

Elmwood Community Centre Board Minutes

DRAFT

Wednesday, March 5, 2025

7:00 pm

Electronic Meeting (Zoom)

1. Call to Order and Acceptance of Agenda

Call to order at 7:05 pm

Attendance: Hazel Pratt, Michael Sugden, Ernie Falkiner, Ed Stangler, Scott Foerster

Staff: Brad Thomson, Patsy Becker, Steve Lehman

Regrets: Janine Jez, Steve Travale

Secretary of Record: Jayne Sugden

B. Thomson advised board members the meeting was being recorded.

E. Falkiner asked for amendment to the agenda to include 2 extra items under Ongoing Business.

Moved by: E. Falkiner

Seconded by: E. Stangler

That the Elmwood Community Centre Board hereby approve the agenda for the meeting on March 5, 2025, as amended.

Carried

2. Declaration of Pecuniary Interest and General Nature Thereof

None

3. Minutes

Moved by: S. Foerster

Seconded by: E. Stangler

That the Elmwood Community Centre Board hereby approve the minutes from the meeting on February 5, 2025, as presented.

Carried

4. Business Arising from the Minutes

4.1 Portable Toilet Schedule

H. Pratt confirmed contract for portable toilets to Scottys Pottys of Chesley - 2 units required (Lion's Park and ECC ball diamond) from Friday, May 16, 2025, to Monday, October 13, 2025 (with an option for early removal if necessary) \$160.00 per unit and \$20.00 delivery fee.

4.2 Chairs and Cruiser Tables Order

Not ordered yet. H. Pratt to meet with S. Lehman to confirm chair type.

5. Treasurer's Report

P. Becker talked to the treasurer's report and answered questions supporting the report. B. Thomson confirmed that Municipality of Brockton approved the operating and capital budget requests.

P. Becker has still not received a snow removal bill and will continue to follow up.

That the Elmwood Community Centre Board hereby approve the Treasurer's Report of February 2025.

Moved by: M. Sugden

Seconded by: E. Falkiner

Carried

6. Ongoing Business

6.1 Phone Line Update

Currently, Starlink bill payment is being made on E. Falkiner's personal credit card and submitted to Patsy for reimbursement.

E. Falkiner now has name of contact at bank who can assist with securing an ECC credit card and will follow up shortly. P. Becker directed to hold payment for Eh-Tel balance owing until E. Falkiner contacts them.

Board members discussed current internet and phone providers and future service options, including Ooma.

Eh-Tel and Starlink are both running at the community centre and E. Falkiner will go over to disconnect Eh-Tel.

6.2 HVAC

E. Falkiner advised of in-floor heating loop problems, as the pump is not working properly. Lang's replaced the expansion tank and has ordered a new pump. This could be the cause of the higher than usual hydro bill. E. Falkiner to investigate thermostats for the in-floor heating to maintain temperature remotely.

6.3 Wireless Access Points

E. Falkiner advised the board members that complaints were received about Wi-Fi usage during Farmers' Week. He proposes replacement units upstairs, downstairs, and by the washrooms, as well as a second controller for usage and remote monitoring. TP Link Equipment pricing for controller and 3 access point units is approximately \$400.00. E. Falkiner advised this should be done now and shown in finances under "Maintenance". Management of band width and number of users will improve service.

That the Elmwood Community Centre Board authorize E. Falkiner to purchase the above-mentioned equipment.

Moved: M. Sugden

Seconded: E. Stangler

Carried

7. New Business

7.1 2025 Elmwood Softball Schedule

H. Pratt to contact Brady Leifso, Elmwood and Hanover Baseball Associations regarding scheduling times for diamond usage. To date, no requests have been made. E. Stangler advised emailing all baseball associations from Durham to Walkerton as April will be registration time. B. Thomson will update Brockton website with messaging for this.

7.2 2025 Ball Diamond Upgrades

H. Pratt went over ball diamond upgrades wish list, including upgrades to lighting, bleacher, outfield/infield, and fencing. In discussion with E. Stangler, H. Pratt will send a letter to the Homecoming 2024 committee, copying E. Stangler, requesting funds and support for upgrades. E. Stangler to attend final meeting of homecoming committee to field any questions on this item.

H. Pratt addressed ongoing hygiene issue (bird droppings) on entry door key lockbox. Several suggestions were put forth and S. Lehman will look into solution.

7.3 Other Business

M. Sugden advised, as per email from S. Travale, no applications were received for the ECCB Brockton community representative vacancy.

With the budgets being approved, B. Thomson advised E. Stangler that quotes will be needed as soon as possible for the Lions Park water drainage/grading issue as the companies start their work scheduling soon. E. Stangler has one quote and will contact other contractors for a second quote.

8. Next Meeting

Wednesday, April 2, 2025, at 7pm **ONSITE AT ECC**

9. Adjournment

Moved by: E. Stangler

Seconded by: M. Sugden

That the Elmwood Community Centre Board hereby adjourn at 7:54 to meet again April 2, 2025.

Carried