

The Corporation of the Municipality of Brockton

Council Meeting Minutes

Tuesday, November 12, 2024, 7:00 p.m.
Bruce County Council Chambers - 30 Park Street, Walkerton, ON

Council Present: Chris Peabody, Mayor

Mitch Clark, Councillor Tim Elphick, Councillor

Kym Hutcheon, Deputy Mayor B. Carl Kuhnke, Councillor Steve Travale, Councillor

Council Absent: Gregory J. McLean, Councillor

Staff Present: Sonya Watson, Chief Administrative Officer

Fiona Hamilton, Director of Legislative and Legal Services (Clerk)

Trish Serratore, Chief Financial Officer

Dieter Weltz, Building and Planning Manager/CBO

Nicholas Schnurr, Director of Operations

Chris Wells, Director of Fire and Emergency Services

- 1. Indigenous Land Acknowledgement Statement
- 2. Acceptance of Council Agenda

Resolution 24-29-01

Moved By: Steve Travale Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton accept the Agenda for the regular Council Meeting on November 12, 2024 as presented.

Carried

- 3. Declaration of Pecuniary Interest and General Nature Thereof
- 4. Public Meetings Required Under the Planning Act
- 5. Delegations
- 5.1 2023 Brockton Consolidated Financial Statements

John Bujold, Baker Tilly SGB LLP, provided Council with an overview of the financial highlights related to the audit findings for the Municipality of Brockton. Mr. Bujold noted that the audit did not find any independence issues, illegal acts, fraud, or intentional misstatements, or any significant deficiencies in internal control, and did not encounter any difficulties or disagreements with management that were unresolved when completing the audit.

Mr. Bujold confirmed that the audit was completed, and Baker Tilly LLP had received sufficient and appropriate evidence to provide an audit opinion. The consolidated financial statements were presented fairly and in accordance with the Canadian public sector accounting standards. The report also outlined the

responsibilities of management to prepare the financial statements and to design and implement internal controls to safeguard municipal assets.

Mr. Bujold advised that the Municipality accumulated a surplus of just over 67 million including 63 million in tangible capital assets. The change in accumulated surplus was further detailed in the notes which broke down amounts invested in tangible capital assets, deficits, and reserves and reserve funds of 12.7 million. The Municipality's net financial liabilities were 12.3 million, which was an increase of 4.8 million related to the financing of tangible capital assets.

Mr. Bujold summarized the cash held by the Municipality of Brockton at year end, along with a summary of the long-term debt increased to fund infrastructure projects. Mr. Bujold confirmed that the Municipality was well within the annual repayment limits despite the additional borrowing. Mr. Bujold noted that the Municipality had an increase in operating revenue of \$1.9 million and an increase of \$1.1 million in operating expenses.

Mr. Bujold responded to questions from Council regarding debt levels and reductions in cash, and whether the financial statements consider sustaining and maintaining existing assets and service management. Mr. Bujold advised that the report could only provide financial information from the past and did not include any future forecasting.

6. Minutes

6.1 Council Minutes - October 22, 2024

Resolution 24-29-02

Moved By: Steve Travale Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton adopt the minutes of the October 22, 2024 Council Meeting as presented.

Carried

7. Business Arising From the Minutes

8. Reports

8.1 2024 Brockton Emergency Response Plan

Council acknowledged the efforts of staff and collaboration with the County, noting the thorough plan to ensure the Municipality is on-track for upcoming annual emergency management training.

Resolution 24-29-03

Moved By: Steve Travale Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby approves Report Number FIRE2024-09 – 2024 Brockton Emergency Response Plan, prepared by Fiona Hamilton, Director of Legislative and Legal Services (Clerk), Chris Wells, Director of Fire and Emergency Services, Sonya Watson, Chief Administrative Officer for information and further approves a by-law coming forward to adopt the new Emergency Response Plan.

8.2 Elmwood Agreement for Tiered Response

Resolution 24-29-04

Moved By: Steve Travale Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receive Report Number FIRE2024-08 – Elmwood Agreement for Tiered Response, prepared by Chris Wells, Director of Fire and Emergency Service, for information purposes and in doing so approves a by-law authorizing the signing of the newly updated Quadripartite Tiered Emergency Response Agreement.

