



The Corporation of the Municipality of Brockton

Council Meeting Minutes

Tuesday, February 11, 2025, 7:00 p.m.

Bruce County Council Chambers - 30 Park Street, Walkerton, ON

Council Present: Chris Peabody, Mayor
Kym Hutcheon, Deputy Mayor
Mitch Clark, Councillor
Tim Elphick, Councillor
B. Carl Kuhnke, Councillor
Gregory J. McLean, Councillor
Steve Travale, Councillor

Staff Present: Sonya Watson, Chief Administrative Officer
Fiona Hamilton, Director of Legislative and Legal Services (Clerk)
Trish Serratore, Chief Financial Officer
Nicholas Schnurr, Director of Operations
Dieter Weltz, Building and Planning Manager/CBO
Chris Wells, Director of Fire and Emergency Services

1. **Indigenous Land Acknowledgement Statement**
2. **Acceptance of Council Agenda**

Resolution 25-05-01

Moved By: Kym Hutcheon

Seconded By: Steve Travale

That the Council of the Municipality of Brockton accept the Agenda for the regular Council Meeting on February 11, 2025 as presented.

Carried

3. **Declaration of Pecuniary Interest and General Nature Thereof**

None disclosed.

4. **Public Meetings Required Under the Planning Act**

5. **Delegations**

- 5.1 Lake Rosalind Property Owners Association Update

Derrick Ross, Lake Rosalind Property Owners Association provided an overview of the membership of the Association and summarized the key points in the three (3) year strategic plan, including water filtering, weed management control, water testing and waterfowl control. Mr. Ross highlighted the key initiatives that were part of the strategic plan and the collaboration being proposed with the Municipality of Brockton, including information about wells, parking along Road 2 and 2A, seagull management strategy, short-term rental consideration and septic reinspection program.

Mr. Ross responded to questions from Council about the issues surrounding short-term rental situations and parking challenges.

5.2 South Bruce O.P.P. Detachment - Municipal Policing Bureau Information and 2025 Billing Summary

Robert Griffin, Municipal Policing Bureau (MPB) Sergeant and Janet Fever, MPB Civilian, provided an overview of the costs associated with the OPP policing service, including the enactment of the Community Safety and Policing Act which amalgamated Police Service Boards into a Detachment-wide Board. Mr. Griffin and Ms. Fever reviewed the policing recovery costs for detachment staff and operating expenses, and Provincial responsibilities including traffic safety, investigations, intelligence, and specialized response teams.

Mr. Griffin and Ms. Fever discussed the municipal cost recovery under the OPP billing model, which includes costs related to contract arrangements, calls for service, and base service costs.

Mr. Griffin reviewed the Municipality of Brockton's bill and the available tools to review calls for service. Mr. Griffin outlined the court security and prisoner transportation costs, noting the fluctuation due to the pandemic where court was held virtually.

Mr. Griffin responded to an inquiry from Council advising that the average household cost for policing services was \$609.19 including court costs. Mr. Griffin noted that the costs were higher than average because of courthouse located in Brockton.

Council discussed neighbouring municipalities with municipal police services that used OPP services, such that OPP municipalities were subsidizing the service. Mr. Griffin noted that this arrangement was at the discretion of the OPP Commissioner, as those services were included in the provincial billing category. Mr. Griffin explained the Community Safety and Policing Act ability for OPP to enter into Section 14 agreements with municipal police services, which would also aid in tracking resources.

Council discussed the term of the billing statement, including the reconciliation timeline. Mr. Griffin responded to an inquiry advising that calls for service would only be billed if an officer attended the call.

Council discussed the false alarm by-law, and the opportunity to receive real-time reporting to reduce calls for service.

5.3 Saugeen Valley Conservation Authority - 2025 Budget

Erik Downing, General Manager/Secretary Treasurer thanked Council for the opportunity to present and provide greater detail on the Saugeen Valley Conservation Authority (SVCA)'s 2025 budget. Mr. Downing noted the changes made to the budget, and comments that were passed along to the SVCA Board prior to the Board's budget approval.

