 | 0.00% |
| Utilities - Water | 1366 | 37,607 | 43,475 | 30,000 | 45,000 | 50.00% |
| Insurance | 1380 | 16,704 | 17,802 | 16,750 | 20,016 | 19.50% |
| Sludge Handling | 1385 | 25,865 | 39,062 | 31,000 | 40,000 | 29.03% |
| Sewer Write-off | 1390 | - | - | - | - | |
| Public Works Equipment Costs | 1470 | - | - | 3,000 | 3,000 | 0.00% |
| Miscellaneous Expenses | 1530 | - | - | - | - | |
| Trans. to Capital Fund | 1710 | - | - | - | - | |
| Trans. to Reserve Fund | 1720 | 332,245 | - | 215,304 | 170,579 | -20.77% |
| Inter-Department Expense | 1820 | | | | 11,000 | |
| OPERATING EXPENDITURES | | 947,962 | 768,208 | 1,025,026 | 1,056,533 | |
| Subsidy | 0125 | - | - | - | - | |
| Licenses & Permits | 0133 | - | - | - | - | |
| Sewer Penalty-Treatment Plant | 0135 | - | - | - | - | |
| Trans. from Reserve Fund | 0142 | - | - | - | - | |
| Miscellaneous Revenue | 0150 | - | - | - | - | |
| Agreements | 0190 | 3,850 | 150 | - | - | |
| Agreements-Leachate | 0194 | - | - | 11,550 | 11,550 | 0.00% |
| Meter Revenue | 0255 | 938,315 | 899,903 | 1,013,476 | 1,039,483 | 2.57% |
| Unit Charges | 0256 | 5,797 | 5,547 | - | 5,500 | |
| OPERATING REVENUE | | 947,962 | 905,601 | 1,025,026 | 1,056,533 | |
| TOTAL OPERATING | | (0) | (137,392) | - | - | |

**MUNICIPALITY OF BROCKTON
BUDGET FOR WASTEWATER TREATMENT PLANT
FOR THE YEAR 2019**

| CAPITAL PARTICULARS | ACCOUNT NUMBER 02-3140 | 2017 | 2018 | | 2019 | % Increase from 2018 |
|----------------------------------|------------------------------|----------------|------------------|-----------------|----------------|-------------------------|
| | | ACTUAL | ACTUAL | BUDGETED | BUDGETED | |
| Capital - Purchases | 1600 | 541,050 | 230,779 | - | 169,472 | |
| Tran. to Reserve Fund | 1720 | - | - | - | - | |
| CAPITAL EXPENDITURES | | 541,050 | 230,779 | - | 169,472 | |
| | | | | | | |
| Ontario Grants | 0126 | - | 192,641 | - | - | |
| Longterm Borrowing | 0129 | - | 450,000 | - | - | |
| Trans. From Reserves Working Cap | 0141 | - | - | - | - | |
| Trans. from Reserve Fund | 0142 | 26,933 | - | 45,000 | 169,472 | 276.60% |
| Trans. from Revenue Fund | 0143 | - | - | - | - | |
| Meter Revenue | 0155 | - | - | - | - | |
| Agreements | 0190 | - | - | - | - | |
| CAPITAL REVENUE | | 26,933 | 642,641 | 45,000 | 169,472 | |
| | | | | | | |
| TOTAL CAPITAL | | 514,117 | (411,861) | (45,000) | - | |
| | | | | | | |
| TOTAL SANITATION | | 514,117 | (549,254) | (45,000) | - | 45,000 |

Wastewater Collection

Financial information

This budget represents 7.91 per cent increase over 2018.

Table 1, Revenue trend 2017 to 2019 (Wastewater Collection)

| Revenue | 2017 actuals | 2018 approved budget | 2019 purposed budget | 2019 budget change | 2019 budget change |
|-----------------------------|--------------------|----------------------|----------------------|--------------------|--------------------|
| User fees & service charges | (\$115,972) | (\$125,261) | (\$128,918) | (\$3,214) | 2.57% |
| Grants & Reserve Funds | (\$0) | (\$63,853) | (\$75,603) | (\$11,750) | 18.4% |
| Total revenue | (\$115,972) | (\$189,114) | (\$204,079) | (\$14,965) | 7.91% |

Explanation of changes

- \$3,214 increase in revenue due to proposed rate increase.
- \$26,750 increase in reserve fund transfer.

