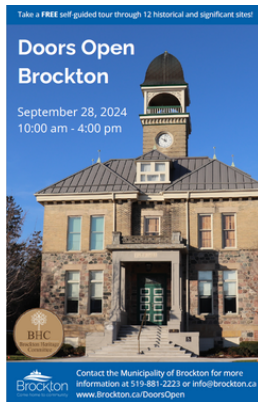


# Highlights



Staff worked with the Brockton Heritage Committee for the Doors Open event on September 28, 2024, which allowed the public to view historic artifacts that showcase Brockton's History across 12 historic sites.



A new Police Service Board was created under the new Police Services Act. The Municipality worked with the County for reduced court costs that are associated with the Brockton policing bill.



Staff await grant application outcomes for the new recreation centre. The Project Plans are also underway in accordance with the Recreation Master Services and Facilities Plan.



Construction of third phase of the East Ridge Business Park is complete with 16 acres of fully serviced, shovel ready business park lands available for sale.



The Municipality was successful with the Housing Accelerator Fund and has been granted up to \$3.4 million dollars. These monies will support ongoing initiatives to create more affordable housing opportunities in the community.



See the action item number for a quick visualization of the completeness of the action. If the number is light, the action is likely started but may not have progressed enough. The darkest colour is reflective of a complete or complete - ongoing task.

# 1

The Brockton Heritage Committee archives were on display at the Doors Open on September 28, 2024. Where the public were able to view the historic artifacts in the collection during this event.

Staff continue to look for opportunities to showcase Brockton's history, utilizing the Spruce the Bruce funding for some of these opportunities.

# 12

Staff have reviewed this potential position , however have been unsuccessful in locating any significant grant funding available. Staff have been collaborating with local clubs and organizations and will continue to do so as opportunities arise in lieu of this position.

We look forward to supporting the Walkerton Homecoming Committee and the International Plowing Match in Bruce County for 2026 events.

## Current Status of all Heritage, Culture and Community Actions

<b>1</b>	Develop a plan, potentially including partners like local businesses and cultural institutions, to showcase artifacts and create heritage plaques related to Brockton's history, including in the hamlets	Completed - Ongoing	<b>8</b>	Offer municipal assistance as requested for new or revived community events throughout Brockton, including assistance with grant applications.	Completed - Ongoing
<b>2</b>	Further promote and add to the online Brockton Heritage Story map.	Completed - Ongoing	<b>9</b>	Continue with the Municipality's volunteer appreciation event, and consider whether it could be expanded to include appreciation of service clubs.	Completed - Ongoing
<b>3</b>	Develop a program to recognize property owners and builders that have preserved and/or improved heritage buildings through an updated tour map, videos or a digital experience.	Completed	<b>10</b>	Convene a regular annual get-together with local service clubs to compare plans and projects, including those of the Municipality, and to discuss how Brockton can help and support each other	Completed - Ongoing
<b>4</b>	Continue to financially support Victoria Jubilee Hall to ensure its success and sustainability according to the vision set by its Board of Directors, which promotes arts and culture in the community.	Completed - Ongoing	<b>11</b>	Develop a Welcome Brochure and/or package that promotes local organizations and events, our heritage, local shopping, and volunteer opportunities, so that new residents are encouraged to participate.	Completed - Ongoing
<b>5</b>	Promote cultural events in Brockton's hamlets (example: Elmwood Concerts in Park, Cargill outdoor concerts).	Completed - Ongoing	<b>12</b>	Consider a potential municipal staff position that would be clearly responsible for providing municipal assistance to volunteer-led organizations and special events throughout Brockton in terms of possible grant applications, annual and ongoing calendar of events, liaising with municipal departments and facilities, advertising and promotion, logistical groundwork, and volunteer coordination and recruitment	Withdrawn
<b>6</b>	Continue to develop partnerships to revive, develop, and promote events in Walkerton that support business, community, and service clubs.	Completed - Ongoing			
<b>7</b>	Expand the online community calendar to increase public awareness of the range and diversity of community events and activities.	Completed - Ongoing			

13

Staff continue to plan for the new recreation centre. A recent building condition assessment and outcome of the GICB grant are under review.

