

Report to Council

Report Title:	Elections Canada Polling Place Lease Agreements		
Prepared By:	Sarah Johnson, Deputy Clerk		
Department:	Clerk's		
Date:	April 8, 2025		
Report Number:	CLK2025-07	File Number:	C11CL, L04
Attachments:	Polling Place Lease Agreement – Cargill Community Centre Polling Place Lease Agreement – Walkerton Community Centre		

Recommendation:

That the Council of the Municipality of Brockton hereby receives Report Number CLK2025-07 –Elections Canada Polling Place Lease Agreements, prepared by Sarah Johnson, Deputy Clerk and in doing so approves By-Laws coming forward entering into agreements with the Chief Electoral Officer of Canada, acting through his or her authorized representative the Returning Officer for the rental of the Cargill Community Centre and Walkerton Community Centre as polling places for the Federal Election on April 28, 2025, thereby ratifying the signing of the rental agreements by the Director of Legislative and Legal Services (Clerk).

Report:

Background:

The Government of Canada are holding a Federal Election on Monday, April 28, 2025.

The Huron-Bruce Electoral District approached the Municipality of Brockton to inquire about renting the Cargill Community Centre and Walkerton Community Centre as polling places for the Federal Election.

The Municipality has previously provided both the Cargill Community Centre and Walkerton Community Centre as polling places/voting locations in the Federal and Provincial Elections.

Analysis:

Due to the time sensitive nature of the Federal Election, the Huron-Bruce Electoral District required confirmation from the Municipality of Brockton by April 1, 2025 to finalize the polling locations.

The Huron-Bruce Electoral District have rented the Cargill Community Centre and Walkerton Community Centre from 7:30 a.m. on April 28, 2025 until 1:00 a.m. on April 29, 2025.

The Director of Legislative and Legal Services (Clerk) signed the polling place lease agreements with the Huron-Bruce Electoral District on April 1, 2025. The agreements are attached to this report for reference.

Staff recommend enacting By-Laws ratifying the signing of the polling place lease agreements with the Huron-Bruce Electoral District.

The Municipality will promote Brockton's voting locations for the Federal Election, which currently include the Cargill Community Centre, Walkerton Community Centre, Walkerton Legion, and Walkerton Agricultural Society Building.

Residents can vote at the Cargill Community Centre, Walkerton Community Centre, and Walkerton Agricultural Society Building on Election Day, April 28, 2025 from 9:30 a.m. to 9:30 p.m.

The Walkerton Legion will be available for advanced/early voting on April 18th, 19th, 20th, and 21st from 9:00 a.m. to 9:00 p.m. and on Election Day, April 28, 2025 from 9:30 a.m. to 9:30 p.m.

Strategic Action Plan Checklist:

What aspect of the Brockton Strategic Action Plan does the content/recommendations in this report help advance?

- Recommendations help move the Municipality closer to its Vision Yes
- Recommendations contribute to achieving Heritage, Culture, and Community Yes
- Recommendations contribute to achieving Quality of Life Yes
- Recommendations contribute to achieving Land Use Planning and the Natural Environment N/A
- Recommendations contribute to achieving Economic Development N/A
- Recommendations contribute to achieving Municipal Governance Yes

Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes

The Huron-Bruce Electoral District will be paying \$200 per poll at both community centres. There will be 5 polling stations at the Cargill Community Centre, resulting in a rental fee of \$1,000 plus applicable taxes. There will be 4 polling stations at the Walkerton Community Centre, resulting in a rental fee of \$800 plus applicable taxes.

Reviewed By:



Trish Serratore, Chief Financial Officer

Respectfully Submitted by:



Sarah Johnson, Deputy Clerk

Reviewed By:

A handwritten signature in black ink, appearing to read "Sonya Watson", with a stylized flourish at the end.

Sonya Watson, Chief Administrative Officer