Table 2, Expenditure trend 2017 to 2019 (Wastewater Collection)

| Expenditures | 2017 actuals | 2018 approved budget | 2019 purposed budget | 2019 budget change | 2019 budget change |
|--------------------|--------------|----------------------|----------------------|--------------------|--------------------|
| Wages | \$2,699 | \$14,950 | \$15,703 | \$753 | 5.03% |
| Maintenance | \$30,130 | \$33,500 | \$78,000 | \$42,500 | 119.72% |
| General Expenses | \$83,143 | \$138,664 | \$110,376 | (\$28,288) | (20.40%) |
| Total expenditures | \$115,972 | \$189,114 | \$194,482 | \$14,965 | 7.91% |

Explanation of changes

- \$50,000 increase to continue the camera and flushing of the sewer lines for Asset Management
- \$30,000 decrease in engineering, realignment of expense

**MUNICIPALITY OF BROCKTON
OPERATING BUDGET FOR WASTEWATER COLLECTION SYSTEM
FOR THE YEAR 2019**

| OPERATING PARTICULARS | ACCOUNT NUMBER 01-3141 | 2017 | 2018 | | 2019 | % Increase from 2018 |
|----------------------------------|---------------------------|----------------|----------------|----------------|----------------|----------------------|
| | | ACTUAL | ACTUAL | BUDGETED | BUDGETED | |
| Wages - Sewers | 1200 | 2,047 | (22,408) | 11,205 | 12,014 | 7.22% |
| Wages - Public Works-Sewers | 1216 | - | - | - | - | |
| Benefits - Sewers | 1240 | 652 | (5,724) | 3,745 | 3,689 | -1.50% |
| Benefits-Public Works-Sewers | 1246 | - | - | - | - | |
| Training & Seminars | 1271 | - | - | - | - | |
| Long-term Debt Charge | 1300 | 20,740 | 27,559 | 44,216 | 46,480 | 5.12% |
| Long-term Debt Charge - Interest | 1301 | 10,865 | 17,025 | 20,248 | 19,696 | -2.73% |
| Engineering Projects | 1317 | - | - | 40,000 | 10,000 | -75.00% |
| Maintenance - Sewers | 1337 | 30,130 | 52,616 | 35,500 | 78,000 | 119.72% |
| Service Agreements - Veolia | 1344 | 28,087 | 32,930 | 34,200 | 34,200 | 0.00% |
| Sewer Write-offs | 1390 | - | - | - | - | |
| Public Works-Equipment Costs | 1470 | - | - | - | - | |
| Trans. to Capital Fund | 1710 | - | - | - | - | |
| Trans. to Reserve Fund | 1720 | 23,451 | - | - | - | |
| OPERATING EXPENDITURES | | 115,972 | 101,998 | 189,114 | 204,079 | 14,965 |
| 01-3141 | | | | | | |
| Grants | 0126 | - | - | 15,000 | - | -100.00% |
| Permits | 0133 | - | - | - | - | |
| Sewer Penalty-Collection System | 0135 | - | - | - | - | |
| Transfers from Reserve Fund | 0142 | - | - | 48,853 | 75,603 | 54.76% |
| Recoveries | 0145 | - | 260 | - | - | |
| Miscellaneous Revenue | 0150 | - | - | - | - | |
| Meter Revenue | 0255 | 115,972 | 111,224 | 125,261 | 128,475 | 2.57% |
| Unit Charges | 0256 | - | - | - | - | |
| OPERATING REVENUE | | 115,972 | 111,485 | 189,114 | 204,079 | 14,965 |
| TOTAL OPERATING | | - | (9,486) | - | - | - |

**MUNICIPALITY OF BROCKTON
CAPITAL BUDGET FOR WASTEWATER COLLECTION SYSTEM
FOR THE YEAR 2019**

| CAPITAL PARTICULARS | ACCOUNT NUMBER | 2017 | 2018 | | 2019 | % Increase from 2018 |
|--------------------------------|-------------------|----------------|-----------------|----------------|----------------|-------------------------|
| | | ACTUAL | ACTUAL | BUDGETED | BUDGETED | |
| Exp. 02-3141 | | | | | | |
| Capital Purchases | 1600 | 242,687 | 61,257 | 430,000 | - | -65.12% |
| Capital Engineering | 1601 | | | | 150,000 | |
| Reconstruction Gibson Street | 1605 | - | - | - | 40,000 | |
| Sanitary Sewers - N.C | 1655 | - | - | - | - | |
| Transfers to Reserve Fund | 1720 | - | - | - | - | |
| CAPITAL EXPENDITURES | | 242,687 | 61,257 | 430,000 | 190,000 | |
| Rev. 02-3141 | | | | | | |
| Ontario Grants | 0126 | - | - | - | - | -55.81% |
| Long-term Borrowing | 0129 | 205,341 | 68,570 | - | - | |
| Trans. from Reserve Fund | 0142 | - | - | 430,000 | 190,000 | |
| Trans. from Revenue Fund | 0143 | - | - | - | - | |
| Meter Charges - Capital Levy | 0155 | - | - | - | - | |
| CAPITAL REVENUE | | 205,341 | 68,570 | 430,000 | 190,000 | |
| TOTAL CAPITAL | | 37,346 | (7,313) | - | - | |
| 0% Increase | | | | | | |
| TOTAL COLLECTION SYSTEM | | 37,346 | (16,799) | - | - | |