19

Staff continue to support the County and Province in advocating for long-term beds in Brockton

24

The Police Service Board was moved to the new Police Services Act and a new Police Service Board was created.

Council and Staff advocated to the County for assistance with the court costs in order to reduce the cost to Brockton residents. The County is now contributing to a portion of the court costs associated with the OPP bill for Brockton.

## Current Status of all Quality of Life Actions

<b>13</b>	Initiate the planning for a new recreation centre	Started - Ongoing	<b>19</b>	Support the County and Province in advocating for more long-term care beds in Brockton.	Completed - Ongoing
<b>14</b>	Undertake the Parks, Recreation, Culture Master Plan to project the impact of growth on our recreation facilities, including the number and age of recreation facility users. Consult the public on perceived recreation facility needs, and determine spending priorities.	Completed	<b>20</b>	Maintain support to establish the hospice in the Municipality of Brockton.	Completed - Ongoing
<b>15</b>	Include in the terms of reference for the Parks, Recreation, and Culture Master Plan the best possible projections of the future demographic make-up of Brockton in terms of age groups, income, occupations, family size, and other community characteristics, so that the impact can be projected not only on indoor and outdoor municipal facilities and programs but also on other municipal operations and on volunteer organizations.	Completed	<b>21</b>	Develop more activity programming for all ages in the hamlets, working with local organizations whenever possible.	Completed - Ongoing
<b>16</b>	Develop through the Parks, Recreation and Culture Master Plan a Community "Walkability" plan	Completed	<b>22</b>	Increase the availability and renewal of playground equipment throughout Brockton	Completed - Ongoing
<b>17</b>	Implement a community "Walkability" plan including findings from the Master Recreation Plan.	Completed - Ongoing	<b>23</b>	Brockton should continue to engage with and assist local organizations, the County, local employers, the SMART initiative, Grey Transit Network and/or other levels of government to advocate for public transportation and for the County to play a stronger role.	Completed - Ongoing
<b>18</b>	Continue the financial and other Municipal incentives offered to attract new physicians, as well as current methods to make potential physicians aware of Brockton's high quality of life and medical amenities.	Completed - Ongoing	<b>24</b>	Plan for the June 2022 expiry of Brockton's current contract with the OPP	Completed - Ongoing
			<b>25</b>	Continue to place a priority on maintaining effective fire-fighting equipment and member training, and on the effectiveness, health and safety of our emergency services.	Completed - Ongoing
			<b>26</b>	Support the establishment and growth of the Regional Fire Training Centre in Brockton.	Completed - Ongoing

27

Staff have and will continue to advocate for Brockton throughout the Bruce County Official Plan Review. Staff have also migrated to the Brockton Official Plan and Zoning By-law Review.

29

Staff have begun the process for updating the Brockton Official Plan and a special Council Meeting is to be held on March 18, 2025.

30

Staff are continuing to support the County Housing projects, including partnering on local opportunities. Staff will also be considering how to further support this action with the Housing Accelerator Fund monies.

37

The EV Stations have been installed in multiple municipal locations in Brockton and consideration of a green fleet are being considered as part of the Asset Management Plan.

38

Green bin curbside pickup has been requested as part of the Garbage Request for Proposal, which is due February 28th, 2025.

39

Staff have been working with BAWSRA on the future of the Recycling program. Residents will see the new program be implemented starting January 1, 2026.

