



The Corporation of the Municipality of Brockton

Council Meeting Minutes

Tuesday, February 25, 2025, 7:00 p.m.

Bruce County Council Chambers - 30 Park Street, Walkerton, ON

Council Present: Chris Peabody, Mayor
Kym Hutcheon, Deputy Mayor
Tim Elphick, Councillor
B. Carl Kuhnke, Councillor
Gregory J. McLean, Councillor
Steve Travale, Councillor

Council Absent: Mitch Clark, Councillor

Staff Present: Sonya Watson, Chief Administrative Officer
Fiona Hamilton, Director of Legislative and Legal Services (Clerk)
Trish Serratore, Chief Financial Officer
Colleen Gillis, Director of Community Services
Nicholas Schnurr, Director of Operations
Dieter Weltz, Building and Planning Manager/CBO
Christine Brandt, Community Development Coordinator
Chris Wells, Director of Fire and Emergency Services

1. Indigenous Land Acknowledgement Statement

2. Acceptance of Council Agenda

Resolution 25-06-01

Moved By: Kym Hutcheon

Seconded By: Steve Travale

That the Council of the Municipality of Brockton accept the Agenda for the regular Council Meeting on February 25, 2025 as amended to consider an item in Closed Session following the Delegation presentation.

Carried

3. Declaration of Pecuniary Interest and General Nature Thereof

Councillor Travale declared a conflict of interest for items 8.6 and 11.4 due to his involvement with the Kinsmen Club and the International Planning Match.

4. Public Meetings Required Under the Planning Act

5. Delegations

5.1 Walkerton Homecoming 2026

Jeremy Wright and Mat Coleman, Co-Chairs of Walkerton Homecoming 2026 presented their business plan to Council. Mr. Wright and Mr. Coleman advised that a steering committee was formed to begin the planning process for the 2026 Homecoming which was planned for July 30 to August 2, 2026. Mr. Wright and Mr. Coleman clarified that Walkerton Homecoming 2026 was not looking to be a

sub-Committee of Council but would appreciate funding support to offset the costs associated with the event. The Walkerton Homecoming 2026 Committee was requesting \$40,000 in seed money, and assistance regarding facility usage in the form of an agreement. The Walkerton Homecoming 2026 Committee was also looking for the event to be declared a Municipally Significant Event. If Council was not amenable to granting seed money, the Committee would also appreciate a sponsorship.

Council remarked on the excitement surrounding the 155th Anniversary, especially as the 150th Anniversary was unfortunately cancelled due to the COVID-19 pandemic.

Mr. Wright responded to a question from Council surrounding the cost budgeted for the parade, which would be put towards entertainment and advertising/sponsorships.

Council thanked the Committee members for volunteering and noted the community benefit of homecoming events.

Action: Staff to bring forward a report regarding Walkerton Homecoming 2026's requests to a future Council Meeting.

6. Closed Session

Resolution 25-06-02

Moved By: Steve Travale

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton enter into Closed Session at 7:10 p.m. in order to address a matter pertaining to:

- A position, plan, procedure, criteria or instruction to be applied to any negotiation carried on or to be carried on by or on behalf of the municipality or local board - **Lease Agreement Extension Presentation**

Carried

Resolution 25-06-03

Moved By: Steve Travale

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby approve the direction provided to staff in Closed Session.

Carried

7. Minutes

7.1 Special Council Minutes (2025 Budget) - February 11, 2025

7.2 Council Minutes - February 11, 2025

Resolution 25-06-04

Moved By: Steve Travale

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton adopt the minutes of Special Council Meeting (2025 Budget) and the minutes of the regular Council Meeting on February 11, 2025 as presented.

Carried

Resolution 25-06-05

Moved By: Gregory J. McLean

Seconded By: Tim Elphick

That Council of the Municipality of Brockton accepts the delegation from Walkerton Homecoming 2026 for information and directs a staff report coming forward in the future regarding the requests for funding and to become a Committee of Council.

Carried

8. Business Arising From the Minutes

Deputy Mayor Hutcheon informed Council that Saugeen Valley Conservation Authority have reported the amount in their reserve funds following the Budget Meeting. Sonya Watson, Chief Administrative Officer advised that Erik Downing, General Manager/Secretary-Treasurer reported that as of the September 2024 Unaudited Financial Statements, SVCA has \$1.2 million in Category 1 services, \$900,000 in Category 2 services, and \$1 million in Category 3 services, with some funds earmarked for particular uses.