Budgeted Capital Projects – See Appendix A for project detail sheet

- Sludge tank Mixer
- Effluent Pump Replacement
- Primary Clarifier Overhaul Replacement
- East Ridge Road Extension
- Walkerton Well Generator
- Meter Reading Upgrades
- South Standpipe Mixer
- Replace VFD North Tower
- Hydrant Replacement
- Lake Rosalind Well #3 repair
- SCADA Server update

MUNICIPALITY OF BROCKTON
2019 NON-TAX SUPPORTED CAPITAL BUDGET

| Project # | Dept. | Project | Description | Estimated Cost | Reserve Fund | Deferred Revenue | Grants | Borrowing | 2018 Tax Rate Carry over | Tax Rate Funded |
|---|-----------------------------------|---|---|----------------|--------------|------------------|--------|-----------|--------------------------|-----------------|
| 2018 Carry Forward | | | | | | | | | | |
| | Utilities - WWTP | Sludge Tank Mixer | Utilities Reserve Fund | 30,000 | 30,000 | | | | | 0 |
| | Utilities - Water | Cayley St | HOLDBACK ONLY | 30,000 | 30,000 | | | | | 0 |
| | Utilities - Water | South Standpipe (water tower) | Utilities Reserve Fund | 30,000 | 30,000 | | | | | 0 |
| | Utilities - Wastewater Collection | Eastringe Road Extension | Utilities Reserve Fund | 150,000 | 150,000 | | | | | 0 |
| | | | Total 2018 Carryforward | 240,000 | 240,000 | - | - | - | - | - |
| 2019 Proposed Projects - High Priority | | | | | | | | | | |
| | Utilities - WWTP | Effluent Pump Replacement | Utilities Reserve Fund | 11,150 | 11,150 | | | | | |
| | Utilities - WWTP | Primary Clarifier Overhaul Replacement | Utilities Reserve Fund | 20,000 | 20,000 | | | | | |
| | Utilities - WWTP | WWTP/Ball Diamond Entrance | Utilities Reserve Fund | 108,322 | 108,322 | | | | | |
| | Utilities - Water | Capital Engineering UV Disinfectant | Utilities Reserve Fund | 40,000 | 40,000 | | | | | |
| | Utilities - Wastewater Collection | Capital Engineering Road Reconstruction (Yonge St) | Utilities Reserve Fund | 40,000 | 40,000 | | | | | |
| | Utilities - Water | Walkerton Well Generator | Utilities Reserve Fund | 65,000 | 65,000 | | | | | |
| | Utilities - Water | South Standpipe Mixer | Utilities Reserve Fund | 26,000 | 26,000 | | | | | |
| | Utilities - Water | Replace VFD North Tower | Utilities Reserve Fund | 22,000 | 22,000 | | | | | |
| | Utilities - Water | Hydrant Replacement | Utilities Reserve Fund | 8,000 | 8,000 | | | | | |
| | Utilities - Water | Lake Rosalind Well #3 Repair | Utilities Reserve Fund | 25,000 | 25,000 | | | | | |
| | Utilities - Water | SCADA Server | Utilities Reserve Fund | 30,000 | 30,000 | | | | | |
| | | | TOTALS FOR CAPITAL PROJECTS FOR 2019 | 395,472 | 395,472 | 0 | 0 | 0 | 0 | 0 |
| 2020 - 2021 Proposed Projects - Secondary Priority | | | | | | | | | | |
| | Utilities | Waste Water Treatment Plant - Holding Tank Engineering | | 50,000 | | | | | | |
| | Utilities | Jane - McNab - Gibson | | 130,000 | | | | | | |
| | Utilities | Waste Water Treatment Plant - Holding Tank | | 450,000 | | | | | | |
| | Utilities | Yonge St Update 2" Water Main From Durham to Prince St. | | 1,000,000 | | | | | | |
| | Utilities | Princess, Mary St Update 2" Water Main | | | | | | | | |
| | Utilities | Waste Water Treatment Plant - UV | | 1,000,000 | | | | | | |
| | Utilities | Replacement of Aging Back-up Blowers | | 41,000 | | | | | | |
| | Utilities | Final Clarifier 3 & 4 Pontoon Replacement | | 5,000 | | | | | | |
| | Utilities | Replacement of Ferric Tank/Potential enclosure | | | | | | | | |
| | Utilities | WWTP - Replace/Repair Gate and Fence | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | TOTAL CAPITAL PROJECTS FROM 2020 - 2021 | 2,676,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 2022 - 2023 Proposed Projects - Low Priority | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | TOTAL CAPITAL PROJECTS FROM 2022- 2023 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Utilities Water Rates for 2019