## Current Status of all Land Use Planning and Natural Environment Actions

<b>27</b>	Through the ongoing Bruce County Official Plan Review, support policies pertaining to Brockton	Started - Ongoing
<b>28</b>	Bring an interim update of the Comprehensive Zoning By-Law forward for review	Completed
<b>29</b>	Conduct a Comprehensive Review of the Official Plan and Zoning By-Law	Started - Ongoing
<b>30</b>	Support Bruce County in advocating for the development of more rent-geared-to-income housing units locally.	Started - Ongoing
<b>31</b>	Assist County in development of Affordable Housing Toolkit to make builders and realtors aware of incentives for attainable houses and rental housing, and of Provincial financial assistance programs for first time home buyers	Completed
<b>32</b>	Convene forums - including the County, large employers, the Municipality, and private builders	Completed - Ongoing
<b>33</b>	Expand the tree-planting program and include an inventory of the existing tree canopy.	Completed - Ongoing
<b>34</b>	Review and enforce tree-planting requirements in subdivision agreements.	Completed - Ongoing

<b>35</b>	Actively monitor the valley-bank erosion study scheduled for 2022, and seek federal and provincial funding as required to implement study findings.	Completed - Ongoing
<b>36</b>	Support river and riverbank cleanup initiatives.	Completed - Ongoing
<b>37</b>	Support Official Plan policies that encourage low-impact development, e.g., permeable surface parking areas, swales in new lots to absorb runoff.	Started - Ongoing
<b>38</b>	Include a request for non-binding tenders on a green bin curbside pick-up program for household compost when calling tenders in 2021 for curbside recycling pick-up	Started - Ongoing
<b>39</b>	Monitor the development of the proposed Provincial producer-funded recycling program, as details emerge for the proposed establishment of the program in 2026, and advocate for a program that is at least as effective as Brockton's current recycling, and also reduces municipal costs.	Started - Ongoing
<b>40</b>	Participate actively in inter-municipal discussions on the Waste Management Review study recommendations that will review areas where the responsibility for certain waste management items could be more effectively delivered at the County level.	Completed - Ongoing



47

As part of the Minister Zoning Order, staff have initiated pre-zoning lands in the industrial park

52

As part of the continuing efforts to support the agriculture industry, staff are supporting planning of the International Plowing Match in 2026.

51

Staff are continuing to support and advocate for infrastructure projects like EhTel!'s internet expansion and the EPCOR natural gas expansion that support the rural and agriculture sector of Brockton

55

Facade improvement, farm gate and other municipal grants are available for applicants to receive incentives to improve properties

## Current Status of all Economic Development Actions

**41**

Review process to ensure the streamlining of development, including lessons learned from best practices in the industry, staff capacity, engaging with developers to compare notes on projects and plans underway and work together to promote Brockton.

Completed - Ongoing

**42**

Continue to investigate ways to improve and streamline development approval processes and implement outcomes from the Land Use Development Process Plan Review.

Completed - Ongoing

**43**

Update Brockton's online development portal for ease of access to information.

Completed

**44**

Advance the approved expansion of the East Ridge Business Park and implement an aggressive marketing campaign.

Completed - Ongoing

**45**

Request that the Airport Commission prepare a long-term business plan for the property and for airport operations, as a basis for Municipal support for appropriate uses of the airport property and continued Municipal support for airport operating costs.

Completed

**46**

Maximize the development potential of downtown Walkerton

Completed - Ongoing

**47**

Pre-zone designated commercial and industrial development areas as much as possible through the Comprehensive Zoning By-Law Review.

Ongoing

**48**

Support job creation and labour force attraction and retention programs in the region through active involvement with Saugeen Connects, the Four County Labour Market Board, and other partners

Ongoing

**49**

Convene a forum of "round table" with interested employers to discuss public-private initiatives related to labour force attraction, retention and training, including potentially new programs.

Completed

**50**

Support policies that maximize on-farm income

Ongoing

**51**

Support infrastructure that improves farm operations

Ongoing

**52**

Support actions to raise agriculture's profile as an important trade with decent income

Ongoing

**53**

Showcase on-farm solutions to environmental issues, e.g., treatment of green bin waste.

