Brockton Child Care Committee Meeting Minutes

Date and Time: Tuesday December 11, 2018

Location: Brockton Childcare Centre

Business Items:

1. **Call to Order**

    Meeting started at 6:30 with Susan Kuntz, Dan Wright, Becky Fortney, Becky Hunt, Chris Oberle, Sharon Bross & Connie Borth present

    Absent: Lisa Mackinnon and Jen Jacquot

2. **Acceptance of Agenda**

    Motion: Dana Wright   **Seconded:** Becky Fortney

3. **Disclosure of Pecuniary Interest and General Nature Thereof: None**

4. **Review and Approval of Old Minutes**

    November Minutes approved

    Motion: Becky Fortney   **Seconded:** Becky Hunt

5. **Business Arising from Old Minutes---Nothing to report**

6. **Business Arising**

    No Call Policy
    No update at this time.

    Employees
    Cheryl Tambling has accepted a full time position at another centre. Her last day was November 30, 2018. Ms. Tambling's position was able to be filled using part time staff. Lindsey Borth was hired to help with the after school program at St Teresa.

    School Age Fees
    No update at this time.

7. **New Business**

    Committee Meeting Day
    The Day Care Committee have agreed to change their scheduled meeting date to the third Tuesday of every month.

One List
Unfortunately there is a clinch in the system and 600 families have been removed from the One List. The County is working to reactivate those families.

8.   **Supervisor's Report**

Statistics
The average daily attendance for November was 95 children per day.

Performance Appraisals
Sharon completed 19 performance appraisals. Next year looking at delegating some of those appraisals to Connie

Strategic Plan
Annie Pope competing her second part of Health and Safety Course in Owen Sound.

9.   **Items Brought Forward By Committee Members**

WDCS after school program teacher walks to the Center by 5:30pm with late children. It was suggested that the teacher wear an orange vest as it is dark at this time for walking. Connie will look into providing the teacher with a vest.

10.   **Next Meeting**

Tuesday January 15, 2019 at 6:30 p.m.

11.   **Adjournment**

Motion: Becky Hunt   **Seconded:** Chris Oberle