AVERAGE INCREASE WOULD BE APP 3.0% ON A BILL

WATER - 2019

Flat Rate increase: \$6.07

| 2019 | | | Input % here | 2018 | | |
|-----------------|-------------|-------------|--------------|---------------|-------------|-------------|
| Water Rates | Per 30 Days | Annual Rate | % increase | Water Rates | Per 30 Days | Annual Rate |
| Flat Rate | 17.09 | 208.25 | 3.00000% | Flat Rate | 16.59288 | 202.18000 |
| Consumption | 1.3049 | | 3.00000% | Consumption | 1.26690 | |
| Consumption | | | | Consumption | | |
| after 292/mth | 1.07 | | 3.00000% | after 292/mth | 1.04030 | |
| after 1,400/mth | 0.91 | | | | 0.88426 | |

Must input opening figures

| WATER FLAT RATES | | | | | | WATER CONSUMPTION | | | | | | | | INPUT FIGURES HERE | | | | | |
|-------------------|-------------|-----------|-------|------------------|------|-------------------|---------|------------|---------|------------------|---------------|-----------|---------------|--------------------|---------------|--------------|--------------|----------------------------------|------------------|
| | | | | | 2018 | | | First 3550 | Balance | 2018 Consumption | Consumption @ | Cost @ | Consumption @ | Cost @ | Consumption @ | Cost @ | TOTALS | Need to input at budget year-end | |
| Walkerton | Size | Flat Rate | Users | Annual Flat Rate | | | | | | | | | | | | | 2019 | Budget Totals | Difference |
| | | | | | | | | | | | | | | | | | | 2018 | Btw Cal & Actual |
| Residential | 3/4" | \$ 208 | 2042 | 425,237.11 | | 1.30 | 1.07 | 303,134 | 303,134 | 395,561.68 | - | - | - | - | - | - | 820,798.79 | 788,512.31 | 32,286.48 |
| Res- Flat No Mtrs | FLAT | \$ 656 | 7 | 4,591.81 | | | | | | | | | | | | | | 4,591.81 | 133.74 |
| Commercial | 3/4" | \$ 236 | 2 | 472.30 | | 1.30 | 1.07 | 530 | 530 | 691.60 | - | - | - | - | - | - | 1,163.90 | 1,089.46 | 74.44 |
| Commercial | 3/4" X 5/8" | \$ 208 | 23 | 4,789.64 | | 1.30 | 1.07 | 29,897 | 13,109 | 17,106.03 | 16,788 | 17,988.49 | - | - | - | - | 39,884.16 | 39,812.06 | 72.10 |
| Res/Commercial | 1" | \$ 292 | 68 | 19,824.96 | | 1.30 | 1.07 | 39,605 | 30,814 | 40,209.40 | 8,791 | 9,419.64 | - | - | - | - | 69,454.00 | 72,460.40 | (3,006.40) |
| Commercial | 1.5" | \$ 375 | 12 | 4,498.10 | | 1.30 | 1.07 | 8,047 | 8,047 | 10,500.59 | - | - | - | - | - | - | 14,998.69 | 14,758.20 | 240.49 |
| Commercial | 2.0" | \$ 625 | 27 | 16,867.88 | | 1.30 | 1.07 | 71,164 | 42,289 | 55,183.21 | 24,000 | 25,716.22 | 4,875 | 4,440.07 | - | - | 97,767.31 | 106,539.76 | (8,772.45) |
| Comm-Subtr-Parent | 2.0" | \$ 625 | 2 | 1,249.47 | | 1.30 | 1.07 | 174 | 174 | 227.05 | - | - | - | - | - | - | 1,476.53 | 1,425.92 | 50.61 |
| Commercial | 3.0" | \$ 2,915 | 1 | 2,915.44 | | 1.30 | 1.07 | 230 | 230 | 300.13 | - | - | - | - | - | - | 3,215.56 | 3,102.90 | 112.66 |
| Commercial | 4.0" | \$ 4,373 | 2 | 8,746.31 | | 1.30 | 1.07 | 4,335 | 3,812 | 4,974.31 | 523 | 560.40 | - | - | - | - | 14,281.01 | 15,161.10 | (880.09) |
| Commercial | 6.0" | \$ 6,247 | 1 | 6,247.36 | | 1.30 | 1.07 | 35 | 350 | 456.72 | - | - | - | - | - | - | 6,704.08 | 6,255.44 | 448.64 |
| Walkerton | | | | | 2187 | 495,440.38 | 457,151 | | | 525,210.71 | 53,684.74 | | | 4,440.07 | 1,074,335.84 | 1,074,335.84 | 1,053,575.62 | 20,760.21 | |
| Lake Rosalind | | | | | | | | | | | | | | | | | | | |
| Residential | 3/4" X 5/8" | 208 | 62 | 12,911.21 | | 1.30 | 1.07 | 6808 | 6,808 | 8,883.81 | 50,102 | 53,684.74 | 4,875.00 | | | | 1,053,575.62 | 1,053,575.62 | |
| | | | | | | | | | | 8,883.81 | 53,684.74 | | | | | | 75,479.77 | 16,075.93 | 59,403.84 |
| Chepstow | | | | | | | | | | | | | | | | | | | |
| Residential | 3/4" X 5/8" | 208 | 24 | 4,997.89 | | 1.30 | 1.07 | 3105 | 3,105 | 4,051.74 | - | - | | | | 9,049.63 | 11,862.38 | (2,812.76) | |
| | | | | | | | | | | 4,051.74 | - | | | | | | | | |
| TOTAL ALL 3 | | | | | 2273 | 513,349 | 467,064 | | | 412,402 | 551,082 | 50,102 | 161,054 | 4,875 | 1,158,865.23 | | | 1,081,513.93 | 77,351.30 |