Carried

8.3 Award SCBA Purchase Contract

Chris Wells, Director of Fire and Emergency Services responded to questions from Council about the discrepancy from the budgeted amount, noting that quotes were provided from main suppliers on the market in 2023 with the hopes that there would not be an increase in costs.

Resolution 24-29-05

Moved By: Kym Hutcheon Seconded By: Steve Travale

That the Council of the Municipality of Brockton hereby receives Report Number FIRE2024-07 – Award SCBA Purchase Contract, prepared by Chris Wells, Director of Fire and Emergency Services for information purposes and in doing so approves the purchase of the new SCBA.

Carried

8.4 Animal Control/By-Law Enforcement Activity Report July to September 2024

Dieter Weltz, Building and Planning Manager/CBO, responded to questions from Council about the false alarm fines for specific properties. It was noted that the false alarm reports that municipal staff received did not provide full details about the reason for the false alarm call. Staff were directed to look into the matter and provide a follow up report in the future.

Resolution 24-29-06

Moved By: Kym Hutcheon Seconded By: Steve Travale

That the Council of the Municipality of Brockton hereby receives Report Number BL2024-11- Animal Control/By-Law Enforcement Activity Report July to September 2024, prepared by Lisa MacDonald, Animal Control/By-Law Enforcement Officer, and Dieter Weltz, Building and Planning Manager/CBO for information purposes.

Carried

8.5 Planning Activity Report – 3rd Quarter 2024

Resolution 24-29-07

Moved By: Kym Hutcheon Seconded By: Steve Travale

That the Council of the Municipality of Brockton hereby accepts Report Number PLN2024-10 – Planning Activity Report – 3rd Quarter 2024, prepared by Dieter Weltz, Building and Planning Manager/CBO and Dalton Stone, Municipal Services Coordinator for information purposes.

Carried

8.6 Chief Building Official's Activity Report for September 2024

Resolution 24-29-08

Moved By: Steve Travale Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number BLDG2024-12 – Chief Building Official's Activity Report for September 2024, prepared by Dieter Weltz, Building and Planning Manager/CBO for information purposes.

Carried

8.7 Brockton Development Charges November 2024 Update

Council discussed the proposed amount of the charge and the proposal for phasing in the charges.

Chris Wells, Director of Fire and Emergency Services responded to questions from Council about the recommendation for a ladder truck due to legislative changes and the fact that Brockton was already paying for ladder truck services in the form of service agreements with neighboring municipalities.

Council discussed the preferred Development Charges fee range. Trish Serratore, Chief Financial Officer advised that if projects are not funded through Development Charges they would need to be funded through the tax rate. Ms. Serratore noted that the projects proposed in the background study were required to continue to support services in the community related to future growth. Sonya Watson, Chief Administrative Officer advised that staff selected the projects from existing plans such as the Recreation and Facilities Master Plan, and Master Servicing Plan that were previously adopted by Council.

Dieter Weltz, Building and Planning Manager/CBO responded to questions from Council about the full amount of the Bruce County Development Charges.

Council discussed lowering the range of Development Charges to between \$4,000 - \$5,000. Council further discussed the projects that required additional information and consideration prior to being included in the Development Charges, specifically the Parkland Development, the Public Works Shop Expansion and the ladder truck.

Nicholas Schnurr, Director of Operations responded to a question from Council about the trackless sidewalk plow, noting that as Brockton's growth increases there would be a need to add another plow unit to service additional areas for residents.

Council discussed whether service groups or volunteer organizations could assist in the creation of new parks or amenities such as a new ball diamond. Council discussed the development of parkland and trails, noting a preference to maintain existing trails.

Action: Staff to review the list of projects included in the Development Charges Study and bring back another report to Council with a proposed Development Charge in the range of \$4,000 - \$5,000.

Sonya Watson, Chief Administrative Officer noted that Council's feedback was valuable for staff to review the list of projects but would result in B.M. Ross and Associates Ltd. amending the Development Charges Background Study and providing new calculations for Council.

