



The Corporation of the Municipality of Brockton

## Council Meeting Minutes

Tuesday, October 22, 2024, 7:00 p.m.

Bruce County Council Chambers - 30 Park Street, Walkerton, ON

**Council Present:** Chris Peabody, Mayor

Kym Hutcheon, Deputy Mayor

Mitch Clark, Councillor

Tim Elphick, Councillor

B. Carl Kuhnke, Councillor

Gregory J. McLean, Councillor

Steve Travale, Councillor (attending remotely)

**Staff Present:** Fiona Hamilton, Director of Legislative and Legal Services (Clerk)

Trish Serratore, Chief Financial Officer

Colleen Gillis, Director of Community Services

1. **Indigenous Land Acknowledgement Statement**

2. **Acceptance of Council Agenda**

**Resolution 24-28-01**

Moved By: B. Carl Kuhnke

Seconded By: Mitch Clark

That the Council of the Municipality of Brockton accept the Agenda for the regular Council Meeting on October 22, 2024 as amended to consider Item 8.4 prior to the remaining Council Reports.

**Carried**

3. **Declaration of Pecuniary Interest and General Nature Thereof**

4. **Public Meetings Required Under the Planning Act**

5. **Delegations**

6. **Minutes**

6.1 Council Minutes - October 8, 2024

**Resolution 24-28-02**

Moved By: Tim Elphick

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton adopt the minutes of the October 8, 2024 Council Meeting as presented.

**Carried**

7. **Business Arising From the Minutes**

8. **Reports**

841 Donation Request for 4th Annual Brad Wilken Memorial Poker Run and Car Cruise

Council discussed the costs associated with the rental, and debated whether the kitchen fee should be waived or reduced given the size of the event and limited use of the kitchen. Council noted the challenge in setting a precedent for future events and importance of remaining fair and accountable to other individuals, volunteer groups, service clubs in our community who pay costs to rent the facility.

Council proposed a \$100 reduction of the kitchen fee from \$215 to \$115.

**Resolution 24-28-03**

Moved By: Tim Elphick

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton hereby receives Report Number REC2024-19 - Donation Request for 4th Annual Brad Wilken Memorial Poker Run and Car Cruise, prepared by Colleen Gillis, Director of Community Services and in doing so approves the staff recommendation to waive Cargill Community Centre baseball diamond rental fee, in the amount of \$248.00 and further provides direction to staff regarding the reduced kitchen rental fee: reduce the kitchen rental fee to \$115.

**Carried**

8.1 2025 Federal and Provincial Grants

**Resolution 24-28-04**

Moved By: Tim Elphick

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton hereby receives Report Number FIN2024-30 - 2025 Federal and Provincial Grants prepared by Trish Serratore, Chief Financial Officer for information purposes.

**Carried**

8.2 2025 OPP Annual Billing

Council discussed the potential tax rate implications arising out of the OPP Annual Billing statement and the need for swift, strong advocacy. Council noted the opportunity to request that the County of Bruce share some of the costs associated with operating the courthouse that serves many communities in lower County of Bruce, as occurred in other areas of Ontario.

Trish Serratore, Chief Financial Officer, responded to questions from Council about the comparative increased costs for adjacent municipalities.

Council endorsed a proposal for cost-sharing to be presented to the County of Bruce. Council discussed lobbying efforts that were already underway, and the impact on taxpayers as OPP municipalities pay specialized services, such as search and rescue, that some adjacent municipalities receive for no additional cost.

Council discussed contacting Brockton's MPP, and submitting a delegation for the R.O.M.A. Conference as the issue is widespread throughout rural municipalities.

Council discussed the flaws of the four-year billing cycle, and noted that the same billing cycle would continue until 2026.

**Action: Municipal staff should schedule a delegation with the South Bruce O.P.P. Detachment Commander and the O.P.P. Contract Administrator to review the calls for service.**

**Resolution 24-28-05**

Moved By: Gregory J. McLean

Seconded By: Mitch Clark

That the Council of the Municipality of Brockton hereby receives Report Number FIN2024-29 – 2025 OPP Annual Billing, prepared by Trish Serratore, Chief Financial Officer for information purposes.

**Carried**

8.3 Financial Report as of September 30, 2024

**Resolution 24-28-06**

Moved By: Tim Elphick

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton hereby receives Report Number FIN2024-28 - Financial Report as of September 30, 2024, prepared by Trish Serratore, Chief Financial Officer for information purposes.

