



Accessibility Advisory Committee Minutes

Friday, April 11, 2025 at 10:00 am
Maple Court Villa, 5 Fourth Street, Walkerton, ON

Members Present: Gregory J. McLean, Councillor and Chairperson
Kym Hutcheon - Deputy Mayor
Maryanne Buehlow
Holly DeVisser
Marion Last
Tim Malo

Guests Present: Carol Patterson

Staff Present: Fiona Hamilton, Director of Legislative and Legal Services (Clerk),
Recording Secretary

Members Absent: Suzanne Wingfield
Tom Wingfield

Vision Statement

Working to build a strong community where every single person, regardless of ability, has an equal opportunity to participate, contribute and experience a sense of belonging.

1. Call to Order and Acceptance of Agenda

The meeting was called to order at 10:05 a.m.

Holly DeVisser introduced herself to the Committee, noting her professional background and volunteer interests.

Motion:

Moved by: Maryanne Buehlow

Seconded by: Marion Last

That the Accessibility Advisory Committee hereby approve the agenda for the meeting on April 11, 2025 as presented.

Carried

3. Declaration of Pecuniary Interest and General Nature Thereof

4. Adoption of the Minutes

4.1 Accessibility Advisory Committee Minutes - February 28, 2025

Motion:

Moved by: Tim Malo

Seconded by: Kym Hutcheon

That the Accessibility Advisory Committee hereby approve the minutes from February 28, 2025 as presented.

Carried

5. Business Arising from the Minutes

6. Correspondence

7. Old Business/Ongoing Projects

7.1 Access Now Map Mission Day

The Committee reviewed the AccessNow website and app which displays photographs and rates businesses on a level of accessibility. A history of the app was provided, and the Committee confirmed their priorities.

The Committee discussed obtaining a price for aluminum steps and ramps which can be locked onto front doors.

The Committee considered hosting an event prior to major community events to encourage visibility and awareness. The Committee tentatively booked a Map Mission Day for June 13, 2025.

Motion:

Moved by: Kym Hutcheon

Seconded by: Tim Malo

That the Accessibility Advisory Committee directs Fiona Hamilton, Director of Legislative and Legal Services (Clerk) to advertise the Map Mission Day, communicate grant information, and a pamphlet about acceptable signage to the business community.

Carried

7.2 Accessibility Ambassador Program

The Committee discussed the opportunity to have several ambassadors from service clubs, and preference of having younger individuals champion the program.

The Committee discussed creating a checklist for events and site plans.

Action: Fiona Hamilton, Director of Legislative and Legal Services (Clerk) to create parameters for the program and expectations of ambassadors. A liaison from the Committee would further be invited to a meeting with the ambassadors.

7.3 Business Network Event Update

The Business Networking Event scheduled for March 27, 2025 was unfortunately cancelled.

The next Business Networking Event will occur on April 17, 2025 at 5:00 p.m. at Balaklava in Walkerton.

7.4 Additional Parking on Jane Street

The Committee's proposal was included in the April Brockton Buzz and submissions are due May 1, 2025 at Noon.

The Committee discussed creating additional accessible parking at Sacred Heart Parish in Walkerton.

Motion:

Moved by: Maryanne Buehlow

Seconded by: Marion Last

That the Accessibility Advisory Committee recommend that additional accessible parking spaces be considered at Sacred Heart Parish in Walkerton.

Carried

7.5 Review StopGap Program

The Committee suggested looking into a local partnership for the development of a ramp. It was noted that the Building Department have guidelines for the ramp based on the length of Brockton's sidewalks. The Committee discussed having an individual confirm that ramps are flush against the businesses to improve accessibility of mobility devices.

Action: Holly DeVisser volunteered to monitor the ramps along Durham Street in Walkerton.

8. **New Business**

The Committee discussed the new Ontario Court of Justice.

9. **Next Meeting**

The next meeting of the Accessibility Advisory Committee is scheduled for May 30, 2025 at 10:00 a.m. The Committee suggested booking all future meeting dates at Maple Court Villa.

10. **Adjournment**

Motion:

Moved by: Holly DeVisser

Seconded by: Marion Last

That the Accessibility Advisory Committee hereby adjourn at 11:30 a.m. to meet again on May 30, 2025.

Carried