

Elmwood Community Centre Board Minutes

Wednesday, May 7, 2025

7:00 pm

1. Call to Order and Acceptance of Agenda

Call to order at 7:05 p.m.

Attendance: Scott Foerster, Michael Sugden, Hazel Pratt, Ed Stangler, Steve Travale, Ernie Falkiner

Staff: Brad Thomson, Patsy Becker, Janine Jez, Chad Monk

Regrets: Steve Lehman

Moved by: S. Travale

Seconded by: E. Stangler

That the Elmwood Community Centre Board hereby approves the agenda for the meeting on May 7, 2025, as presented.

Carried

2. Declaration of Pecuniary Interest and General Nature Thereof

None

3. Minutes

Moved by: S. Travale

Seconded by: S. Foerster

That the Elmwood Community Centre Board hereby approves the minutes from the meeting on April 2, 2025, as amended.

Carried

4. Business Arising from the Minutes

None

5. Treasurer's Report

Moved by: S. Travale

Seconded by: E. Stangler

That the Elmwood Community Centre Board hereby approves the Treasurer's Report from April 2025.

Carried

6. Ongoing Business

6.1 Cairn Update

Quote from Moe's Masonry for \$5367.50, B. Thomson to ask F. Hamilton if there is heritage funding from reserves.

That the Elmwood Community Centre Board approves the repairs/rebuilding of the Carin at the Elmwood Community Centre, subject to confirmation of Heritage Funding.

Moved by: S. Travale

Seconded by: S. Foerster

Carried

6.2 Custodian Update

Introduction of Chad Monk, who will be serving in an interim capacity for an unspecified duration to fulfill custodial responsibilities.

6.3 Showings for Potential Renters - Unlocking and Locking Up Community Centre

Board members discussed the option for potential renters to visit the facility during the evening hours.

H. Pratt suggested providing her contact number to potential renters to arrange for showings.

For daytime rentals, board members will provide access codes to renters for building entry.

6.4 Capital Projects Updates - Carpet, Chairs and Tables

Grey-Bruce Interiors original quote included board members removing and disposing of carpet.

E. Falkiner had an updated quote complete to include removal of carpet plus tariffs.

Basement \$9052.28 plus \$751.54 tariffs = \$9803.82 plus tax

Upstairs Carpet

\$6320.00 -per estimate

\$751.54 -Tariffs

\$650.00-removal, disposal

=Subtotal =\$7585.42 plus tax

Board members discussed whether this is a safety issue or whether it can wait a few months. E. Falkiner recommended having upstairs completed and leaving the other area for the time.

Moved by: E. Falkiner

Seconded by: S. Travale

That the Elmwood Community Centre Board proceed with completing the installation of carpet in the upstairs area and defer any work on the downstairs ramp area, at this time.

Carried

90 Chairs total of \$4972.57, are being made and will be completed in approximately 3 weeks.

Eight Cruiser tables and a chair cart were delivered today for a total of \$1233.96.

C. Monk received a quote for square folding tables; they are \$125 plus tax each.

Move by: S. Travale

Seconded by: E. Stangler

That the Elmwood Community Centre Board approves the purchase of six square folding tables from Holst.

P. Becker to order the square tables from Holst.

6.5 Brockton Community Representative

H. Pratt attended Elmwood Community Association AGM and put out a call for Brockton representative board, as well as assistance with flower beds and painting bleachers, there has been no interest at this time.

S. Travale shared at this time there were no applications for the Brockton Representative.

6.6 Lion's Park Drainage

E. Stangler is waiting on five other company's quotes for the drainage project – he will reach out to each company again.

Ag Drain's quote is \$10 700, their quote does not include the final grade.

6.7 EV Charging Station

M. Sugden discussed the concerns around the EV Charger cord being a tripping hazard. West Grey's decision was not to pay for half the cost of moving and Brockton council's decision was not to move the EV Charger. Board members discussed possibly adding the cost to capital for 2026.

7. New Business

Approx. 725 ft of tile

Marco Clay - roughly \$1,270 plus shipping for the fence topper

7.1 Baseball Diamond Update - Infield Dragging, Outfield Repairs, Fence Topper

Fence Topper - H. Pratt got a quote from Marco Clay – “Big O” (yellow topper) is approximately \$1270 plus shipping for 725 feet. B. Thomson can add to Brockton's order to save on shipping. Built Right has a tool to put on.

Infield Dragging - E. Stangler will look after dragging the diamond and lining. B. Thomson will have staff complete the first time to work up the infield.

Outfield Repairs – A lawn roller has been rented for Friday, along with a skid steer scheduled for this week to move existing topsoil and complete landscaping work. B. Thomson will have staff pick up the skid steer and

37-inch roller on Friday, May 9th, and return them on Monday, May 12th, to avoid delivery fees.

E. Stangler getting quotes from Modern and Built Right for stretching fence.

7.2 Ground Damage - Security

There are numerous tire marks on the ground behind the ball diamond, including newer ones behind the bleachers on the east side, indicating that vehicles have been performing donuts in the area.

Board members discussed installing a chain as a low-cost solution at this time. E. Stangler will be responsible for acquiring the chain and addressing the issue with the back gate, where the latch is currently not staying closed.

Baseball teams would have to park at the other parking lot.

Board members discussed getting a few trail cameras.

7.3 Homecoming 2024 donation and requests

Homecoming 2024 has confirmed a donation 60% of their profits will be designated to the Elmwood Community Centre Board. The Homecoming committee will be submitting a formal letter and presenting it to the board.

7.4 Pond Overflow Erosion

M. Sugden discussed overflow at pond, and ongoing erosion being a safety concern.

Board members discussed who owns the pond. B. Thomson to discuss with Brockton staff to see if it is part of the drainage system.

7.5 Surplus Items - June Community Garage Sale

Surplus Items

- There are currently over 150 wooden chairs. Brockton will take any of the wooden chairs that are deemed surplus. B. Thomson will have staff pick up chairs.

Other Surplus Items

- Wooden square piling tables

- Table and filing cabinet where custodian sat
- Plastic stacking chairs

Board members to put surplus items outside during community yard sales
June 7, 2025.

8. Next Meeting

June 4, 2025, at 7 p.m.

9. Adjournment

Moved by: E. Falkiner

Seconded by: E. Stangler

That the Elmwood Community Centre Board hereby adjourn at 8:50 p.m. to meet
again on June 4, 2025.

Carried