**Carried**

8.5 Community Sport and Recreation Infrastructure Fund - Stream 1

Council discussed the grant application, and future of the Walkerton Community Centre. Fiona Hamilton, Director of Legislative and Legal Services (Clerk) discussed staff's rationale in deciding the best project for the grant application, as the Municipality would only receive 50% funding. By replacing the elevator lift, the accessibility of the Walkerton Community Centre would see a long-term improvement for all users.

Colleen Gillis, Director of Community Services responded to an inquiry about the project timeline, noting that the project would need to be completed within 24 months after signing the grant documentation.

**Resolution 24-28-07**

Moved By: Gregory J. McLean

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number REC2024-20 - Community Sport and Recreation Infrastructure Fund - Stream 1, prepared by Colleen Gillis, Director of Community Services and in doing so approves staff applying for the Community Sport and Recreation Infrastructure Fund Stream 1- Repair and Rehabilitation of Existing Facilities for the Walkerton Community Centre Elevator Lift Replacement.

**Carried**

**9. Public Notification**

9.1 Leaf Collection

Leaf collection for Walkerton, Lake Rosalind, and Marl Lakes was held on Monday, October 21, 2024 and will occur on Monday, October 28, 2024. Leaves must be placed in biodegradable paper waste bags (plastic bags not accepted) and placed at the curbside by 7:00 a.m. for collection.

Council advocated for additional leaf collection days.

## 9.2 Halloween Parade

The Walkerton and District Optimist Club are hosting a Halloween Monster March Parade on Saturday, October 26, 2024 starting at 6:00 p.m. The parade route begins at the intersection of Scott and Peter Streets and ends at the Market Garden (312 Durham Street) in Walkerton. In recognition of this event, Durham Street will be closed from Peter Street to Victoria Street from 5:00 to 8:00 p.m. to accommodate the parade.

## 9.3 Elmwood and District Chamber of Commerce Rebranding Information Meeting

The Elmwood and District Chamber of Commerce are in the process of rebranding to better represent the structure of their organization and the acts of service they provide to the community of Elmwood. An Information Meeting is being held on November 10, 2024 from 1:00-2:00 p.m. at the Elmwood Community Centre to present the Chamber's new name and brainstorm ways to better support the area through projects, resources, and activities.

## 9.4 Remembrance Day

Join the Royal Canadian Legion Branch 102 (Walkerton) in gathering at the Walkerton Cenotaph (Jane Street) for Remembrance Day ceremonies beginning shortly before 11:00 a.m. on November 11, 2024. The Legion will march to and from the Cenotaph and Municipal roads will be closed to accommodate the parade. The parade route begins at the Legion (505 Scott Street), leading up McNab Street to Jane Street and Colborne Street, and will return along the same route back to the Legion following the ceremonies.

The Municipal Office will be closed in recognition of Remembrance Day and our office will reopen on Tuesday, November 12, 2024.

## 9.5 2025 Budget Consultation

The Municipality is consulting and engaging with residents about the 2025 Municipal Budget. Residents can share their feedback anonymously on our [2025 Budget Consultation Project on Build Your Brockton](#). The anonymous survey has been extended to November 4, 2024 at Noon.

## 9.6 Vendor Licensing Feedback

The Municipality is looking for feedback on our vendor licensing regime (Transient Traders and Outdoor Vending/Refreshment Vehicle Licenses) as we look to amend these outdated By-Laws to provide more clarity for vendors. Visit the [Vendor Licensing Feedback project on Build Your Brockton](#) to learn more. Feedback is due by November 15, 2024 at Noon.

## 9.7 Hometown Christmas Market

Walkerton's Hometown Christmas Market is returning on Thursday, November 21, 2024 with evening shopping and holiday specials from our merchants, restaurants and artisans, and entertainment! Be sure to save the date for this holiday event, brought to you by the Municipality of Brockton and Walkerton businesses.

## 9.8 Elmwood Christmas Tree Lighting

Join the Elmwood and District Chamber of Commerce on November 24, 2024 at 4:00 p.m. at the Lions' Park for pictures with Santa and Mrs. Claus, and popcorn and hot chocolate in the park. At 4:45 p.m. Christmas carols will be sung, and the Christmas Tree will be lit up at 5:00 p.m.

## 10. Accounts

10.1 Accounts - \$425,275.91

**Resolution 24-28-08**

Moved By: Tim Elphick

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton approve payment of the accounts in the amount of \$425,275.91.

