

Report to Council

Report Title:	Surplus Asset Disposal – Fire Department		
Prepared By:	Trish Serratore, Chief Financial Officer		
Department:	Finance		
Date:	April 22, 2025		
Report Number:	FIN2025-12	File Number:	C11FIN, F06
Attachments:	Photos of assets		

Recommendation:

That the Council of the Municipality of Brockton hereby receives Report Number FIN2025-12 – Surplus Asset Disposal – Fire Department, prepared by Trish Serratore, Chief Financial Officer for information purposes and approves the attached items being declared surplus.

Report:

Background:

As per the Surplus Asset Policy, staff have identified a listing of items to be declared surplus and disposed of via GovDeals.

Analysis:

In 2024, the Walkerton Fire Department upgraded its Self-Contained Breathing Apparatus (SCBA) equipment, as the existing units no longer met the National Fire Protection Association (NFPA) standards for firefighting. While these SCBAs are no longer suitable for fire service use, they remain functional and may be sold for commercial or non-firefighting purposes.

Additional surplus items include a small generator and two portable pumps that no longer meet Health and Safety standards for departmental use but may still be suitable for personal or non-regulated applications.

As per the Surplus Asset policy, items greater than \$1,000 shall be presented to council to be declared surplus, as well as:

- Items will be offered for use in other Municipal departments (at cost).
- Remaining items will be offered for sale, using one or a combination of the methods outlined below.
 - Public notices will be placed in the local newspapers, and on the municipal web site.
 - The notices will include a list of the equipment for sale
 - A process to accept sealed bids from members of the public, staff and Council.

- Bids will be opened as of the specific date
- The equipment sold to the highest bidder and shall be picked up within ten (10) business days.
- Posting items on Govdeals
- If the public notice does not produce any bids, the equipment may be sent to public auction for sale or an alternative method used as authorized by the CAO/CFO.

Strategic Action Plan Checklist:

What aspect of the Brockton Strategic Action Plan does the content/recommendations in this report help advance?

- | | |
|---|-----|
| • Recommendations help move the Municipality closer to its Vision | N/A |
| • Recommendations contribute to achieving Heritage, Culture, and Community | N/A |
| • Recommendations contribute to achieving Quality of Life | N/A |
| • Recommendations contribute to achieving Land Use Planning and the Natural Environment | N/A |
| • Recommendations contribute to achieving Economic Development | N/A |
| • Recommendations contribute to achieving Municipal Governance | N/A |

Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes

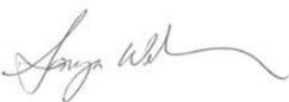
Funds received for the surplus equipment will go back into the relative departments.

Respectfully Submitted by:



Trish Serratore, Chief Financial Officer

Reviewed By:



Sonya Watson, Chief Administrative Officer