

South Bruce OPP Detachment Board  
BOARD MINUTES

Tuesday, February 4, 2025, 1:00 p.m.  
Municipality of South Bruce  
21 Gordon St. E Teeswater ON

Members Present: Moiken Penner, Municipality of Arran-Elderslie  
Tim Elphick, Municipality of Brockton  
Don Murray, Municipality of Huron-Kinloss  
Rory Cavanagh, Municipality of Kincardine  
Nigel Van Dyk, Municipality of South Bruce  
Margaret Visser - Community Representative  
Joe Dietrich - Community Representative

Staff Present: Christine Fraser-McDonald, Recording Secretary  
Jennifer Lawrie, Recording Secretary  
Jennifer White, Clerk, Township of Huron-Kinloss  
Vivian Kennedy, Clerk, Municipality of South Bruce  
Fiona Hamilton, Clerk, Municipality of Brockton  
Julie Hamilton  
Trish Serratore, Chief Financial Officer, Municipality of Brockton

1. Call to Order

Chair Nigel Van Dyk called the meeting to order. A quorum was present.

2. Disclosures of Conflict of Interest and/or Pecuniary Interest and General Nature Thereof

None declared at this time.

3. Approval of Agenda

Chair Nigel Van Dyk requested to amend the agenda to add correspondence from Member Joe Dietrich.

Subsequent to further discussion, the following resolution was passed:

01-2025-01

Moved by: Don Murray

Seconded by: Tim Elphick

Be It Resolved that the agenda for the South Bruce OPP Detachment Board Meeting of February 4, 2025 be received and adopted, as distributed by the Recording Secretary.

Carried

#### 4. Approval of Past Minutes

##### 4.1 South Bruce OPP Detachment Board Minutes - December 17, 2024

The minutes will be amended that the Detachment Board remuneration will include all members.

Subsequent to further discussion the following resolution was passed.

02-2025-01

Moved by: Joe Dietrich - Community Representative

Seconded by: Tim Elphick

Be It Resolved that the South Bruce OPP Detachment Board adopt the minutes of the meeting held on December 17, 2024, as amended.

Carried

#### 5. Reports

##### 5.1 Detachment Commander's Report

Inspector Keegan Wilcox presented his report to the Board which reflects statistical data from January to December 2024. He discussed the various aspects of the report with the Board.

Subsequent to further discussion, the following resolution was passed:

03-2025-01

Moved by: Rory Cavanagh

Seconded by: Moiken Penner

Be It Resolved that the South Bruce OPP Detachment Board receives the Detachment Commander's report for information.

Carried

## 5.2 Detachment Commander - Priority Setting for the Detachment

Inspector Keegan Wilcox gave a verbal report regarding the priority setting for the detachment.

He asked the Members on what issues they are seeing in their communities and be able to address these local issues. He will eventually bring in other officers to the Board meetings.

Don Murray - homelessness, education on fraud scams, advocacy regarding road closures

Tim Elphick - speeding concerns, community-based time (attending community events), stats from RIDE programs on social media and permanent road closed signs on Highways 21 (Amberly, Kincardine, Tiverton and Port Elgin).

Rory Cavanagh - more information on social media, police presence (foot and bike patrol) in downtown areas during tourist season, speeding (off-setting costs)

Moiken Penner - speeding concerns with a police presence, ATV use on unauthorized trails, community-based time (attending community events).

Nigel Van Dyk - speeding concerns, vandalism, property theft

Margaret Visser - speeding but police are doing a good job and visibility of police

Joe Dietrich - distracted driving, defensive driving tips

The Board thanked the Detachment Commander for his report.

04-2025-01

Moved by: Tim Elphick

Seconded by: Don Murray

Be it resolved that the South Bruce OPP Detachment advocate with the MTO for permanent automatic road closure signs on Highway 21 (Amberly, Tiverton, Kincardine and Port Elgin) and that this copy be circulated to municipalities and the Police Service Boards for Huron and Grey County.