Mr. Downing explained the categories of services and funding sources associated with each category of service. Mr. Downing advised that the maintenance of conservation authority owned lands could now also be levy funded to help ensure public spaces were kept open.

Mr. Downing described the Category 2 services, including optional agreements for certain works to flow between the conservation authority and each municipality, such as the Walkerton food control dyke system, which involves a separate agreement and fee arrangement.

Mr. Downing reviewed the Category 3 services, which also involved an optional program for the entire watershed that municipalities could opt in or out of and

only one program with unanimous support. Municipalities could participate in a water quality program to understand the health of the watershed with a side fee built into the agreement.

Mr. Downing responded to a question about changes that could be made to lessen the levy increase impact long-term, noting that the Board and staff recognized that this was a one-time increase to implement the recommendations from the salary review. Mr. Downing responded to an inquiry on the time involved in updating policies, which will be completed internally by staff.

Council noted the large increases from external agencies in the 2025 budget.

5.4 Saugeen Municipal Airport Economic Development

Steve Furness, Manager of Economic Development and Tourism with the County of Grey and Luigi Presta Think Compass provided an overview of the plan to increase the value of the Saugeen Municipal Airport (SMA), including reviewing Bruce County's map of potential development areas. Mr. Furness and Mr. Presta outlined the next steps that would be required to plan for the infrastructure needed for development at the SMA.

Mr. Presta responded to a question from Council noting that to move forward, support was required from stakeholders, including the Municipality, to explore further opportunities. Mr. Presta acknowledged that the Saugeen Municipal Airport Commission engaged the County of Grey to support the initiative, with reporting back to the SMA Commission the Municipal partners. Mr. Presta confirmed that the Municipalities, as owners of the land, would have future responsibilities regarding the plan, but at this time the parties were only looking for support rather than a financial commitment.

Mr. Presta responded to inquiries from Council about the financing proposal, advising that should an investment plan move forward, the Commission would approach both the Province of Ontario and private sector manufacturers for funding support.

Mr. Presta responded to a question and confirmed that there were no plans to increase capacity at the airport through flights and passenger movement.

6. Minutes

6.1 Special Council Minutes (2025 Budget) - January 13, 2025

6.2 Special Council Minutes (2025 Budget) - January 14, 2025

6.3 Council Minutes - January 14, 2025

Resolution 25-05-02

Moved By: Kym Hutcheon

Seconded By: Steve Travale

That the Council of the Municipality of Brockton adopt the minutes of Special Council Meetings (2025 Budget) on January 13, 2025 and January 14, 2025, and the regular Council Meeting on January 14, 2025 as presented.

Carried

7. Business Arising From the Minutes

7.1 Motion - Request for Province-wide Rideshare Framework

Councillor Travale spoke to the motion, noting positive community feedback received on this broad issue impacting rural Ontario, and related advocacy efforts at the ROMA Conference.

Resolution 25-05-03

Moved By: Steve Travale

Seconded By: Gregory J. McLean

Whereas the Municipality of Brockton does not currently have a by-law governing ride share services;

And Whereas the Municipality of Brockton issues taxi licenses on an annual basis and is governed by the following By-Laws:

By-Law 2005-21 - Taxi Licencing By-Law

By-Law 2006-12 - Amend Taxi Licencing By-Law

By-Law 2024-089 - Amend Taxi Licencing By-Law;

And Whereas the issuing of taxi licenses, and the creation of a by-law governing ride share services or an amendment of the aforementioned By-Laws creates an additional administrative burden;

And Whereas access to transportation and transit services is a challenge facing Brockton residents and residents of many rural communities in Ontario;

And Whereas the Province does not currently have a province-wide ridesharing and/or taxi framework governing all municipalities;

And Whereas a province-wide ridesharing and taxi framework would promote safety, connectivity, accessibility, convenience, and economic development;

Now Therefore Be It Resolved That the Council of the Municipality of Brockton request that the Ontario Government adopt a province-wide framework governing rideshare companies and taxi licensing;

And Further That this resolution be circulated to the Association of Municipalities of Ontario, the Western Ontario Warden's Caucus, the County of Bruce, all local municipalities within the County of Bruce, the Premier of Ontario Doug Ford, the Minister of Transportation Prabmeet Sarkaria and the Minister of Rural Affairs and Member of Provincial Parliament for Huron-Bruce Lisa Thompson.

