

**Elmwood Community Centre Board Minutes  
Zoom**

Wednesday, December 4, 2024 7:00 pm

**1. Call to Order and Acceptance of Agenda**

Call to order at 7:10 pm

Attendance: Steve Travale, Michael Sugden, Ed Stangler, Gillian Irwin, Ernie Falkiner, Hazel Pratt

Staff: Brad Thomson, Patsy Becker, Steve Lehman, Janine Jez

Regrets: Scott Foerster, Kodey Hewlett

B. Thomson advised board members the meeting is being recorded.

Moved by: G. Irwin

Seconded by: E. Stangler

That the Elmwood Community Centre Board hereby approve the agenda with addendum under new business, 8.1 G. Irwin announcement, for the meeting on December 4, 2024, as presented.

**Carried**

**2. Municipality of Brockton Councillor Introduction**

H. Pratt welcomed the new Municipality of Brockton Councillor Representative, Steve Travale.

S. Travale introduced and shared a little about himself.

**3. Declaration of Pecuniary Interest and General Nature Thereof**

None

**4. Minutes**

Moved by: M. Sugden

Seconded by: E. Falkiner

That the Elmwood Community Centre Board hereby approve the minutes from the meeting on November 6, 2024, as amended.

**Carried**

**5. Business Arising from the Minutes**

None

**6. Treasurer's Report**

P. Becker reviewed the financials from November and answered questions from board members. P. Becker will get clarification from the auditors as to why the significant increase in cost from 2023 audit, in comparison to 2022 audit fees.

Moved by: S. Travale

Seconded by: G. Irwin

That the Elmwood Community Centre Board hereby approves the Treasurer's Report from November 2024.

**Carried**

**7. Ongoing Business**

**7.1 Capital Planning (small projects under \$5000)**

Board members discussed items for projects under \$5000 that could be completed with money remaining in account for 2024. The items board members feel are currently top priority include 150 plastic chairs (approximately \$75-90 each), 8 cruiser tables (approximately \$110 each) and two additional TVs for upstairs.

E. Falkiner requested to stay with Samsung TVs, so all TVs are the same brand. Board members discussed requesting a donation from the Elmwood Chamber of Commerce for the new TVs, the Chamber uses TVs for bingo nights. B. Thomson suggested reaching out to HDTV for a donation or a reduced rate. S. Lehman will stop by HDTV this week and watch for sales on TVs.

That the Elmwood Community Centre board approve the purchase of two Samsung 65" TVs, including mounting equipment, for the upstairs of the Elmwood Community Centre, up to the amount of \$3000 total.

Moved by: M. Sugden  
Seconded by: E. Falkiner

**Carried**

That the Elmwood Community Centre Board approve the purchase of chairs up to a total amount of \$4999.99, numbers of chairs to be determined, furthermore, approve the separate purchase of 8 cruiser tables, to a maximum of \$2000.00.

Moved by: E. Stangler  
Seconded by: E. Falkiner

**Carried**

## **7.2 Internet and Banking Updates**

E. Falkiner updated that he has tried to get in contact with Starlink to figure out payment options, without any success. E. Falkiner is going to purchase Starlink equipment and first month's fees on his credit card until he is able to switch the payment to the Elmwood Community Centre Board's account.

## **7.3 Council Delegation Reports for 2025 Budget**

H. Pratt put together a delegation report for both West Grey and Brockton Councils regarding the 2025 Budget. H. Pratt attended the West Grey Council meeting (not as an official delegation) and M. Sugden attended the Municipality of Brockton Council meeting as a delegation. H. Pratt and M. Sugden gave a brief overview of each council meeting. M. Sugden shared that Deputy Mayor Hutcheon of Brockton asked if the Elmwood Community Centre board had thought about looking for a new sponsor for the Lions Park.

## **7.4 Quotes Follow-up (portable toilets and drainage)**

H. Pratt requested quotes from the following companies:

- Wilton Sanitation, Flesherton - no response
- C&P Portables, Teeswater - no response
- Bluewater Sanitation, Tiverton standard toilet \$170/month including weekly service + \$20 delivery fee
- Scottys Pottys, Chesley Standard toilet \$170/month if two units fee would be \$160/unit/month including weekly service

E. Stangler received a quote for drainage from Ag Drainage \$10 735 includes top-soil removal and replaced back on top, does not include final grading and will require smoothing out before seeding. Ag Drainage contacted E. Stangler a couple weeks ago to see if ECC Board is going through with drainage in 2025.

Other companies have not replied yet, E. Stangler will reach out to them again.

H. Pratt discussed the culvert at the Elmwood Community Centre to see if the culvert can be cleaned out as it is blocked. B. Thomson to contact the Director of Operations from Brockton to have culvert looked at.

## **8. New Business**

**8.1** G. Irwin has given her resignation to H. Pratt and F. Hamilton. G. Irwin is willing to attend the meeting on January 8, 2025, as it is Zoom format and she should be able to attend.

Municipality of Brockton will be posting for a new Brockton representative.

## **9. Next Meeting**

Next meeting Wednesday January 8, 2025, at 7 p.m. by Zoom.

## **10. Adjournment**

Moved by: S. Travale

Seconded by: M. Sugden

That the Elmwood Community Centre Board hereby adjourn at 8:28 p.m. to meet again on January 8, 2025.

**Carried**