SEWAGE - 2019

Flat Rate increase: \$6.37 the sewage rate is 1.26097 percent of the Water rate

| 2019 | | | Input % here | 2018 | | |
|-----------------|-------------|-------------|--------------|-----------------|-------------|-------------|
| Water Rates | Per 30 Days | Annual Rate | % increase | Water Rates | Per 30 Days | Annual Rate |
| Flat Rate | 17.46 | 231.55 | 3.0000% | Flat Rate | 16.94760 | 225.18000 |
| Consumption | 1.36 | | 3.0000% | Consumption | 1.31840 | |
| after 292/mth | 1.11 | | 3.0000% | after 292/mth | 1.08150 | |
| after 1,400/mth | 0.95 | | | after 1,400/mth | 0.91928 | |

Must input opening figures

| SEWER FLAT RATES | | | | | SEWER CONSUMPTION | | | | | | | | Need to input at budget year-end | | |
|-------------------|-------------|-----------|------------|------------------|-------------------|---------|------------------|------------------|-------------|--------------------|-------------|--|----------------------------------|--------------------|-----------------------------|
| Walkerton | Size | Flat Rate | 2017 users | Annual Flat Rate | First 3550 | Balance | 2018 Consumption | Consumption 1.36 | Cost @ 1.36 | Consumption @ 1.11 | Cost @ 1.11 | | TOTALS | Budget Totals 2018 | Difference Btw Cal & Actual |
| | | | Users | | | | | | | | | | 2019 | | |
| Residential | 3/4" | 232 | 2042 | 472,815.71 | 1.36 | 1.11 | 303,134 | 303,134 | 411,641 | - | - | | 884,457.13 | 804,189.79 | 80,267.34 |
| Res- Flat No Mtrs | FLAT | 729 | 7 | 5,105.58 | | | | - | - | - | - | | 5,105.58 | 4,689.28 | 416.30 |
| Commercial | 3/4" | 263 | 2 | 525.14 | 1.36 | 1.11 | 530 | 530 | 720 | - | - | | 1,244.86 | 1,627.68 | (382.82) |
| Commercial | 3/4" X 5/8" | 232 | 19 | 4,399.36 | 1.36 | 1.11 | 29,897 | 29,897 | 40,599 | - | - | | 44,998.05 | 36,228.30 | 8,769.75 |
| Res/Commercial | 1" | 324 | 68 | 22,043.12 | 1.36 | 1.11 | 39,605 | 39,605 | 53,782 | - | - | | 75,824.81 | 64,868.86 | 10,955.95 |
| Commercial | 1.5" | 417 | 12 | 5,001.38 | 1.36 | 1.11 | 8,047 | 8,047 | 10,927 | - | - | | 15,928.82 | 15,201.45 | 727.37 |
| Commercial | 2.0" | 695 | 25 | 17,365.91 | 1.36 | 1.11 | 71,338 | 71,338 | 96,874 | - | - | | 114,239.48 | 91,170.85 | 23,068.63 |
| | | | | | | | | | | | | | - | - | - |
| Commercial | 3.0" | 3,242 | 1 | 3,241.64 | 1.36 | 1.11 | 230 | 230 | 312 | - | - | | 3,553.96 | 3,175.44 | 378.52 |
| Commercial | 4.0" | 4,862 | 2 | 9,724.91 | 1.36 | 1.11 | 4,335 | 4,335 | 5,887 | - | - | | 15,611.63 | 17,624.30 | (2,012.67) |
| Commercial | 6.0" | 6,946 | 1 | 6,946.36 | 1.36 | 1.11 | 35 | 35 | 48 | - | - | | 6,993.89 | 6,503.80 | 490.09 |
| Walkerton | | | 2179 | 547,169.10 | | | 457151 | | 620,789.11 | | - | | 1,167,958.22 | 1,045,279.75 | 122,678.47 |
| | | | | | | | | | | | | | 1,167,958.22 | | |

| SEWER RATES 2016 Annual Rates | | Annual Rate | Times the Residential |
|-------------------------------|-------------|-------------|-----------------------|
| Residential | 3/4" | 225.00 | 1% |
| Res Flat/No Meter | FLAT | 709.00 | 3.15% |
| Commercial | 3/4" | 255.00 | 1.13% |
| Commercial | 3/4" X 5/8" | 225.00 | 1.00% |
| Res/Commercial | 1" | 315.00 | 1.40% |
| Commercial | 1.5" | 405.00 | 1.80% |
| Commercial | 2.0" | 676.00 | 3.00% |
| Commercial | 3.0" | 3,153.00 | 14.00% |
| Commercial | 4.0" | 4,729.00 | 21.00% |
| Commercial | 6.0" | 6,755.00 | 30.00% |

| | | |
|-----------------------------|--------|--------------|
| 2019 Using Calculated Costs | | |
| Total Revenue 2018 | Budget | 1,138,737.16 |
| Proposed Inc 2019 | Budget | 1,167,958.22 |
| Difference | | 29,221.06 |
| Percentage Increase | | 2.5661% |

