
HANOVER-WALKERTON WASTE MANAGEMENT COMMITTEE AGENDA

Tuesday October 15, 2024 | 1:00pm

By Zoom

<https://us02web.zoom.us/j/82305347432>

1. DISCLOSURE OF PECUNIARY INTEREST

2. DELEGATIONS:

3. ADOPTION OF PREVIOUS MEETING MINUTES

- September 17, 2024 (attached)

Motion:

That the minutes of the September 17, 2024 meeting be approved as presented and circulated.

4. BUSINESS ARISING

5. ITEMS FOR DECISION/DISCUSSION

5.1. 2025 Landfill Budget

- See attached

Motion:

That the Hanover/Walkerton Waste Management Committee recommends the 2025 budget be presented to both Hanover and Brockton councils for adoption.

6. ITEMS FOR INFORMATION/CORRESPONDENCE

6.1. Household Hazardous Waste Event

- October 19, 2024 from 10:00am to 2:00pm at the Hanover Public Works Yard for Hanover and Walkerton residents
- Notifications on website, social media and town office marquees for Hanover

7. NEW BUSINESS

8. NEXT MEETING

9. ADJOURNMENT

HANOVER-WALKERTON WASTE MANAGEMENT COMMITTEE MINUTES

Tuesday September 17, 2024 | 1:00pm
By Zoom

MEMBERS PRESENT: Ron Cooper | Warren Dickert | Peter Hambly | Nicholas Schnurr |
Tim Elphick | Daniel Ferguson | Tanya Patterson, Recording
Secretary

1. DISCLOSURE OF PECUNIARY INTEREST

None.

2. DELEGATIONS

2.1. Landfill Site Financial Statements to December 31, 2023

Kevin Tremble of BDO Canada LLP presented the audited Landfill Site financial statements to December 31, 2023.

Moved by PETER HAMBLY / Seconded by NICHOLAS SCHNURR

That the Hanover/Walkerton Waste Management Committee accept the audited financial statements by BDO Canada LLP and recommend acceptance by both councils.

Carried

3. ADOPTION OF PREVIOUS MEETING MINUTES

Moved by WARREN DICKERT / Seconded by DANIEL FERGUSON

That the minutes of the August 20, 2024, meeting be approved as presented and circulated.

Carried

4. BUSINESS ARISING

None.

5. ITEMS FOR DECISION/DISCUSSION

5.1. Rates and Fees for 2025

The committee reviewed the rate comparison survey and proposed fees for 2025.

Moved by WARREN DICKERT / Seconded by NICHOLAS SCHNURR

That the Hanover/Walkerton Waste Management Committee recommends the following increases to the garbage and recycling fees, effective January 1, 2025:

- Garbage (sorted) per tonne from \$140.00 to \$145.00 and minimum charge from \$10.00 to \$12.00
- Garbage (non-sorted) per tonne from \$280.00 to \$290.00
- Non-hazardous industrial waste from \$280.00 to \$290.00
- Appliances (with freon removed) from \$12.00 to \$12.50
- Spring mattresses increase from \$21.00 to \$22.00
- Brush/wood (over 2" diameter) per tonne from \$140.00 to \$145.00

Carried

5.2. Write-off of Overdue Landfill Accounts

Moved by PETER HAMBLY / Seconded by TIM ELPHICK

That an amount of \$1,924.19 be written off from companies no longer in business.

Carried

6. ITEMS FOR INFORMATION/CORRESPONDENCE

6.1. Waste Disposal Site Inspection Report

The committee reviewed the Ministry of the Environment, Conservation and Parks (MECP) inspection report dated May 23, 2024. One non-compliance item related to covered material on the site at the time was noted. Ron provided MECP with correspondence on actions to comply with daily cover requirements.

6.2. Cell No. 3 Expansion

Cell No. 3 expansion is required to proceed in 2025 due to space constraints. This is approximately one year ahead of the scheduled expansion.

Cobide Engineering will design the project and send it out to tender in early 2025 for completion of the work by the end of 2025.

The estimated cost of the expansion is \$2,674,590 plus HST. The amount in reserves for the project as of December 31, 2023, is \$1,435,406. Another \$400,000 will be added to reserves in 2024.

6.3. Environmental Assessment (EA) for the Long-term Management of Leachate

The Environmental Impact Study, and Archeological and Hydrogeological studies for leachate management took place over the past year to consider all four seasons. Cobide Engineering will provide a public presentation for comment later in the fall.

6.4.2024 Landfill Budget

The committee reviewed the landfill budget to August 31, 2024. It was noted that the increase in property maintenance expenses included costs for seagull mitigation.

6.5. Landfill Quantities

The committee reviewed the landfill quantities report to July 31, 2024.

6.6. Landfill Operational Report

The committee reviewed the landfill operational reports for May, June and July 2024. Ron noted that the issue of household garbage being deposited in the compost area was dealt with by the Foreman.

7. NEW BUSINESS

None.

8. NEXT MEETING

The next meeting is scheduled for Tuesday October 15, 2024, at 1:00pm.

9. ADJOURNMENT

Moved by NICHOLAS SCHNURR / Seconded by PETER HAMBLY

That this meeting adjourns at 2:00pm.



Operating Budget vs Prior Year Council Approved with Previous Actuals by Organ.