Carried

8. Reports

8.1 Saugeen Municipal Airport Tri-Municipal Options Update

Council discussed the proposed options, and the opportunity to update the cost sharing agreement between all three Municipalities.

Resolution 25-05-04

Moved By: Steve Travale

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby approves Report Number CLK2025-03 – Saugeen Municipal Airport Tri-Municipal Options Update, prepared by Fiona Hamilton, Director of Legislative and Legal Services (Clerk) for information purposes and provides further direction to staff regarding the Saugeen Municipal Airport: proceed with Option 2 and renegotiate the Agreement.

Carried

8.2 Brockton Façade Improvement Guideline

Resolution 25-05-05

Moved By: Steve Travale

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby approves Report Number ED2025-01 - Brockton Façade Improvement Guideline, prepared by Christine Brandt, Community Development Coordinator, and in so doing approves the final Brockton Façade Improvement Guideline document as an information tool for any future façade improvement projects.

Carried

8.3 2024 Year End Fire and Emergency Services Report

Resolution 25-05-06

Moved By: Tim Elphick

Seconded By: Mitch Clark

That the Council of the Municipality of Brockton hereby receives Report Number FIRE2025-02 – 2024 Year End Fire and Emergency Services Report, prepared by Chris Wells, Director of Fire and Emergency Services for information purposes.

Carried

8.4 Schmidt Limited Service Agreement

Resolution 25-05-07

Moved By: Tim Elphick

Seconded By: Mitch Clark

That the Council of the Municipality of Brockton hereby receives Report Number PLN2025-02 - Schmidt Limited Service Agreement, prepared by Dieter Weltz, Building and Planning Manager/CBO and in doing so approves bringing forward a By-Law entering into a Limited Service Agreement with Joseph Schmidt, Alan William Schmidt and Judyann Schmidt.

Carried

8.5 Chief Building Official's Activity Report for January 2025

Resolution 25-05-08

Moved By: Tim Elphick

Seconded By: Mitch Clark

That the Council of the Municipality of Brockton hereby receives Report Number BLDG2025-01 – Chief Building Official's Activity Report for January 2025, prepared by Dieter Weltz, Building and Planning Manager/CBO for information purposes.

Carried

8.6 Chief Building Official's 2024 Annual Building Department Report

Resolution 25-05-09

Moved By: Tim Elphick

Seconded By: Mitch Clark

That the Council of the Municipality of Brockton hereby receives Report Number BLDG2025 - 02 – Chief Building Official's 2024 Annual Building Department Report, prepared by Dieter Weltz, Building and Planning Manager/Chief Building Official for information purposes.

Carried

8.7 2024 Building Permit Fee Annual Report

Resolution 25-05-10

Moved By: Gregory J. McLean

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby accepts Report Number FIN2025-02 – 2024 Building Permit Fee Annual Report, prepared by Trish Serratore, Chief Financial Officer for information purposes.

Carried

8.8 2024 Parkland Cash in Lieu

Resolution 25-05-11

Moved By: Gregory J. McLean

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number FIN2025-03 – 2024 Parkland Cash in Lieu, prepared by Trish Serratore, Chief Financial Officer for information purposes.

Carried

8.9 Tax Incremental Equivalent Funding (TIEF)

Resolution 25-05-12

Moved By: Gregory J. McLean

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number FIN2025-04 – Request for Tax Incremental Equivalent Funding (TIEF), prepared by Trish Serratore, Chief Financial Officer for information purposes.

Carried

8.10 Clean Farms Closure of All Collection Sites

Resolution 25-05-13

Moved By: Gregory J. McLean

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number WM2025-02 - Clean Farms Closure of All Collection Sites, prepared by Nicholas Schnurr, Director of Operations and in doing so, approve sending a letter of support to Clean Farms for seeking continued funding opportunities.

