



Elmwood Community Centre Board Minutes

DRAFT

Wednesday, February 5, 2025

7:00 pm

1. Call to Order and Acceptance of Agenda

Call to order at 7:07 pm

Attendance: Scott Foerster, Steve Travale, Michael Sugden, Hazel Pratt, Ernie Falkiner

Staff: Brad Thomson, Patsy Becker, Janine Jez, Steve Lehman

Regrets: Gillian Irwin, Ed Stangler

B. Thomson advised board members the meeting is being recorded.

Moved by: S. Travale

Seconded by: S. Foerster

That the Elmwood Community Centre Board hereby approve the agenda for the meeting on February 5, 2025, as presented.

Carried

2. Declaration of Pecuniary Interest and General Nature Thereof

None

3. Minutes

Moved by: S. Travale

Seconded by: M. Sugden

That the Elmwood Community Centre Board hereby approve the minutes from the meeting on January 8, 2025, as presented.

Carried

4. Business Arising from the Minutes

No business arising from January 8, 2025, meeting minutes.

5. Treasurer's Report

P. Becker answered board members' questions on January 2025 financial report.
P. Becker has not received an invoice for snow removal for this winter and has reached out to Ground Guys for the invoice.

Moved by: S. Foerster

Seconded by: S. Travale

That the Elmwood Community Centre Board hereby approves the Treasurer's Report from January 2025.

Carried

6. Ongoing Business

6.1 Update on Portable Toilet Quotes and Awarding of Contract

H. Pratt received the following quotes for portable toilets.

Quote 1 - Scotty's Potty's - Chesley

Normal pricing for a standard unit is \$170/month (billed every 4 weeks) however two units booked for May- Sept, would be discounted charge of \$160/unit billed on a 28-day cycle. This would include weekly cleaning and stocking.

Quote 2 - Bluewater Sanitation - Tiverton - Current provider

Unit pricing with weekly servicing \$170/month (28 days) per regular unit + \$20 delivery fee/unit.

Quote 3 - CP Portables - Teeswater

Basic Unit serviced weekly \$170/month, (Unit with hand sanitizer \$180/month), one-time fee of \$30 for delivery +HST.

Quote 4 - Wilton Sanitation - Flesherton

Pricing \$190/month (28-day cycle) less \$30 municipality fee, plus \$5 environmental disposal fee. One time charge \$25/unit for delivery/pickup +HST.

In past years the portable toilets have been booked from June 1 to the week after Thanksgiving.

Board members discussed what time frame the portable toilets should be delivered. It was decided, both portable toilets (Lions Park and Baseball diamond) to be delivered May 16th (Friday of Victoria Day weekend) to the

week after Thanksgiving, if the ball diamond is not rented, board members will have it picked up earlier. H. Pratt to confirm that the portable toilet at the ball diamond can be picked up earlier if not needed and find out if there is a delivery fee.

That the Elmwood Community Centre Board award the portable toilet contract to Scottys Pottys.

Moved by: S. Travale

Seconded by: S. Foerster

Carried

6.2 Capital Purchase Update (TVs, Chairs, Cruiser Tables)

H. Pratt and M. Sugden to look after ordering chairs and cruiser tables, with the assistance of S. Lehman.

TVs were purchased from Costco, they have not been installed, S. Lehman is going to get the brackets on the wall next week, then will have E. Falkiner complete the wiring installation.

6.3 Update on Internet Service

E. Falkiner is still working on moving the system to Ooma before disconnecting from Eh Tel. Ooma needs a credit card for payments. E. Falkiner is looking at Rogers Home phone options and details of getting a prepaid credit card.

6.4 Update on Brockton Representative Appointment Process

J. Jez updated the vacant position for a Brockton Board Representative, has not been posted yet, will send email to the board members as soon as it is posted.

6.5 Update on West Grey Staff on ECCB

S. Foerster updated the board that the job posting for West Grey's Manager of Parks and Recreation closed on Friday January 31, 2025, furthermore, moving forward, S. Foerster will be the only West Grey representative attending the meetings, unless there is an agenda item requiring a staff member to attend. The agenda and meeting minutes will be emailed to the West Grey Clerk going forward.

7. New Business

S. Foerster has a bartender from Hanover if the board requires any additional bartenders, H. Pratt requested him to email her the contact information.

8. Next Meeting

Next meeting March 5, 2025, via zoom.

9. Adjournment

Moved by: M. Sugden

Seconded by: S. Foerster

That the Elmwood Community Centre Board hereby adjourns at 7:55 p.m. to meet again on March 5, 2025.

Carried