**Carried**

**11. Correspondence Requiring Action**

11.1 Elmwood and District Chamber of Commerce - Invitation to Chamber Rebranding Information Meeting and Elmwood Christmas Tree Lighting

Councillor Travale indicated that he would attend both the Chamber Rebranding Meeting on November 10, 2024 and the Elmwood Christmas Tree Lighting on November 24, 2024.

11.2 Good Roads - Establishment of Ontario Rural Road Safety Program

11.3 Crohn's and Colitis Canada - Request to Proclaim Crohn's and Colitis Awareness Month

**Resolution 24-28-09**

Moved By: Kym Hutcheon

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton do hereby proclaim the month of November is Crohn's and Colitis Awareness Month, and in doing so agree to partner with Victoria Jubilee Hall to illuminate the Hall for a day in November 2024 in recognition of Crohn's and Colitis Awareness Month.

**Carried**

11.4 Teeswater Swans/Swans Ontario Board - Sponsorship Request for Laugh and Learn Event in Walkerton

**Resolution 24-28-10**

Moved By: Kym Hutcheon

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton politely decline the sponsorship request from the Teeswater Swans and Swans Ontario Board for their Laugh and Learn Forum as the organization does not meet the eligibility requirements of Brockton's Donation Policy.

**Carried**

11.5 Truth and Reconciliation Brockton 2025 Financial Request

**Resolution 24-28-11**

Moved By: Kym Hutcheon

Seconded By: Mitch Clark

That the Council of the Municipality of Brockton approves allowing Brockton Truth and Reconciliation to meet monthly throughout 2025 at the Walkerton Library without paying the room rental fee set out in our Fees and Charges By-Law.

**Carried**

**12. Information**

- 12.1 Grey Bruce Public Health Media Release - 2024 Food Affordability Report
- 12.2 Saugeen Municipal Airport - Kids Fly at SMA Report
- 12.3 Saugeen Municipal Airport Commission Minutes - June-September 2024
- 12.4 Saugeen Mobility and Regional Transit Board Minutes - February-June 2024
- 12.5 Saugeen Valley Conservation Authority Board Minutes - October 2023-September 2024
- 12.6 Resolutions from Municipalities Requesting Provincial Updates to the Municipal Elections Act
- 12.7 Municipality of Kincardine Resolution - Accessibility Coordinator
- 12.8 Township of Springwater Resolution - AMO and OMA Joint Health Resolution Campaign
- 12.9 Town of Tillsonburg Resolution - Southwest Community Transit Funding Support

**Resolution 24-28-12**  
 Moved By: Gregory J. McLean  
 Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives all items provided in Section 12. Information.

**Carried**

**13. By-Laws**

**Resolution 24-28-13**  
 Moved By: B. Carl Kuhnke  
 Seconded By: Mitch Clark

That the Council of the Municipality of Brockton authorize that the following by-law be given first and second reading, with third and final reading coming forward at the next meeting:

- By-Law 2024-090 - Amend 2022-2026 Committee Appointment By-Law

**Carried**

**Resolution 24-28-14**  
 Moved By: Tim Elphick  
 Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2024-089 - Amend Taxi Licensing By-Law

**Carried**

**14. Committee Minutes**

**15. New Business Brought Forward**

- 1. Saugeen Valley Conservation Authority

Councillor McLean advised that the SVCA's building was hit by a lightning strike on October 6, 2024 which caused significant damage, but thankfully no injuries to employees.

- 2. Remembrance Day Poppy Drive

Councillor Travale advised that the Royal Canadian Legion Branch 102 (Walkerton) was looking for volunteers for the Poppy Drive.

### 3. Medical Supplies Contract

Mayor Peabody noted that Brown's Pharmacy had lost the contract to supply medical supplies for home care. Individuals were consequently facing challenges for purchasing supplies privately, or suffering severe medical consequences due to the new provider not carrying through with the work. Mayor Peabody informed Council he had spoken with MPP Lisa Thompson about the issue who suggested that changes would be forthcoming.

### 16. Closed Session

A Closed Session was not held during this Council Meeting.

### 17. Confirmation of Proceedings

#### **Resolution 24-28-15**

Moved By: Kym Hutcheon

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2024-091 - October 22, 2024 Confirmatory By-Law

**Carried**

### 18. Adjournment

#### **Resolution 24-28-16**

Moved By: Kym Hutcheon

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton does now adjourn at 7:55 p.m. to meet again on November 12, 2024.

**Carried**

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Mayor - Chris Peabody

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Director of Legislative and Legal Services (Clerk) – Fiona Hamilton