Percentage Increase

Sewage Rate required to meet expenditures-current budget

-

2017 Total Calc.
Increase/Decrease
2017 Total Calc.

1,167,958.22
122,678.47
1,045,279.75

Percentage Plus Minus 11.74%

| UPDATE BUDGET CELLS FOR THIS | |
|-----------------------------------|---------|
| Treatment Plant % Meter Revenue | 89.00% |
| Collection System % Meter Revenue | 11.00% |
| | 100.00% |

Ontario Building Code Administration

The Municipality's Building Services division authorizes all building construction and demolition in Brockton. The division is provincially mandated to administer and enforce the Ontario Building Code (OBC); provincial legislation requires staff to maintain certification to meet provincial standards, perform mandatory inspections, and issue permits within mandated time frames.

Building Services provides the following public services associated with the administration and enforcement of the OBC:

- Pre-permit consultation, plans examination, technical reviews and application processing.
- Issuance of permits within mandated time frames to ensure conformity to the OBC.
- On-site inspections to ensure conformity with approved permit drawings, specifications, the OBC and regulations.
- Response to all technical inquiries throughout building projects.
- Enforcement of OBC and initiation of legal proceedings as required.

These activities are completely funded by revenue generated from building permit and administration fees.

2019 initiatives

Our services

- Review permit and inspection processes to find efficiencies and enhancements.

Our people

- Recruit for upcoming retirement as part of succession plan
- Encourage staff involvement in departmental initiatives to enhance work place culture and improve service delivery.

Financial information

This budget represents a 12.06 per cent increase over 2018.

Table 12, Revenue trend 2017 to 2019 (OBCA)

| Revenue | 2017 actuals | 2018 approved budget | 2019 purposed budget | 2019 budget change | 2019 budget change |
|----------------------|--------------------|----------------------------|----------------------------|--------------------------|--------------------------|
| Licences & permits | (\$130,095) | (\$155,000) | (\$155,000) | \$0 | 0% |
| Reserve Fund | (\$0) | (\$0) | (\$17,699) | \$17,699 | 100% |
| Internal recoveries | (\$2,494) | (\$1,397) | (\$2,000) | (\$603) | 3.00% |
| Total revenue | (\$132,589) | (\$156,397) | (\$174,699) | (\$18,302) | 11.7% |

Explanation of changes

- No increase in permit revenue is forecasted for 2019 as a reflection of market trends.

Table 13, Expenditure trend 2017 to 2019 (OBCA)

| Expenditure | 2017 actuals | 2018 approved budget | 2019 purposed budget | 2019 budget change | 2019 budget change |
|--------------------------|------------------|----------------------------|----------------------------|--------------------------|--------------------------|
| Wages | \$113,502 | \$100,052 | \$135,440 | \$35,388 | 35.37% |
| Maintenance | \$808 | \$1,300 | \$1,300 | \$0 | 0.00% |
| General Expenses | \$18,249 | \$55,045 | \$37,959 | (\$17,086) | (31.04%) |
| Total expenditure | \$132,559 | \$156,397 | \$174,699 | \$18,302 | 11.70% |

Explanation of changes

- Increase in wages due to succession planning and recruitment of new building official
- \$33,258 decrease in general expenses due to removal of reserve fund transfer.

Reserve funds: Building Services OBC stabilization

The Building Code Act allows municipalities to establish permit fees to cover the cost of administering and enforcing the Building Code Act, and make reasonable contributions to a reserve fund. The reserve fund can be used to offset periods of lower building and construction activity, make service enhancements and cover unexpected expenses.