Carried

8.11 January 2025 Water and Wastewater Operations Maintenance

Resolution 25-05-14

Moved By: B. Carl Kuhnke

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby receives Report Number UT2025-02 –January 2025 Water and Wastewater Operation Maintenance prepared by Nicholas Schnurr, Director of Operations and Rachel Bryan, Municipal Executive Coordinator for information purposes.

Carried

9. Public Notification

9.1 Family Day Fun

Join us in Brockton this Family Day, Monday, February 17, 2025 at the Walkerton Community Centre!

- 9:00-11:00am - Grab N' Go Breakfast by donation
- 9:00am - Figure Skating Showcase
- 9:00am- 12:00pm - Live Coffee House Music
- Indoor and Outdoor Activities
- Morning Sleigh Rides
- Outdoor Fire and Emergency Vehicles
- 10:00am - Free Public Skate Party with DJ!
- 12:00pm - Battle of the Badges (O.P.P. vs. Walkerton Fire)
- 2:00pm - Walkerton Capitals vs. Hanover Barons Game

Municipal Offices will be closed on Family Day and reopen on Tuesday, February 18, 2025.

9.2 Asset Management Plan Public Engagement Town Hall

The Municipality of Brockton is hosting a Asset Management Plan Public Engagement Town Hall at the Walkerton Community Centre on Wednesday, February 19, 2025 from 6:00 to 8:00 p.m. Residents can provide their input on the current and proposed levels of service through the Town Hall, or our [anonymous survey](#) through the Municipal website.

9.3 Committee Member Recruitment

Are you interested in giving back to the community and helping to shape Brockton's future? Come help by providing your input and expertise on one of our Committees! The Municipality of Brockton is currently recruiting for members on 4 Committees: Accessibility Advisory Committee, Brockton Child Care Centre Committee, Brockton Parks and Recreation Committee, and Elmwood Community Centre Board. Visit Brockton.ca/CommitteeRecruitment to view the Terms of Reference and more information on how to apply. Applications close February 20, 2025 at Noon.

9.4 Notice of Application by Owner to Repeal Henry Cargill "White" House Designation By-Law

The Council of the Municipality of Brockton received an owner's application to repeal By-law No. 88-15, which designates 12 Concession 10 Cargill (Henry Cargill "White" House) as being of heritage value or interest under the Ontario Heritage Act. Any person may serve on the Municipal Clerk, a Notice of Objection in writing, setting out the reasons for the objection and all relevant facts. A Notice of Objection is then considered by Council in its deliberation on the matter. Objections are due by February 21, 2025.

9.5 Young Municipal Drain Public Information Meeting

A Public Information Meeting regarding the proposed Young Municipal Drain will be held on Friday, February 21, 2025 at 10:00 a.m. at the Cargill Community Centre. Affected landowners will be informed on the status of the drainage project including proposed design, cost estimates, and property assessments.

9.6 Notice of Special Council Meeting - Comprehensive Zoning By-Law and Official Plan Review

The Municipality of Brockton is undertaking a review and update of its Walkerton Official Plan and Brockton Comprehensive Zoning By-law. Council will hold a Special Council Meeting on Tuesday March 18, 2025 at 6:00 p.m. at the Bruce County Council Chambers and virtually on Zoom to discuss the review, process and any revisions that may be required to the Official Plan and Zoning By-law. Visit our [Comprehensive Zoning By-Law and Official Plan Review webpage](#) for more information.

10. Accounts

10.1 Accounts - \$3,636,529.78

Resolution 25-05-15

Moved By: B. Carl Kuhnke

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton approve payment of the accounts in the amount of \$3,636,529.78.

Carried

11. Correspondence Requiring Action

11.1 Bruce and Grey County Federations of Agriculture - Invitation to 2025 Politicians Meeting

11.2 Irish Heritage Month Flag Raising Request

Council debated whether to raise another country's flag in the midst of the current political climate. Fiona Hamilton, Director of Legislative and Legal Services (Clerk) responded to questions about the Municipality's Flag Etiquette Policy and use of the community flag pole at the Municipal Office.