Moved By: Tim Elphick Seconded By: Mitch Clark

That the Council of the Municipality of Brockton hereby receives Report Number PLN2024-09 - Brockton Development Charges November 2024 Update, prepared by Sonya Watson, Chief Administrative Officer, Trish Serratore, Chief Financial Officer, Dalton Stone, Municipal Services Coordinator, and Dieter Weltz, Building and Planning Manager/CBO and in doing so directs staff to proceed with Option ____ as outlined and bring forward the amended draft By-Law for First and Second reading and provide to the public to consider any further input prior to the implementation of the Development Charges in Brockton.

Defeated

Resolution 24-29-10

Moved By: Mitch Clark

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton hereby receives Report Number PLN2024-09 - Brockton Development Charges November 2024 Update, prepared by Sonya Watson, Chief Administrative Officer, Trish Serratore, Chief Financial Officer, Dalton Stone, Municipal Services Coordinator, and Dieter Weltz, Building and Planning Manager/CBO and in doing so directs staff to proceed with a staff report coming forward with recommendations for a revised Development Charge in the range of \$4,000 to \$5,000.

Carried

8.8 2023 Municipal Year End

Resolution 24-29-11

Moved By: Tim Elphick Seconded By: Mitch Clark

That the Council of the Municipality of Brockton hereby receives Report Number FIN2024-31 - 2023 Municipal Year End, prepared by Trish Serratore, Chief Financial Officer and in doing so approves the following transfers:

- Operating Surplus of \$306,487 to the Tax Mitigation Reserve Fund
- \$2,873.66 to the Walkerton Fire Reserve Fund
- \$19,730.40 to the Walkerton Cemetery Reserve Fund.
- \$78,403.38 (\$30,900 + \$47,503.38) to the Utilities Reserve Fund

Carried

8.9 2025 Budget Consultation Feedback

Trish Serratore, Chief Financial Officer and Fiona Hamilton, Director of Legislative and Legal Services (Clerk) responded to an inquiry from Council about the survey participation, advising that the project was advertised in the same manner as previous years. Ms. Hamilton noted that the previous responses were driven by interest in rehabilitating the tennis courts, which may explain the decrease in survey responses.

Resolution 24-29-12

Moved By: Tim Elphick Seconded By: Mitch Clark That the Council of the Municipality of Brockton hereby receives Report Number FIN2024-32 – 2025 Budget Consultation Feedback, prepared by Sarah Johnson, Deputy Clerk and Trish Serratore, Chief Financial Officer for information purposes.

Carried

8.10 Hanover Walkerton Landfill 2025 Cost Increases

Council discussed the cost sharing agreement. Councillor Elphick informed Council of the increased volume at the Hanover/Walkerton Landfill and noted that the Town of Hanover was working on an Environmental Assessment to explore methods for leachate flow, with plans to change the haulage of leachate to the Wastewater Treatment Plant. The Waste Management Committee was investigating the volume of commercial waste and how revenue was attributed between the two communities as per the 1999 agreement.

Council discussed the challenges associated with negotiating amendments to the 1999 agreement, and the need to evaluate the agreement long-term to remain fair to Brockton taxpayers.

Resolution 24-29-13

Moved By: Tim Elphick Seconded By: Mitch Clark

That the Council of the Municipality of Brockton hereby receive Report Number PW2024-19 - Hanover Walkerton Landfill 2025 Cost Increase, prepared by Nicholas Schnurr, Director of Operations for information purposes.

Carried

8.11 Council – OMERS and Group Benefits

Councillor Kuhnke explained that he had brought the motion to compare overall compensation packages for Councillor provided by local municipalities. Trish Serratore, Chief Financial Officer confirmed that neither the Municipality of West Grey or the Town of Hanover currently offered OMERS to Council. Ms. Serratore noted that one (1) Municipality offers OMERS to their Head of Council, and some other municipalities offer Council members other types of benefits.

Council discussed the necessity for Council members to receive financial compensation and benefits for serving as Councillors and attending community events. While Council noted the importance of remaining competitive to ensure high levels of civic interest, it was noted that there were many qualified candidates that had recently applied to fill the vacancy on Council, providing some assurance that the current compensation levels were adequate.