The following chart describes the purpose of the reserve, the forecasted 2018 year-end balance.

| Reserve Fund | Description | Balance as of December 2018 |
|--------------------------------|---|-----------------------------|
| Protective Inspection/Building | Funds that may only be used to help stabilize slow years in terms of building activity and permit revenue | \$55,900 |

Schedule B to By-Law 2019-026

MUNICIPALITY OF BROCKTON

MUNICIPALITIES SHARE ONLY

TOTAL

| BUDGET | REVENUE | EXPENDITURES | NET |
|---------------------------------|---------------------|---------------------|--------------------|
| TAXATION | \$339,600 | \$65,000 | (\$274,600) |
| COUNCIL | \$0 | \$156,321 | \$156,321 |
| GENERAL GOVERNMENT | \$2,276,245 | \$2,041,124 | (\$235,121) |
| HUMAN RESOURCE/HEALTH & SAFETY | \$0 | \$174,043 | \$174,043 |
| FIRE - BROCKTON | \$459,524 | \$1,407,227 | \$947,703 |
| EMERGENCY MEASURES | \$32,000 | \$74,182 | \$42,182 |
| OPP | \$2,500 | \$1,907,332 | \$1,904,832 |
| CONSERVATION AUTHORITY | \$0 | \$178,683 | \$178,683 |
| PROTECTIVE INSPECTION-Pro Stand | \$0 | \$38,585 | \$38,585 |
| PROTECTIVE INSPECTION-Animal | \$35,750 | \$32,450 | (\$3,300) |
| STREETS | \$4,005,800 | \$6,768,739 | \$2,762,938 |
| WINTER CONTROL | \$0 | \$380,000 | \$380,000 |
| STREET LIGHTS | \$115,000 | \$333,770 | \$218,770 |
| MATERIALS MANAGE B & G | \$236,260 | \$295,735 | \$59,475 |
| MATERIALS MANAGE WALK | \$222,750 | \$316,297 | \$93,547 |
| MATERIALS MANAGE RECYCLING | \$8,100 | \$163,750 | \$155,650 |
| PHYS RECRUITMENT/CLINIC | \$0 | \$84,750 | \$84,750 |
| CEMETERY-WALKERTON | \$39,094 | \$67,588 | \$28,494 |
| CEMETERY-STARKVALE | \$4,932 | \$8,167 | \$3,235 |
| BROCKTON CHILD CARE | \$1,423,130 | \$1,493,904 | \$70,774 |
| RECREATION-ADMINISTRATION | \$0 | \$366,863 | \$366,863 |
| RECREATION-CDCF | \$962,452 | \$963,952 | \$1,500 |
| RECREATION-PARKS | \$146,934 | \$470,564 | \$323,630 |
| RECREATION-POOL | \$101,500 | \$221,065 | \$119,565 |
| RECREATION-COMMUNITY CENTRE | \$535,522 | \$982,700 | \$447,178 |
| RECREATION-LOBIES | \$34,500 | \$43,428 | \$8,928 |
| RECREATION-PLAYGROUND | \$60,000 | \$54,819 | (\$5,181) |
| RECREATION-PROGRAMS | \$95,000 | \$73,240 | (\$21,760) |
| RECREATION-SOCCER | \$74,000 | \$217,654 | \$143,654 |
| LIBRARY -- Walkerton | \$92,750 | \$135,565 | \$42,815 |
| LIBRARY -- Cargill | \$14,000 | \$17,925 | \$3,925 |
| HERITAGE | \$3,060 | \$16,390 | \$13,330 |
| PLANNING & DEVELOPMENT | \$984,000 | \$1,112,973 | \$128,973 |
| EDC | \$27,000 | \$205,464 | \$178,464 |
| ERBP | \$368,070 | \$426,918 | \$58,848 |
| TOTAL | \$12,699,473 | \$21,297,168 | \$8,597,694 |