Ongoing

## Current Status of all Economic Development Actions

**54** Apply the CIP to include the whole municipality, with a steadily enhanced annual funding base. Completed

**55** Encourage property owners to improve their properties in accordance with municipal community improvement objectives, by means of incentives Ongoing

**56** Evaluate the effectiveness of incentives at meeting community improvement objectives. Ongoing

**57** Adopt the following community improvement objectives in respect of which incentives would be available Completed - Ongoing

**58** Assist with coordination of special events and activities Completed - Ongoing

**59** Continue to ensure the Brockton business directory is current and up to date on-line and consider distribution to each household with the Welcome Guide. Ongoing

**60** Consider budgeted municipal purchases from local suppliers, subject to the Purchasing and Procurement Policy. Completed

**61** Work with businesses on the use of municipal property for commercial attractions such as patios, pop-up markets, parking, etc. (Patio Guidelines), where opportunity presents further need. Completed - Ongoing

64

New banners, Christmas lights flowers and town entrance signs were installed throughout the municipality.

70

The Business after 5 event has been created, with the first one having been ran on December 5, 2024 and more are scheduled for 2025.

93

The Development Charges Study was presented to Council on December 10 2024, where it was approved. Fees have begun as of 2025.

67

B.M Ross and Associates Limited is currently conducting a Development Charges Study. Development Charges 101 presentations were made to council and stakeholders. A public meeting will be held this Fall.

84

There is a Request for Proposal for Garbage collection, as well as the option for compost. The proposal is due February 28th.

94

The Master Servicing Plan was adopted by Council on April 9, 2024 and will serve as a guiding document for growth opportunities within Brockton.

68

Staff having been giving regular updates to Council with regards to the updates on how growth is occurring within the municipality, including within the Year in Review presented at the end of the year. Final plans are also presented including the Recreation and Facilities Master Plan and Master Servicing Plan.

88

The Brockton Child Care Centre recently went through a restructuring which provided the opportunity to create and reorganize roles to better serve the centre.

99

As part of the Asset Management Plan, a condition based plan is being reviewed for the vehicle and equipment assets.

## Current Status of all Municipal Governance Actions

<b>62</b>	Continue to hold an annual Council meeting in each hamlet, providing time for local residents' input.	Completed	<b>70</b>	Organize one or more "Mayor's breakfast" type events on various themes.	Completed - Ongoing
<b>63</b>	Advocate against school closings and maintain strong relations with school partners.	Ongoing	<b>71</b>	Evaluate committees: are they successfully fulfilling terms of reference, conveying public perceptions, and presenting options for Council.	Completed - Ongoing
<b>64</b>	Develop amenities and / or beautification in the hamlets that will enhance their appeal for new development.	Ongoing	<b>72</b>	Look at communication alternatives to ensure engagement is effective – develop a Brockton App, website improvements, customer service delivery improvements.	Completed
<b>65</b>	Develop and deliver the Welcome brochure and/or package (with link on the website) and ensure availability to new households.	Completed	<b>73</b>	Evaluate the effectiveness of the "Build Your Brockton" contract which expires end of 2021.	Completed
<b>66</b>	Work with local organizations to organize a welcome event or virtual forum for new residents, potentially in conjunction with other festivals and events, and the realtor sector.	Completed - Ongoing	<b>74</b>	Develop and publicize a system and a policy on Customer Service Standards.	Started
<b>67</b>	Adopt a municipal policy, program and training recognizing, educating and welcoming diversity.	Ongoing	<b>75</b>	Institute telephone response protocols so customers are greeted by a live voice where possible and can easily reach the staff member most able to deal with their inquiry or request.	Started
<b>68</b>	Work to make the public aware of the amount and type of growth being experienced, in order to prepare people for change through communications on a timely basis.	Ongoing	<b>76</b>	Provide a customer service training program for all customer-facing staff positions.	Ongoing
<b>69</b>	Establish time-limited ad hoc task forces to study issues and make recommendations, with adequate staff support, at Councils discretion.	Ongoing	<b>77</b>	Further develop an ambassador program for the Municipality for orienting new employees to ensure full awareness of all Brockton has to offer for improved customer service.	Completed

