



Accessibility Advisory Committee Minutes

Friday, August 30, 2024 at 10:00 am
Victoria Jubilee Hall, 111 Jackson Street South, Walkerton ON N0G 2V0

Members Present Greg McLean, Chairperson
 Maryanne Buehlow
 Marion Last
 Joseph Martel
 Tim Malo

Members Absent: Tom Wingfield
 Suzanne Wingfield

Staff Present: Fiona Hamilton, Director of Legislative and Legal Services (Clerk)

Guests Present: Carol Patterson

1. Call to Order and Acceptance of Agenda

Motion:

Moved by Joseph Martel
Seconded by Tim Malo

That the Accessibility Advisory Committee hereby approve the agenda for the meeting on August 30, 2024 as presented.

Carried.

2. Declaration of Pecuniary Interest and General Nature Thereof

3. Adoption of the Minutes

3.1 Accessibility Advisory Committee Minutes - May 31, 2024

Motion:

Moved by Joseph Martel
Seconded by Marion Last

That the Accessibility Advisory Committee hereby approve the minutes from May 31, 2024 as presented.

Carried.

4. Business Arising from the Minutes

5. Correspondence

6. Old Business/Ongoing Projects

6.1 Canada Post Accessible Parking

The Committee discussed the completed accessible parking area in front of the Post Office and discussed the benefits of encouraging impactful, yet low cost accessibility improvements. The Committee discussed increasing social media education to ensure awareness that the painted cross hatchings were to indicate no parking areas.

6.2 Letter to Agricultural Society

Fiona Hamilton, Director of Legislative and Legal Services (Clerk) advised that a letter had been sent and any response would be forwarded to the Committee.

6.3 Additional Staff Training

Fiona Hamilton, Director of Legislative and Legal Services (Clerk) provided the Committee with details about the additional training provided to Brockton staff.

6.4 Optimist Accessible Playground

Fiona Hamilton, Director of Legislative and Legal Services (Clerk) provided the Committee with an update that construction had started for the second phase of the playground and that it should be completed by the end of September.

6.5 Accessibility Awareness Event

Municipal staff confirmed that the Accessibility Advisory Event with Julie Sawchuk was scheduled for September 11, 2024 at the Walkerton Community Centre and the evening event at the Best Western. The Committee endorsed providing personal invitations to the downtown businesses in advance of the event, as well as invitations to all services clubs.

6.6 Accessibility Committee Training

Fiona Hamilton, Director of Legislative and Legal Services (Clerk) confirmed the educational session with Julie Sawchuk to occur at the Walkerton Community Centre to provide the Committee with training on conducting accessibility audits.

6.7 Multi-Year Accessibility Plan

The Committee suggested putting the vision statement at the top of each Agenda and decided to discuss strategies for the multi-year accessibility plan after the Accessibility Awareness Event.

7. **New Business**

7.1 2025 Projects and Budget

The Committee was encouraged to consider potential projects and budget ideas for 2025.

7.2 Brockton Council Vacancy

Fiona Hamilton, Director of Legislative and Legal Services informed the Committee about the Council vacancy procedure and the important role of Council in improving accessibility throughout Brockton.

8. **Next Meeting**

The next regular meeting was scheduled for September 27, 2024 and the special meeting on September 11, 2024.

9. Adjournment

Motion:

Moved by Tim Malo

Seconded by Marion Last

That the Accessibility Advisory Committee hereby adjourn at 11:00 a.m. to hold a Special Meeting on September 11, 2024 and a regular meeting on September 27, 2024.

Carried.