Carried

### 5.3 Draft Procedure By-law

Clerk Jen Lawrie presented her report to the Board. She noted that she is still continuing to advocate for the provincial appointees.

There was a request to add in wording regarding the reconsideration of a motion and that it be added to the procedural by-law.

Quorum will be those appointed to the Board. At this time, quorum would be four people.

Staff will bring this amended procedural by-law back to the next meeting.

The Board thanked staff for their work on this Board.

Subsequent to further discussion, the following resolution was passed:

05-2025-01

Moved by: Don Murray

Seconded by: Joe Dietrich - Community Representative

Be it resolved that the OPP Detachment Board directs staff to bring back an amended Procedure By-law to the next meeting.

Carried

### 5.4 Draft Remuneration Policy

Clerk Jen Lawrie presented her report to the Board.

Subsequent to further discussion, the following resolution was passed:

06-2025-01

Moved by: Don Murray

Seconded by: Tim Elphick

Be it resolved that the OPP Detachment Board approve the draft Remuneration Policy as amended.

Carried

## 5.5 Action Items

Clerk Christine Fraser-McDonald presented her report to the Board.

Subsequent to further discussion, the following resolution was passed:

07-2025-01

Moved by: Joe Dietrich - Community Representative

Seconded by: Tim Elphick

Be It Resolved that the South Bruce OPP Detachment Board hereby receives the Staff Report – Action Items List for information purposes.

Carried

## 5.6 Correspondence from Member Joe Dietrich - Crime Stoppers

There was a discussion regarding the correspondence received from Member Joe Dietrich.

Mr. Dietrich noted that there was no decision to be made on his letter, but the Board must focus on policing by providing civilian input into OPP policing and independent from municipal councils. He did not feel that the Board completely accomplished these at the meeting.

## 6. Closed Session

Be it Resolved that the South Bruce OPP Detachment Board does now hereby go into closed session to discuss an item(s) which relates to:

08-2025-01

Moved by: Rory Cavanagh

Seconded by: Don Murray

(a) the security of the property of the board;

(b) personal matters about an identifiable individual, including members of the police service or any other employees of the board;

- (c) a proposed or pending acquisition or disposition of land by the board;
- (d) labour relations or employee negotiations;
- (e) litigation or potential litigation affecting the board, including matters before administrative tribunals;
- (f) advice that would be inadmissible in a court by reason of any privilege under the law of evidence, including communications necessary for that purpose;
- (X) (g) information explicitly supplied in confidence to the board by Canada, a province or territory or a Crown agency of any of them, a municipality or a First Nation - Detachment Commander report - response times
- (h) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- (i) a trade secret or scientific, technical, commercial or financial information that belongs to the board and has monetary value or potential monetary value;
- (j) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the board;
- (k) information that section 8 of the *Municipal Freedom of Information and Protection of Privacy Act* would authorize a refusal to disclose if it were contained in a record; or
- (l) an ongoing investigation respecting the police service board.

Staff Authorized to Remain:

Detachment Commander, Keegan Wilcox, Clerk Jennifer Lawrie and Clerk Christine Fraser-McDonald (recording secretary), Trish Serratore, Treasurer

Carried

## 7. Resolution to Reconvene into Open Session

Subsequent to further discussion, the following resolution was passed:

08-2025-01

Moved by: Tim Elphick

Seconded by: Moiken Penner

Be it Resolved that the South Bruce OPP Detachment Board does now return to open session at 3:26 p.m.

Carried

8. Adoption of Recommendations Arising from Closed Session

Chair Nigel Van Dyk confirmed that the Board discussed only those matters identified in the motion to go into Closed Session.

The Board received the Detachment Commander's report for information purposes.

9. Next Meeting

- May 13, 2025 - Township of Huron Kinloss - 1:00 p.m.
- September 2, 2025 - Municipality of Brockton - 1:00 p.m.
- November 4, 2025 - Municipality of Kincardine - 1:00 p.m.

10. Adjournment

The meeting was adjourned at 3:27 p.m.

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Board Chair

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Board Secretary