2025

	2024 5 Council Approved	2024 Actuals	2025 1 Department Submissio	BUDGET CHANGE \$	BUDGET CHANGE %
31 Landfill					
4500 Hanover Walkerton Landfill Site					
4500 Hanover Walkerton Landfill Site					
31-4500-0521 GRANTS & SUBSIDIES	(4,500)	(589)	(4,500)		
31-4500-0560 FEES-APPLIANCES	(500)	(444)	(500)		
31-4500-0561 FEES-RESIDENTS(CASH CUST.	(210,000)	(210,529)	(250,000)	(40,000)	19
31-4500-0562 FEES-COMMERCIAL ACCOUNT	(560,000)	(355,757)	(460,000)	100,000	(18)
31-4500-0579 MISC. FEES	(16,000)	(8,922)	(16,000)		
31-4500-0747 FARMLAND LEASE	(6,400)		(6,400)		
31-4500-0922 MONTHLY BANK INTEREST	(40,000)	(66,097)	(60,000)	(20,000)	50
31-4500-0934 TRANSFER FROM RESERVES			(2,000,000)	(2,000,000)	
31-4500-0945 TRANSFER FROM TOWN OF HA	(200,000)	(200,000)	(570,000)	(370,000)	185
31-4500-0946 TRANSFER FROM MUN. OF BRO	(200,000)	(150,000)	(570,000)	(370,000)	185
31-4500-1110 REGULAR SALARIES	96,200	94,880	107,600	11,400	12
31-4500-1111 PART-TIME SALARIES	68,100	33,180	44,000	(24,100)	(35)
31-4500-1112 OVERTIME (TIME & HALF)	400	2,187	400		
31-4500-1152 WAGE ACCRUAL(ANN.ADJ./AUI		(8,159)			
31-4500-1510 EMPLOYEE BENEFITS	47,200	38,185	49,700	2,500	5
31-4500-1516 WSIB	4,800	3,847	4,600	(200)	(4)
31-4500-1519 EMPLOYEE ASSISTANCE PROC		60			
31-4500-2214 UNIFORMS & CLOTHING	1,000	988	1,000		
31-4500-3110 PROF.DEV./TRAINING/TRAVEL	700	752	700		
31-4500-3210 POSTAGE & FAX	700	457	700		
31-4500-3212 TELEPHONE	1,200	834	1,200		
31-4500-3214 OFFICE SUPPLIES & STATIONE		12			
31-4500-3215 PRINTING & ADVERTISING	500		500		
31-4500-3310 AUDIT SERVICE	5,300		5,600	300	6
31-4500-3311 LEGAL SERVICE/CONSULTANT	20,000	21,421	40,000	20,000	100
31-4500-3325 COMPUTER SERVICES/SUPPLI	2,300	204	300	(2,000)	(87)
31-4500-3410 PROPERTY MAINTENANCE/PUF	2,200	32,112	18,000	15,800	718
31-4500-3415 ROAD MAINTENANCE/REPAIRS	5,300	2,188	5,500	200	4
31-4500-3507 WEIGH SCALE MTC CONTRACT	6,800	2,925	7,000	200	3
31-4500-3526 ANN.MONITORING(ENGINEER)	71,100	57,992	71,000	(100)	
31-4500-3527 LEACHATE HAULING	176,000	73,526	198,000	22,000	13
31-4500-3546 HOUSEHOLD HAZARDOUS WA	15,000		16,400	1,400	9
31-4500-3555 RECYCLING/WASTE DIVERSION	63,000	23,346	16,900	(46,100)	(73)
31-4500-3614 LABORATORY SERVICES	18,000	3,489	19,500	1,500	8
31-4500-3623 MACHINERY RENTAL-"TOWN E	46,300	39,061	48,200	1,900	4
31-4500-3624 MACHINERY RENTAL-"OUTSIDE	12,700		19,000	6,300	50
31-4500-3710 INSURANCE (GENERAL)	13,200	13,445	14,800	1,600	12
31-4500-3716 HYDRO (GENERAL SERVICE) #	3,000	1,741	3,100	100	3
31-4500-3719 TAXES-BROCKTON-(BRANT)	10,000	7,325	10,500	500	5
31-4500-4121 MERCHANT FEES	800	1,748	1,600	800	100



Operating Budget vs Prior Year Council Approved with Previous Actuals by Organ.

2025

	2024 5 Council Approved	2024 Actuals	2025 1 Department Submission	BUDGET CHANGE \$	BUDGET CHANGE %
31-4500-4126 ADMINISTRATION FEE (INTERN	75,000	75,000	77,300	2,300	3
31-4500-4410 CASHIER OVER/SHORT		(207)			
31-4500-5210 TCA PURCHASES			2,720,000	2,720,000	
31-4500-5213 TRANSFER TO RESERVES	406,200		368,100	(38,100)	(9)
31-4500-6000 AMORTIZATION EXPENSE - TC/	220,800		220,600	(200)	
31-4500-6100 CHANGE IN INVESTMENT IN CA	(220,800)		(220,600)	200	
Total 4500 Hanover Walkerton Landfill Site	(64,400)	(469,799)	(66,200)	(1,800)	3
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4550 2015 Cat 816F Compactor					
4550 2015 Cat 816F Compactor					
31-4550-2410 FUEL/OPERATIONS	50,800	35,970	52,100	1,300	3
Total 4550 2015 Cat 816F Compactor	50,800	35,970	52,100	1,300	3
Total 4550 2015 Cat 816F Compactor	50,800	35,970	52,100	1,300	3
4560 Densifier - Styrofoam					
4560 Densifier - Styrofoam					
31-4560-3525 CONTRACTED STAFF	13,600	7,586	14,100	500	4
Total 4560 Densifier - Styrofoam	13,600	7,586	14,100	500	4
Total 4560 Densifier - Styrofoam	13,600	7,586	14,100	500	4
Total 31 Landfill		(426,243)			
Total Landfill		(426,243)			