9. Reports

9.1 Memorandum of Understanding – Saugeen Connects

Resolution 25-06-06

Moved By: Tim Elphick

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby approves Report Number ED2025-02 - Memorandum of Understanding – Saugeen Connects, prepared by Christine Brandt, Community Development Coordinator, and in doing so approves a By-Law coming forward entering into a Memorandum of Understanding with Saugeen Connects, authorizing the CAO to signing the agreement for the 2025 calendar year.

Carried

9.2 Elections Ontario Polling Place Rental Agreement

Resolution 25-06-07

Moved By: Tim Elphick

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby receives Report Number CLK2025-04 - Elections Ontario Polling Place Rental Agreement, prepared by Sarah Johnson, Deputy Clerk and in doing so approves a By-Law coming forward entering into an agreement with Elections Ontario for the rental of the Cargill Community Centre as a polling place for the Provincial Election on February 27, 2025, thereby ratifying the signing of the rental agreement by the Director of Legislative and Legal Services (Clerk) and Chief Administrative Officer.

Carried

9.3 SVCA Environmental Planning and Regulations Policies Manual Update Consultation

Dieter Weltz, Building and Planning Manager informed Council of the opportunity to give comment with respect to applications and permit sections, including preserving the right for property owners to be able to appeal to the board as outlined in the Conservation Authority Act.

Council noted that a report was received from the Town of Saugeen Shores, and further provided direction to endorse the recommendations within the Town of Saugeen Shores' report.

Resolution 25-06-08

Moved By: Tim Elphick

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby receives Report Number PLN2025-03 - SVCA Environmental Planning and Regulations Policies Manual Update Consultation prepared by Dieter Weltz, Building and Planning Manager/CBO for staff to prepare and submit comments in response to the consultation documents with input from Council.

Carried

9.4 Tender Results – Gravel and Calcium Chloride

Resolution 25-06-09

Moved By: Tim Elphick

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby receives Report Number PW2025-02 – Tender Results – Gravel and Calcium Chloride, prepared by Nicholas Schnurr, Director of Operations and in doing so approves staff awarding the contracts to the following lowest bidders:

- A. Calcium Chloride: DA-Lee Dust Control for \$582.62/tonne
- B. Crushed Gravel (Crush and Stockpile): Walker Aggregates at \$3.00/tonne, excluding HST
- C. Crushed Gravel (Crush and Apply): Walker Aggregates at \$8.95/tonne, excluding HST

And further, the Municipality shall have the option to renew the contracts for up to one (1) more additional one (1) year period.

Carried

9.5 Walkerton Kinsmen Request to Rename Central Tot Lot Park

Councillor Travale declared as conflict of interest in relation to this matter due to his role with the Kinsmen Club of Walkerton.

Fiona Hamilton, Director of Legislative and Legal Services (Clerk) provided an update that the Kinsmen Club of Walkerton confirmed a donation of \$10,000 towards the Tot Lot park and would further offer labour and volunteer hours where needed.

Council expressed excitement regarding the initiative and continuing a relationship with the long-standing service club, who previously provided contributions towards the park.

Ms. Hamilton and Sonya Watson, Chief Administrative Officer responded to an inquiry from Council, advising on the process entered into with service clubs in the past regarding fundraising plans, although no formal agreements had been entered into surrounding the maintenance and/or ownership of municipal parks. It was noted that a park naming policy and agreements could be a consideration for the future.

Council also noted the annual maintenance completed by the Kinette Club of Walkerton in previous years.

Resolution 25-06-10

Moved By: Tim Elphick

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby receives Report Number REC2025-05 – Walkerton Kinsmen Request to Rename Central Tot Lot Park, prepared by Colleen Gillis, Director of Community Services and in doing so supports the Walkerton Kinsmen Club’s request to rename Walkerton Central Tot Lot Park to “Walkerton Kinsmen Tot Lot Park” in honour of the Kinsmen’s contributions to this park and in honour of the Kinsmen Club of Walkerton’s 90th Anniversary in 2025.

