

**Walkerton**  
GOLF & CURLING CLUB  
EST. 1925



164 Bruce Road 2, RR#4  
Walkerton, ON., N0G 2V0

Phone: 519-881-0709

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**Subject: Request for Waiving Building Permit**

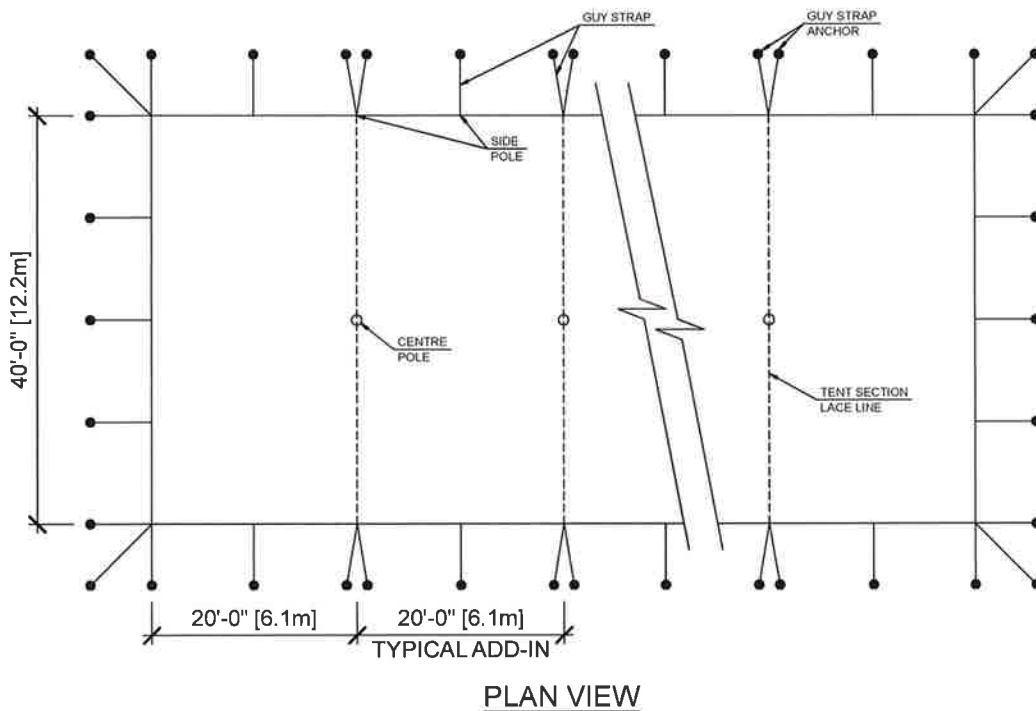
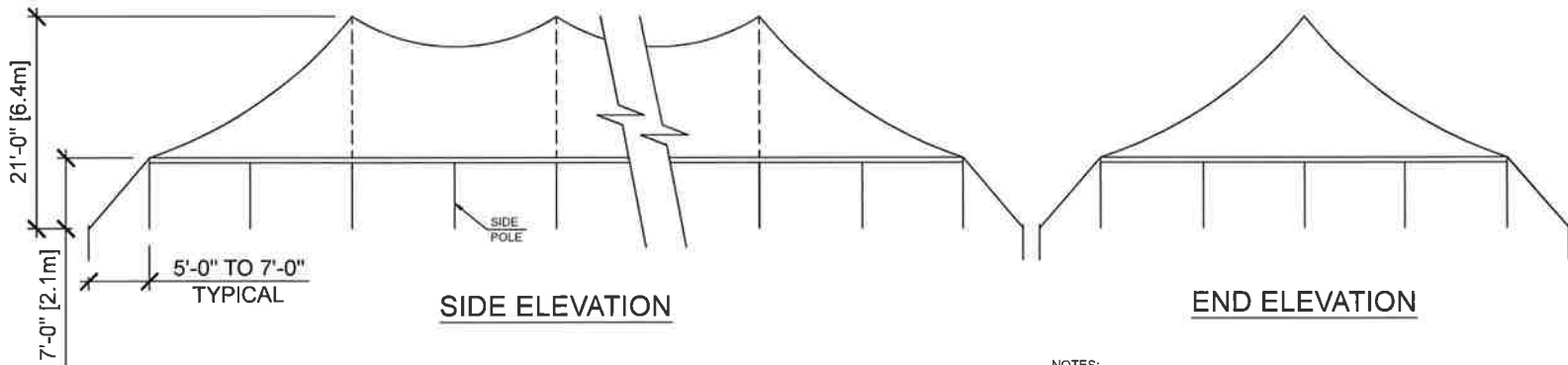
Dear Ms. Watson and Mayor Peabody,

