

## Report to Council

**Report Title:** Curbside Collection RFP Contract Award

**Prepared By:** Nicholas Schnurr, Director of Operations

**Department:** Operations – Waste Management

**Date:** May 13, 2025

**Report Number:** WM2025-05

**File Number:** C11OP, F18

**Attachments:**

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### Recommendation:

That the Council of the Municipality of Brockton hereby receives Report Number WM2025-05 – Curbside Collection Contract Award, prepared by Nicholas Schnurr, Director of Operations and in doing so approves awarding a 5-year contract in the amount of \$204,519.86 to MEI for curbside collection and bagged leaf pick up and further directs staff to pursue option number \_\_\_\_\_ related to green bin collection.

### Report:

#### Background:

The Municipality of Brockton provides curbside garbage collection to all residents within the municipality on a weekly basis. Brockton has been utilizing Bruce Sales and Service (MEI) and receiving a very high standard of service over a long period of time. MEI goes above and beyond to provide customer satisfaction, which in turn reduces complaint handling and general oversight required by the municipality.

In December 2024, council awarded a one-year extension to the contract for collection services to continue uninterrupted throughout 2025. Council has also previously expressed interest and was outlined as a priority in the Strategic Action Plan to investigate a green waste collection program to consider the increase of service and providing this program to residents.

In preparation for a new contract commencing in January 2026 and to ensure continuity of services, staff advertised a Request for Proposals, with provisional (optional) items for consideration, including bagged leaf pickup and compost, or green bin collection services.

The municipality received one compliant submission, submitted by MEI for curbside as well as the provisional items.

Service Offered – including provisional items	Total Price
Municipal wide curbside collection	\$199,624.70
Provisional - Bagged Leaf Pickup (4 events per year)	\$4,895.16
Provisional - Green Bin (Walkerton Only)	\$37,572.30
Provisional - Green Bin (Brant)	\$25,056.00
Provisional - Green Bin (Greenock)	\$18,723.15

### **Analysis:**

Staff recommend awarding the curbside collection to MEI in the amount of \$199,624.70. Staff also recommend awarding the provisional item Bagged Leaf Pickup in the amount of \$4,895.16. Currently the municipality rents trucks to perform this service. Awarding the work to MEI will remove the need for staff to complete the work, freeing them up to complete other maintenance activities. These costs are subject to the inflationary index as well as any newly constructed housing units that would be added in future years.

Staff further present the following for council consideration and seek direction from council on the proposed levels of service.

### **Green Bin Collection**

Council has previously discussed green waste options through the Hanover/Walkerton Landfill Committee. The leading option across many municipalities has been the FoodCycler project, which involves high upfront costs, expensive units, ongoing maintenance costs, and uncertain program implementation strategies. Council has expressed a clear interest in exploring a more environmentally traditional, sustainable compost collection and disposal approach

Staff recently met with Bruce County and the Lower Tiers, who are also considering the potential structure of a green bin program. Brockton has an opportunity to demonstrate its progressive leadership by becoming the first municipality in the county to implement such a program.

The immediate cost to participating residents would be purchase of green recycling bins. The unit cost of these bins is approximately \$15-\$20 and would be sourced by the contractor.

Further costs for disposal include:

Item	Cost per year	Cost per month
Curbside Pickup	\$37,572.30	\$3,131.03
Transfer Bin Rental	\$3,595.08	\$299.59
Monthly Transfer to Alltreat Farms	\$7,766.88	\$647.24
<b>Total</b>	<b>\$48,934.26</b>	<b>\$4,077.86</b>

Estimated Cost per Household per Year = **\$22.79**

Remaining costs will fluctuate based on Tipping Fees of \$115/tonne. The tipping fees are charged by the processor, Alltreat Farms in Aurthur where the green waste will be disposed of, on an estimated monthly basis.

The preferred method of funding would be to implement a Town of Walkerton “Green Bin Fee” for residents within the urban boundary. The proposed fee at this time would be \$25/household, which includes a small portion for tipping fees. A yearly review of actual costs should be undertaken to ensure that the green bin fees are reflective of program costs.

It is important to understand that this program could potentially divert 2-4% of landfill waste once implemented, based on conversations with industry experts on existing contracts. This is considering a high percentage of resident participation (50-75% of households) This diversion would only affect the Hanover Walkerton Landfill if it was awarded for the Town of Walkerton.

While pricing was received for green bin collection in the former townships of Brant and Greenock, staff are not recommending award for those items. The ability to compost on a property in the rural properties is more likely than for those residents in the urban setting. To include the Lake properties would be to include all of Brant for collection based on requiring a special two stream truck on the route.

Staff present the following options for direction by council.

**Option 1**

Award provisional item **Provisional Green Bin (Walkerton Only)** and further directs staff to work with the Town of Hanover Staff to amend the landfill ECA to accept the placement of the transfer bin. And further, to include a green bin fee of \$25/household for the Town of Walkerton in the 2026 municipal budget.

This option is reliant on the ECA amendments being approved by the Ministry of Environment, Conservation and Parks.

Note that collections would commence approximately one year after award and Ministry approval to allow for the contractor to order required equipment. Garbage collection would continue uninterrupted.

**Option 2**

Do not award the provisional green bin item and continue status quo.

**Strategic Action Plan Checklist:**

What aspect of the Brockton Strategic Action Plan does the content/recommendations in this report help advance?		
• Recommendations help move the Municipality closer to its Vision		Yes
• Recommendations contribute to achieving Heritage, Culture, and Community		N/A
• Recommendations contribute to achieving Quality of Life		Yes
• Recommendations contribute to achieving Land Use Planning and the Natural Environment		N/A
• Recommendations contribute to achieving Economic Development		Yes
• Recommendations contribute to achieving Municipal Governance		Yes

## **Financial Impacts/Source of Funding:**

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes

Once awarded, the contract for curbside collection would commence in January 2026 and will be included in the 2026 Brockton Municipal Budget.

### **Reviewed By:**



Trish Serratore, Chief Financial Officer

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### **Respectfully Submitted by:**



Nicholas Schnurr, Director of Operations

### **Reviewed By:**



Sonya Watson, Chief Administrative Officer