Sonya Watson, Chief Administrative Officer advised that the Council Remuneration review was completed in 2018, and Council further passed a policy that Council members receive the Cost of Living Allowance (C.O.L.A.), which is equal to staff's compensation.

Resolution 24-29-14

Moved By: B. Carl Kuhnke Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number FIN2024-34 – Council – OMERS and Group Benefits, prepared by Jessica Pinkse, Deputy Treasurer for information purposes.

8.12 Court Security and Prisoner Transportation Costs Proposal

Council discussed the proposal and the draft resolution. Ms. Hamilton responded to questions from Council and explained the intention of the resolution to present the proposal to Bruce County, noting that Bruce County Council could choose to approach the County of Grey to reconcile the use of the Walkerton Courthouse by lower-tiers from Grey County in the future.

Resolution 24-29-15

Moved By: Tim Elphick Seconded By: Mitch Clark

That the Council of the Municipality of Brockton hereby approves Report Number FIN2024-35- Court Security and Prisoner Transportation Costs Proposal, prepared by Fiona Hamilton, Director of Legislative and Legal Services (Clerk) and Trish Serratore, Chief Financial Officer, for information purposes and further approves adopting and sending the attached resolution to the County of Bruce Council for consideration.

Carried

Resolution 24-29-16

Moved By: Steve Travale Seconded By: Kym Hutcheon

Whereas the Municipality of Brockton has responsibility for funding and providing court security services and prisoner transportation for individuals appearing in the local courthouse, which serves not only residents of Brockton but also residents from neighbouring municipalities within the County of Bruce; and

Whereas these court security and prisoner transportation services, though necessary for the proper functioning of the justice system, represent a significant financial burden on local taxpayers in the amount of \$894,993.00 for 2025, noting that Brockton has not yet received confirmation of any provincial grant funding for this cost; and

Whereas the costs associated with court security and prisoner transportation are disproportionately borne by the Municipality of Brockton, despite the fact that the services are used by individuals from outside the municipality's jurisdiction, including those from surrounding municipalities within the County of Bruce; and

Whereas the County of Grey and the County of Bruce have jointly entered into a Local Side Agreement with the Attorney General for the operation of the Provincial Offences Court in both counties whereby the Counties of Grey and Bruce retain the revenue collected from fines through the Provincial Offences Court, with the Municipality of Brockton paying for the court security costs associated with the Walkerton Provincial Offences Court;

Whereas the County of Grey agreed to pay for any court security and prisoner transportation costs attributable to the City of Owen Sound and not covered by Provincial grants in recognition of the fact that the service is being used by various municipalities throughout the region;

Whereas the municipality has made repeated efforts to address the financial challenges of these services, but the growing costs are unsustainable under the current funding model;

Now Therefore Be It Resolved that the Council of the Municipality of Brockton hereby formally requests that the County of Bruce pay the annual costs of court security and prisoner transportation services attributable to the Municipality of

Brockton after any provincial grants have been received as these costs represent an unfair financial burden on the taxpayers of the Municipality of Brockton.

Carried

8.13 July 2025 Asset Management Plan Update

Resolution 24-29-17

Moved By: B. Carl Kuhnke Seconded By: Steve Travale

That the Council of the Municipality of Brockton hereby receives Report Number FIN2024-33 – July 2025 Asset Management Plan Update, prepared by Trish Serratore, Chief Financial Officer and Jessica Pinkse, Deputy Treasurer for information purpose and doing so approves proceeding with PSD CityWide Inc. for \$38,617.92 + HST for the July 2025 asset management plan update.

Carried

8.14 Govstack Website Update

Resolution 24-29-18

Moved By: Mitch Clark Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number CLK2024-24 - Govstack Website Update, prepared by Sarah Johnson, Deputy Clerk for information purposes.

Carried

9. Public Notification

9.1 Vendor Licensing Feedback

The Municipality is looking for feedback on our vendor licensing regime (Transient Traders and Outdoor Vending/Refreshment Vehicle Licenses) as we look to amend these outdated By-Laws to provide more clarity for vendors. Visit the Vendor Licensing Feedback project on Build Your Brockton to learn more. Feedback is due by November 25, 2024 at Noon.