Carried

9.6 Tax Increment Equivalent Fund (TIEF) Program Update, Draft Guide and Application

Mayor Peabody advised that a resolution to introduce a similar regime was presented to Bruce County Council.

Resolution 25-06-11

Moved By: B. Carl Kuhnke

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number FIN2025-05 - Tax Increment Equivalent Funding (TIEF) Program Update, Draft Guide and Application, prepared by Trish Serratore, Chief Financial Officer for information purposes; and in so doing supports the draft guide and application process as outlined with the inclusion of a five-year time frame.

Carried

10. Public Notification

10.1 Kinsmen and Kinette Clubs of Walkerton Anniversaries

Congratulations to the Kinsmen Club of Walkerton on celebrating 90 Years of Service, and the Kinette Club of Walkerton on celebrating 75 Years of Service. Council expressed gratitude for the efforts of the Kinsmen Club of Walkerton for all their initiatives over the years.

10.2 March Break Camp - March 10-14, 2025

[Register online](#) for March Break Camp - March 10-14, 2025 full of activities including crafts, skating, songs, games, and trips!

10.3 March 18, 2025 Meetings

Council will be holding a Public Meeting on Tuesday March 18, 2025 at 6:00 p.m. at the Bruce County Council Chambers and virtually on Zoom to discuss the Official Plan and Zoning By-law review.

A Committee of Adjustment Meeting will follow at 7:00 p.m. to consider a Minor Variance Application.

The regular Council Meeting has been rescheduled to begin at 7:30 p.m. following these two meetings.

10.4 Leaders in Training for Summer Day Camp

Are you interested in volunteering with Brockton's Summer Camps? Do you love to swim and interact with children of all ages? Flexible opportunities are available! [Apply on our website](#) by June 6, 2025.

11. Accounts

11.1 Accounts - \$496,079.56

Resolution 25-06-12

Moved By: B. Carl Kuhnke

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton approve payment of the accounts in the amount of \$496,079.56.

Carried

12. Correspondence Requiring Action

12.1 Elmwood Community Service Association Invitation to Annual General Meeting

Councillor Travale indicated his attendance at the Annual General Meeting on April 12, 2025.

12.2 Autism Ontario - Request to Proclaim World Autism Day and Flag Raising Request

Resolution 25-06-13

Moved By: Tim Elphick

Seconded By: B. Carl Kuhnke

Whereas World Autism Day is recognized on April 2, 2025, in Canada. Autism Ontario is one of the largest collective voices representing the autism community, and the work we do helps all autistic individuals and families in their communities have access to meaningful support, information, and connections - not only on April 2nd but every day throughout the year.

And Whereas autism impacts more than 135,000 individuals in Ontario, representing 1 in every 50 Canadian children and youth. It not only influences the lives of autistics but also their friends, families, and communities. It's crucial for us to raise awareness, and acceptance, provide support and promote a more inclusive society.

And Whereas autism is a diverse spectrum that varies widely among individuals. Each person's experience with autism can change over time. This evolving journey highlights the uniqueness of every autistic individual, emphasizing the need for understanding and support tailored to their specific needs.

And Whereas Autism Ontario is the leading source of information and referral on autism, and since 1973, has been providing support, information, and opportunities for thousands of families and individuals across the Province.

And Whereas Autism Ontario is devoted to raising public awareness about autism and addressing the everyday challenges faced by individuals with autism, their families, and the professionals who work alongside them. We urge everyone to recognize and celebrate the unique differences and needs of others, fostering an inclusive environment where all individuals can participate fully in activities and discussions. Together, we can create a society that values and includes everyone.

Now Therefore Be It Resolved That the Council of the Municipality of Brockton, do hereby recognize April 2nd as World Autism Day while committing to embrace awareness and acceptance today and every day throughout the year.

Carried

- 12.3 Request to Proclaim National Organ and Tissue Donor Awareness Week and Be a Donor Flag Raising Request

Resolution 25-06-14

Moved By: B. Carl Kuhnke

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby proclaims April as Organ and Tissue Awareness Month, and further approves raising the Be a Donor flag on the community flag pole at the Municipal Office and the flag pole at the Elmwood Community Centre for a period of one week beginning April 18-28, 2025 in recognition of Organ and Tissue Donor Awareness Month.