I hope this message finds you well. I am writing to request the municipality's support by waiving the building permit fee for a tent that Mildmay Tent Rentals will set up at the Walkerton Golf & Curling Club. This tent is essential for the Golf 4 Hospice event on June 17, 2025, aimed at raising vital funds for a worthy cause. Your assistance in this matter would greatly enhance our efforts and contribute to the success of the event.

Thank you for considering our request.

Best regards,

Keith Ellis  
General Manager  
Walkerton Golf & Curling Club  
[kellis@walkertongcc.com](mailto:kellis@walkertongcc.com)  
519-881-0709



**NOTES:**

1. This tent is designed to resist wind loads only. The structure is not designed for an accumulation of snow loads or suspended dead loads. This design assumes all side walls installed or all sidewalls not installed.
2. This drawing is for reference purposes only. Refer to the manufacturer's product manual and installation drawings for full structure and layout details.
3. Anchoring system and tent structure is designed to resist wind loads of 0.50 kPa per OBC 2024 modified to a 2 year return period of exposure.
4. The minimum required pullout resistance for ground anchors is 8.89 kN (2,000 lbs) per location shown. Multiple anchors may be required at each location to exceed the indicated pull-out resistance.
5. Minimum breaking strength for guy straps is 44.4 kN (10,000 lbs) (Min. 2" tent strap with ratchets).
6. Anchoring system assumes sidewall tie down fails before the design wind load is reached. Sidewalls at the ground may be anchored with small stakes (up to 8" long) or with small nails (up to 3") into asphalt. Sidewalls are not to be connected to side poles in a way that can subject tent legs to lateral wind forces.
7. Tent centre poles are a minimum 4" diameter Schedule 40 aluminum pipe and must be tied at the top. Tent corner poles are 4x4 wood post and secured at the top. Tent side poles are a minimum 2x3 wood post and secured at the top. All poles must be prevented from sinking or moving at the base (use baseplate if ground surface is soft). All aluminum to be grade 6061-T6 or equivalent.
8. **Flame Resistance:** Tent fabric to meet the requirements of CAN/ULC-S109 or NFPA 701. Refer to flame certificate.
9. **Construction Review:** As per OBC 2024, Div. C - Part 1, 1.2.2.1.(7) - the construction of a supporting framing structure and anchorage system for a tent occupying an area greater than 225 m<sup>2</sup> shall be reviewed by a professional engineer (i.e. WEAL Consulting Inc.).
10. **Exits:** Install exits such that maximum travel distance is 30 m (98'-5"). Minimum exit size is 1,100 mm (3'-8") wide by 2,100 mm (8'-10") tall. For occupant loads exceeding 59 persons, a minimum of 2 exits are required. Provide exit signs when occupant load exceeds 150 persons.
11. **Ground Anchors:** Due to varying soil conditions at each site, the anchors provided by the manufacturer may not meet the loading requirement shown on the drawings and engineering analysis. It is the installer's responsibility to verify the soil conditions and provide sufficient anchoring devices at each site to ensure a safe installation.
12. **Safety Notes:** The tent is designed for temporary installations. Tent structure and anchoring system shall be inspected and maintained monthly by experienced personnel and after severe weather events. Evacuate tent when there is a probability of electrical storms or when there is a probability of high-winds exceeding 70 km/hr. Evacuate tent when any weather warnings are issued for the area where the tent is installed.

**General Notes**

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THIS DRAWING IS VALID ONLY IN THE CALENDAR YEAR IN WHICH IT HAS BEEN SEALED.

No.	For Permit	2025-01-02	TI
	Revision	Date	By

**WEAL CONSULTING INC.**  
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**Millennium Tent Rental**  
 PO Box 451, Mildmay, ON N0G 2J0  
 (519) 367-5403 Fax (519) 367-3046

Title: **40' POLE TENT  
 20' ADD-INS**

Drawing: **MM-P40**  
 Project No: 225008 Date: JAN. 02. 2025