9.2 Hometown Christmas Market

Walkerton's Hometown Christmas Market runs Thursday, November 21, 2024 from 4:00 to 9:00 p.m. Enjoy shopping promotions and giveaways at Walkerton businesses, vendor and craft booths, food samples, live music and more. Attend the tree lighting at 6:00 p.m. in the Market Garden (312 Durham St, Walkerton) for your chance to receive some Brockton Dollars, courtesy of Hammond Power Solutions. Bring your Shop Walkerton and Win cards to be stamped by participating businesses. Collect eight stamps per card to be eligible for prizes.

Road Closure: Durham St will be closed between Jackson St and Victoria St, including a 27m portion of Colborne St, all between 2:00 and 10:00 p.m. to accommodate the event

9.3 Walkerton and District Optimist Club - Holiday House Tour

The Walkerton and District Optimist Club are hosting their annual Holiday House Tour on Friday, November 22nd from 5:00 to 9:00 p.m. and Saturday, November 23rd from 11:00 a.m. to 3:00 p.m. featuring a self-guided tour of six festive homes! Tickets are \$20 and available at each of the homes on the dates of the tour, or in advance from Holst Office Pro, Marlin Travel, Pellow Pharmasave and Brown's Guardian Pharmacy.

9.4 Elmwood Christmas Tree Lighting

Join the Elmwood and District Chamber of Commerce on November 24, 2024 at 4:00 p.m. at the Lions' Park for pictures with Santa and Mrs. Clause, and popcorn and hot chocolate in the park. At 4:45 p.m. Christmas carols will be sung, and the Christmas Tree will be lit up at 5:00 p.m.

9.5 Visit with Santa and Santa Claus Parade

The Kinette Club of Walkerton invite you to visit with Santa at the basement of the Bruce County Public Library Walkerton branch (253 Durham St) on Saturday, November 30th from 5:30 to 6:30 p.m. before the Santa Claus Parade! The Walkerton Kinsmen Club will be hosting the annual Walkerton Santa Claus Parade at 7:00 p.m. on Durham St. This year's theme is Christmas Carols/ Songs of Christmas.

Road Closure: Durham St will be closed from May St to McNab St between 6:00 to 9:00 p.m. to accommodate the Parade route.

10. Accounts

10.1 Accounts - \$1,221,749.53

Resolution 24-29-19

Moved By: Mitch Clark Seconded By: Tim Elphick

That the Council of the Municipality of Brockton approve payment of the accounts in the amount of \$1,221,749.53.

Carried

11. Correspondence Requiring Action

11.1 2025 ROMA Conference Delegation Meeting Requests

Council suggested submitting delegation meeting requests for the 2025 ROMA Conference with:

- Ministry of the Solicitor General and/or the Ministry of the Attorney General to advocate for changes to reduce the financial impact of the OPP Billing Model and Court Security Costs, and to receive an update on the state of the Walkerton Courthouse, such as an Action Plan for the renewal of the facility.
- 2. Ministry of Health to advocate for additional funding for the Birthing Centre at the South Bruce Grey Health Centre in Walkerton.
- 3. Ministry of Labour to advocate for funding for training centres for skilled trades workers to be built in our community.
- 4. Ministry of Finance and/or the Ministry of Municipal Affairs and Housing through a joint resolution with Bruce County advocating for a revision to the Provincial funding model to support Municipal funding shortfalls.
- 5. Ministry of Municipal Affairs and Housing to advocate for the resumption of the MPAC property tax reassessment cycle.

12. Information

- 12.1 Notice of Public Meeting Zoning By-Law Amendment Z-2024-064
- 12.2 Consent Application Notice B-2024-013