## Current Status of all Municipal Governance Actions

<b>78</b>	Engage the front-line staff when developing policies, programs, or new solutions, and get regular feedback from them on customer service trends and issues.	Ongoing	<b>86</b>	Update our Human Resource policies, with a focus on employee retention and attraction.	Completed - Ongoing
<b>79</b>	Publicize the relatively high level of performance the Municipality delivers in basic services such as road maintenance, snow clearing, water supply.	Ongoing	<b>87</b>	Review and expand our policy on working remotely.	Completed
<b>80</b>	Continue to seek public input on budget priorities.	Completed - Ongoing	<b>88</b>	Continue to create new levels of responsibility/opportunity within the organizational structure, along the lines of the "Junior Deputy" Clerk and "Junior Deputy" Treasurer positions.	Ongoing
<b>81</b>	Advertise our capital program more effectively by showing each year's achievements on a map. Maps and graphics hold more interest for the public and show what is being achieved in all parts of the Municipality.	Completed - Ongoing	<b>89</b>	Continue supporting staff development opportunities via training, special projects and assignments and mentorships.	Ongoing
<b>82</b>	Continue to work with the Municipal Innovation Council to examine service and purchasing efficiencies.	Completed	<b>90</b>	Develop a statement of the Corporation's values as an employer.	Not Started
<b>83</b>	Look at a County-wide umbrella for IT services and equipment, including cyber-security.	Completed	<b>91</b>	Institute a variety of practices to acknowledge jobs well done on the part of staff, including through the performance management program.	Ongoing
<b>84</b>	Look at joint opportunities for advancement to recycling and composting programs.	Started	<b>92</b>	Institute a practice of offering interviews to existing staff for vacant positions being filled.	Completed
<b>85</b>	Examine long-term potential for managing water treatment jointly with nearby municipalities.	Completed	<b>93</b>	Prepare a development charges study and / or a Community Benefits Study to identify potential legally-permissible charges for growth-related infrastructure costs, recognizing that Council retains the right to decide how much of the permissible amount it will charge, and for what types of growth-related infrastructure it will charge, if any.	Completed

## Current Status of all Municipal Governance Actions

<b>94</b>	Do a growth management study to project areas for future residential expansion.	Completed	<b>102</b>	Prepare and present for Council adoption a 20-year financial plan to implement the Asset Management Plan (existing assets)	Completed - Ongoing
<b>95</b>	Inform the public about the condition of existing infrastructure, the anticipated growth in population, the impact of growth on infrastructure, and the financial choices that result.	Ongoing	<b>103</b>	In the annual budget presentation, show a specific annual budget, year-end financial statement, and annual status report, for specific planned major projects (e.g., arena/community centre, East Ridge business park, rural bridges), based on the long-term financial plan.	Completed - Ongoing
<b>96</b>	Develop a long-term plan for assessing staff capacity and continuity to meet demand generated by growth, with an associated financial plan.	Ongoing	<b>104</b>	Ensure that future detailed infrastructure development plans (e.g., Parks/Rec/Culture Master Plan, Landfill Plan) are consistent with the Council-approved Financial Implementation Plan and vice-versa.	Ongoing
<b>97</b>	Look at staffing trends in Municipalities with past growth similar to our future growth and prepare, recommend and plan for a phase approach.	Ongoing	<b>105</b>	Communicate and share the asset management plan and schedule projects with the public.	Completed - Ongoing
<b>98</b>	Complete water and wastewater capacity study and plan for next steps based on outcomes.	Completed	<b>106</b>	Implement a fleet management plan renewal and efficiencies to be realized between departments	Ongoing
<b>99</b>	Complete a condition-based plan for vehicle and equipment assets.	Started			
<b>100</b>	Determine a long-term plan for rural bridges.	Completed - Ongoing			
<b>101</b>	Follow the Roads Needs Study to ensure timely renewal of roads.	Completed - Ongoing			