Carried

- 12.4 2026 IPM Rural Expo Local Committee Inc. - Bruce County 2026 IPM Cash Calendar Advertising Opportunity

Councillor Travale declared a conflict of interest due to his role with the 2026 IPM Rural Expo Local Committee Inc.

Fiona Hamilton, Director of Legislative and Legal Services (Clerk) suggested Council defer consideration of the item until the lottery license was finalized.

13. Information

- 13.1 Bruce County Media Release: Residents encouraged to create an Emergency Preparedness Plan!
- 13.2 Bruce County Media Release: Donations from Cargill Community Groups Support Paramedic Services
- 13.3 Bruce County Media Release: Bruce County Opens Applications for the 2025 Summer Company Program to Support Youth Entrepreneurship
- 13.4 Bruce County Media Release: Bruce County's Child Activity Assistance Program Creates Opportunities to Participate
- 13.5 Public Meeting Notice - Minor Variance Application A-2024-048
- 13.6 Public Meeting Notice - Local Official Plan Amendment L-2024-015 and Zoning By-Law Amendment Z-2024-078
- 13.7 Public Meeting Notice - Zoning By-Law Amendment Z-2024-094 (Brockton Housekeeping)
- 13.8 Consent Application Notice - B-2024-065
- 13.9 Saugeen Valley Conservation Authority Board Minutes - January 17, 2025
- 13.10 Town of Kearney Resolution - Support Frontenac on Increasing Tile Drain Loan Amount
- 13.11 Township of McGarry Resolution - Amend Ontario Building Code
- 13.12 Township of Uxbridge Resolution - Implementation of "Buy Canadian" Policy

Resolution 25-06-15

Moved By: Tim Elphick

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby receives all items provided in Section 12. Information.

Carried

14. By-Laws

Resolution 25-06-16

Moved By: Gregory J. McLean

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton authorize that the following by-laws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2025-013 - Water Service Rates and Charges By-Law
- By-Law 2025-014 - Elections Ontario Polling Place Rental Agreement By-Law
- By-Law 2025-015 - Saugeen Connects 2025 Memorandum of Understanding By-Law
- By-Law 2025-016 - Declare Old Durham Road Bruce Road 4 Road Allowance Surplus By-Law

Carried

15. Committee Minutes

16. New Business Brought Forward

1. Thank You to Roads Department

Mayor Peabody and Council expressed gratitude to the roads crews for their hard work this winter as Brockton saw several snow storms and a blizzard on Family Day.

2. Family Day

Council expressed gratitude to the Community Services (Parks and Recreation) Department for organizing Family Day.

3. Communications

Council suggested that communication be sent to residents to consider encouraging the clearing of street grates to prevent flooding.

17. Closed Session

Resolution 25-06-17

Moved By: Gregory J. McLean

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton enter into Closed Session at 7:55 p.m. in order to address matters pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees - **Fence Viewer and Committee Appointments**
- Labour relations or employee negotiations - **Intermunicipal Servicing Agreement**
- A position, plan, procedure, criteria or instruction to be applied to any negotiation carried on or to be carried on by or on behalf of the municipality or local board - **Agreement with New Provider for Service**

Carried

Resolution 25-06-18

Moved By: Steve Travale
Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby approve the direction provided to staff in Closed Session.

Carried

Resolution 25-06-19

Moved By: Steve Travale
Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton authorize that the following by-laws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2025-017 - Appoint Fence Viewers By-Law
- By-Law 2025-018 - Amend 2022-2026 Committee Appointment By-Law
- By-Law 2025-019 - Fire Protection Shared Services with South Bruce Agreement By-Law

Carried

18. Confirmation of Proceedings

Resolution 25-06-20

Moved By: Steve Travale
Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2025-020 - February 25, 2025 Confirmatory By-Law

Carried

19. Adjournment

Resolution 25-06-21

Moved By: Steve Travale
Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton does now adjourn at 8:32 p.m. to meet again on March 18, 2025 at 7:30 p.m. following planning meetings.

Carried

Mayor - Chris Peabody

Director of Legislative and Legal Services (Clerk) – Fiona Hamilton