Gross

\$8,597,694

MUNICIPALITY OF BROCKTON

MUNICIPALITIES SHARE ONLY

OPERATING

| BUDGET | REVENUE | EXPENDITURES | NET |
|---------------------------------|--------------------|---------------------|--------------------|
| TAXATION | \$339,600 | \$65,000 | (\$274,600) |
| COUNCIL | \$0 | \$156,321 | \$156,321 |
| GENERAL GOVERNMENT | \$2,276,245 | \$2,041,124 | (\$235,121) |
| HUMAN RESOURCE/HEALTH & SAFETY | \$0 | \$174,043 | \$174,043 |
| FIRE - BROCKTON | \$109,524 | \$1,008,727 | \$899,203 |
| EMERGENCY MEASURES | \$0 | \$42,182 | \$42,182 |
| OPP | \$2,500 | \$1,907,332 | \$1,904,832 |
| CONSERVATION AUTHORITY | \$0 | \$178,683 | \$178,683 |
| PROTECTIVE INSPECTION-Pro Stand | \$0 | \$38,585 | \$38,585 |
| PROTECTIVE INSPECTION-Animal | \$35,750 | \$32,450 | (\$3,300) |
| STREETS | \$751,000 | \$3,504,739 | \$2,753,739 |
| WINTER CONTROL | \$0 | \$380,000 | \$380,000 |
| STREET LIGHTS | \$0 | \$183,770 | \$183,770 |
| MATERIALS MANAGE B & G | \$236,260 | \$295,735 | \$59,475 |
| MATERIALS MANAGE WALK | \$222,750 | \$316,297 | \$93,547 |
| MATERIALS MANAGE RECYCLING | \$8,100 | \$163,750 | \$155,650 |
| PHYS RECRUITMENT/CLINIC | \$0 | \$84,750 | \$84,750 |
| CEMETERY-WALKERTON | \$39,094 | \$67,588 | \$28,494 |
| CEMETERY-STARKVALE | \$4,932 | \$8,167 | \$3,235 |
| BROCKTON CHILD CARE | \$1,363,130 | \$1,433,904 | \$70,774 |
| RECREATION-ADMINISTRATION | \$0 | \$366,863 | \$366,863 |
| RECREATION-CDCF | \$134,700 | \$136,200 | \$1,500 |
| RECREATION-PARKS | \$45,600 | \$316,864 | \$271,264 |
| RECREATION-POOL | \$69,000 | \$156,065 | \$87,065 |
| RECREATION-COMMUNITY CENTRE | \$342,200 | \$709,378 | \$367,178 |
| RECREATION-LOBIES | \$34,500 | \$43,428 | \$8,928 |
| RECREATION-PLAYGROUND | \$60,000 | \$54,819 | (\$5,181) |
| RECREATION-PROGRAMS | \$90,000 | \$68,240 | (\$21,760) |
| RECREATION-SOCCER | \$4,000 | \$147,654 | \$143,654 |
| LIBRARY -- Walkerton | \$42,750 | \$75,565 | \$32,815 |
| LIBRARY -- Cargill | \$14,000 | \$17,925 | \$3,925 |
| HERITAGE | \$3,060 | \$16,390 | \$13,330 |
| PLANNING & DEVELOPMENT | \$984,000 | \$1,112,973 | \$128,973 |
| EDC | \$27,000 | \$205,464 | \$178,464 |
| ERBP | \$333,070 | \$391,918 | \$58,848 |
| TOTAL | \$7,572,765 | \$15,902,894 | \$8,330,129 |

Gross

\$8,330,129

MUNICIPALITY OF BROCKTON

MUNICIPALITIES SHARE ONLY

CAPITAL

| BUDGET | REVENUE | EXPENDITURES | NET |
|---------------------------------|--------------------|--------------------|------------------|
| TAXATION | \$0 | \$0 | \$0 |
| COUNCIL | \$0 | \$0 | \$0 |
| GENERAL GOVERNMENT | \$0 | \$0 | \$0 |
| FIRE - BROCKTON | \$350,000 | \$398,500 | \$48,500 |
| EMERGENCY MEASURES | \$32,000 | \$32,000 | \$0 |
| OPP | \$0 | \$0 | \$0 |
| CONSERVATION AUTHORITY | \$0 | \$0 | \$0 |
| PROTECTIVE INSPECTION-Pro Stand | \$0 | \$0 | \$0 |
| PROTECTIVE INSPECTION-Animal | \$0 | \$0 | \$0 |
| STREETS | \$3,254,800 | \$3,264,000 | \$9,200 |
| WINTER CONTROL | \$0 | \$0 | \$0 |
| STREET LIGHTS | \$115,000 | \$150,000 | \$35,000 |
| MATERIALS MANAGE B & G | \$0 | \$0 | \$0 |
| MATERIALS MANAGE WALK | \$0 | \$0 | \$0 |
| MATERIALS MANAGE RECYCLING | \$0 | \$0 | \$0 |
| PHYS RECRUITMENT/CLINIC | \$0 | \$0 | \$0 |
| CEMETERY-WALKERTON | \$0 | \$0 | \$0 |
| CEMETERY-STARKVALE | \$0 | \$0 | \$0 |
| BROCKTON CHILD CARE | \$60,000 | \$60,000 | \$0 |
| RECREATION-ADMINISTRATION | \$0 | \$0 | \$0 |
| RECREATION-CDCF | \$827,752 | \$827,752 | \$0 |
| RECREATION-PARKS | \$101,334 | \$153,700 | \$52,366 |
| RECREATION-POOL | \$32,500 | \$65,000 | \$32,500 |
| RECREATION-COMMUNITY CENTRE | \$193,322 | \$273,322 | \$80,000 |
| RECREATION-LOBIES | \$0 | \$0 | \$0 |
| RECREATION-PLAYGROUND | \$0 | \$0 | \$0 |
| RECREATION-PROGRAMS | \$5,000 | \$5,000 | \$0 |
| RECREATION-SOCCER | \$70,000 | \$70,000 | \$0 |
| LIBRARY -- Walkerton | \$50,000 | \$60,000 | \$10,000 |
| LIBRARY -- Cargill | \$0 | \$0 | \$0 |
| HERITAGE | \$0 | \$0 | \$0 |
| PLANNING & DEVELOPMENT | \$0 | \$0 | \$0 |
| EDC | \$0 | \$0 | \$0 |
| ERBP | \$35,000 | \$35,000 | \$0 |
| TOTAL | \$5,126,708 | \$5,394,274 | \$267,566 |

Gross

\$267,566
\$0