Resolution 25-05-16

Moved By: Gregory J. McLean

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton approve raising the Irish Flag on the Municipal Office community flag pole for a period of one (1) week beginning March 3, 2025 in recognition of Irish Heritage Month.

Carried

11.3 Southwestern Ontario Canadian Poolplayers Association - Proclaim 2025 Tournament a Municipally Significant Event

Resolution 25-05-17

Moved By: Gregory J. McLean

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton hereby declares the Southwestern Ontario Canadian Poolplayers Association Annual Local Team

Championship Tournament on May 22, 23, 24, and 25, 2025 at the Walkerton Community Centre a Municipally Significant Event.

Carried

11.4 Golf Fore Hospice Event Request

Resolution 25-05-18

Moved By: Kym Hutcheon

Seconded By: Steve Travale

That the Council of the Municipality of Brockton declines the request to waive the \$150.00 tent rental fee associated with the Golf Fore Hospice event as building permit fees are cost neutral and waiving these fees would set a precedent for other events.

Carried

12. Information

12.1 Consent Application Notice B-2024-082 and B-2024-083

12.2 Saugeen Valley Conservation Authority Board Minutes - November 21, 2024

12.3 Saugeen Mobility and Regional Transit Board Minutes - December 11, 2024

12.4 Saugeen Municipal Airport Commission Minutes - December 18, 2024

12.5 Town of Halton Hills Resolution - Sovereignty of Canada

12.6 Town of Hanover Resolution - United States Imposition of Tariffs on Canada

12.7 Municipal Resolutions - Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding

12.8 Northumberland County Resolution - Support St. Charles on Deposit Return Program

12.9 City of Peterborough Resolution - Bill 242 Safer Municipalities Act, 2024

12.10 Township of Woolwich Resolution - Election Advocacy and Preparation

Resolution 25-05-19

Moved By: Steve Travale

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives all items provided in Section 12. Information.

Carried

13. By-Laws

Resolution 25-05-20

Moved By: Steve Travale

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton authorize that the following by-laws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2025-009 - Eastridge Road Public Highway By-Law
- By-Law 2025-010 - Schmidt Limited Service Agreement By-Law
- By-Law 2025-011 - MB Civil Design Group Inc. Repurchase By-Law

Carried

14. Committee Minutes

Resolution 25-05-21

Moved By: Gregory J. McLean

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton receive the minutes of the following committees and or boards as presented:

- Brockton Heritage Committee Minutes - December 2, 2024
- Elmwood Community Centre Board Minutes - January 8, 2025

Carried

15. New Business Brought Forward

1. Cargill Homecoming Committee Donation

Mayor Peabody commended the efforts of the Cargill Homecoming Committee in planning the 2024 Homecoming. The Cargill Homecoming Committee presented a cheque and letter outlining the donations to 34 organizations, including the Municipality of Brockton for park benches, swimming and public skating sponsorships, entrance signs in Cargill, and upgrades to the Cargill Community Centre kitchen and park.

16. Closed Session

A Closed Session was not held as part of the regular Council Meeting as the matters had previously been discussed during the Special Council Meeting (2025 Budget).

17. Confirmation of Proceedings

Resolution 25-05-22

Moved By: Mitch Clark

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton authorize that the following by-laws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2025-008 - February 11, 2025 Budget Meeting Confirmatory By-Law
- By-Law 2025-012 - February 11, 2025 Confirmatory By-Law

Carried

18. Adjournment

Resolution 25-05-23

Moved By: B. Carl Kuhnke

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton does now adjourn at 9:21 p.m. to meet again on February 25, 2025, and then again at 6:00 p.m. and 7:30 p.m. on March 18, 2025 to accommodate planning matters.

Carried

Mayor - Chris Peabody

Director of Legislative and Legal Services (Clerk) – Fiona Hamilton