- 12.3 Consent Application Notice B-2024-087
- 12.4 Bruce Power Media Release Minister Lecee Visits Bruce Power to Announce New Facility for Cancer Fighting Medical Isotopes
- 12.5 Grey Bruce Public Health Media Release Federal, provincial programs available to help seniors with cost of dental care
- 12.6 Bruce County News Release Highway For Peace Unveiled in Bruce County
- 12.7 Bruce County News Release Bruce County Launching Smart Commute App A Ride-Matching Program to Connect Drivers and Riders to Jobs
- 12.8 Bruce County News Release CSWBP Substance Use and Addiction Action Table Launches New Strategic Plan
- 12.9 Bruce County Resolution Planning and Development Council Report on Response to Town of South Bruce Peninsula Resolution re: New County Official Plan
- 12.10 Bruce County Resolution Municipal Support for CANDU Reactors
- 12.11 Bruce County Resolution Western Ontario Wardens' Caucus Support for Blue Box Program Extended Producer Responsibility
- 12.12 Township of Clearview Resolution Request to Increase Tile Drain Loan Limit
- 12.13 Municipal Resolutions Funding Request for Small Rural Municipalities for Cost of OPP
- 12.14 Municipality of North Perth Resolution Establishment of an Ontario Rural Road Safety Program
- 12.15 Western Ontario Wardens' Caucus Resolution Support for OBCM Solve the Crisis Campaign

Moved By: B. Carl Kuhnke Seconded By: Steve Travale

That the Council of the Municipality of Brockton hereby receives all items provided in Section 12. Information.

Carried

13. By-Laws

13.1 By-Law 2024-090 - Amend 2022-2026 Council Committee Appointment By-Law Deputy Mayor Hutcheon thanked Dr. Amanda Wilhelm for her dedication on the Brockton and Area Physician Recruitment and Retention Committee over the years.

Resolution 24-29-21

Moved By: B. Carl Kuhnke Seconded By: Steve Travale

That the Council of the Municipality of Brockton authorize that the following bylaw be read a Third and Final Time, and enacted, signed, sealed, and numbered as follows:

 By-Law 2024-090 - Amend 2022-2026 Council Committee Appointment By-Law

Moved By: B. Carl Kuhnke Seconded By: Tim Elphick

That the Council of the Municipality of Brockton authorize that the following bylaws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2024-093 Amend Traffic and Parking By-Law (Zettler Road)
- By-Law 2024-094 Adopt 2023 Financial Statements By-Law
- By-Law 2024-095 Elmwood Fire Quadripartite Tiered Emergency Response Agreement By-Law
- By-Law 2024-097 Emergency Response Plan By-Law

Carried

14. Committee Minutes

Resolution 24-29-23

Moved By: Kym Hutcheon Seconded By: Steve Travale

That the Council of the Municipality of Brockton receive the minutes of the following committees and or boards as presented:

- Brockton Accessibility Advisory Committee Minutes August 30, 2024
- Brockton Heritage Committee Minutes September 9, 2024
- Dangerous Dog Review Committee Hearing Minutes November 1, 2024

Carried

15. New Business Brought Forward

1. World Diabetes Day

Councillor Kuhnke acknowledged that November 14, 2024 was World Diabetes Day, and advocated for greater awareness and research funding for diabetes.

2. Elmwood Chamber of Commerce Rebranding

Councillor Travale attended the Elmwood Chamber of Commerce rebranding meeting on November 10, 2024 and advised that the Chamber would be rebranding as the Elmwood Community Services Association with more information to come forward in the future to reflect the legal name change for the organization.

16. Closed Session

Resolution 24-29-24

Moved By: Kym Hutcheon Seconded By: Steve Travale

That the Council of the Municipality of Brockton enter into Closed Session at 8:45 p.m. in order to address matters pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees - Dog Control By-Law Exemption Request,
 Private Property Well Results
- A position, plan, procedure, criteria or instruction to be applied to any negotiation carried on or to be carried on by or on behalf of the municipality or local board - Sign Replacement Negotiation

Moved By: Kym Hutcheon Seconded By: Steve Travale

That the Council of the Municipality of Brockton approve the direction provided to

staff in Closed Session.

Carried

17. Confirmation of Proceedings

Resolution 24-29-26

Moved By: Steve Travale Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton authorize that the following bylaw be read, enacted, signed, sealed, and numbered as follows:

• By-Law 2024-098 - November 12, 2024 Confirmatory By-Law

Carried

18. Adjournment

Resolution 24-29-27

Moved By: Steve Travale Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton does now adjourn at 9:36 p.m. to meet again on November 26, 2024.

Carried

Original Signed By

Deputy Mayor - Kym Hutcheon

Original Signed By

Director of Legislative and Legal Services (Clerk) – Fiona Hamilton