



The Corporation of the Municipality of Brockton

Council Meeting Minutes

Tuesday, November 26, 2024, 7:00 p.m.

Bruce County Council Chambers - 30 Park Street, Walkerton, ON

Council Present: Chris Peabody, Mayor (attended remotely)
Kym Hutcheon, Deputy Mayor
Mitch Clark, Councillor
Tim Elphick, Councillor
B. Carl Kuhnke, Councillor
Gregory J. McLean, Councillor
Steve Travale, Councillor

Staff Present: Sonya Watson, Chief Administrative Officer
Fiona Hamilton, Director of Legislative and Legal Services (Clerk)
Trish Serratore, Chief Financial Officer
Nicholas Schnurr, Director of Operations
Dieter Weltz, Building and Planning Manager/CBO
Christine Brandt, Community Development Coordinator
Colleen Gillis, Director of Community Services
Brad Thomson, Facilities and Parks Supervisor

Deputy Mayor Kym Hutcheon acted as Chairperson and called the meeting to order.

1. Indigenous Land Acknowledgement Statement

2. Acceptance of Council Agenda

Resolution 24-30-01

Moved By: Steve Travale

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton accepts the Agenda for the regular Council Meeting on November 26, 2024 as presented.

Carried

3. Declaration of Pecuniary Interest and General Nature Thereof

4. Public Meetings Required Under the Planning Act

5. Delegations

5.1 County of Bruce - Investment in Local Services 2022 Annual Report

Christine MacDonald, Bruce County Chief Administrative Officer and Aaron Stauch, Director of Government Relations informed Council that the County of Bruce was working towards a strategic plan and working collaboratively with municipal partners.

Mr. Stauch reviewed the Investment in Local Services Report, advising that Bruce County creates value in each community through levy contributions and service delivery. Bruce County levies \$56.5 million in contributions from 8 lower-tier municipalities and delivers \$121.5 million in value to those municipalities.

Mr. Stauch advised that the County of Bruce was competitive in the delivery of services to the lower tier municipalities when compared to similar upper-tiers, noting that the County had the second lowest expenditures per household, and lowest Provincial and Federal grants per household, and second lowest levy per household in comparison to other counties. Mr. Stauch noted that the comparison showed the County of Bruce as a lean organization with a high degree of efficiency.

Mr. Stauch reviewed the levy contributions, including Brockton's levy of \$5.153 million, noting that Brockton received an investment of \$15.509 million. Mr. Stauch noted that the initial analysis focused on operating expenditure, and the County was investigating how to include capital expenditures in future reports, which were difficult to account for as infrastructure is a shared resource.

Ms. MacDonald and Mr. Stauch responded to questions from Council on the six (6) upper-level comparators within the Western Ontario Wardens' Caucus.

Council remarked on the value the County provides, noting the 13% being received which has served the Municipality of Brockton well. Council thanked County staff for their efficiencies and alternative ways to deliver value to lower-tier municipalities.

5.2 Elmwood Community Centre Board - 2025 Budget Capital Request

Michael Sugden, Vice-Chair of the Elmwood Community Centre Board provided background on the usage of the Elmwood Community Centre and the Elmwood Lion's Park, and the Board's 2025 capital budget requests. Mr. Sugden noted the drainage problems at the park, and the quotes that had been obtained to mitigate the water issues. Mr. Sugden discussed the plan to redevelop the Lions Park, and the carpet upgrades required for the Community Centre. The \$30,000 capital project would be split between both the Municipality of Brockton and Municipality of West Grey.

Mr. Sugden responded to questions from Council confirming that the Municipality of West Grey had committed to the \$15,000 capital request.

Council discussed the Lion's Park which had not been managed by the former Elmwood Lions Club for many years, and whether the Park could be renamed as a fundraising effort in the future.

Council thanked the Board for the presentation and maintenance of community assets. It was confirmed that the capital request would be included in the 2025 operating budget.

6. Minutes

6.1 Council Minutes - November 12, 2024

Resolution 24-30-02

Moved By: Steve Travale

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton adopt the minutes of the November 12, 2024 Council Meeting as presented.

Carried

7. Business Arising From the Minutes

Councillor McLean requested that another delegation meeting request be submitted to the Ministry of Health to advocate for changes to the Smoke Free Ontario Act, 2017.

Action: Staff to submit an additional delegation meeting request for the 2025 ROMA Conference.

8. Reports

8.1 Economic Development Update – November 2024

Council commended the Community Development Coordinator and staff on the programs and initiatives occurring over the past few months. Mayor Peabody thanked all departments involved in the Hometown Christmas Market, recognizing the tribute to former Community Development Coordinator, Paulette Peirol.

Resolution 24-30-03

Moved By: Steve Travale

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby receives Report Number ED2024-02 - Economic Development Update – November 2024, prepared by Christine Brandt, Community Development Coordinator, for information purposes.

Carried

8.2 25th Walkerton Water Commemoration and Heritage Water Garden Rehabilitation

Council discussed the proposed commemorative event, and the need for public consultation. Council directed that staff solicit public feedback on the commemoration plans before making any final decisions.

Council supported rehabilitating the Heritage Water Garden as a continued tribute and reflection. Colleen Gillis, Director of Community Services confirmed that the rehabilitation could occur in time for Spring 2025.

Action: Staff to proceed with the rehabilitation of the Walkerton Heritage Water Garden coming forward during 2025 budget deliberations and obtain public consultation on a commemorative event.

Resolution 24-30-04

Moved By: Gregory J. McLean

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton hereby approves Report Number ED2024-03 - 25th Walkerton Water Commemoration and Heritage Water Garden Rehabilitation, prepared by Christine Brant, Community Development Coordinator, Sonya Watson, CAO and Colleen Gillis, Director of Community Services and in so doing approves plans to consult the public related to a 25th Walkerton Water commemorative event and supports plans for the rehabilitation of the Heritage Water Garden pending 2025 budget approval.

Carried

8.3 37 Yonge Street Development Agreement

Council remarked on future traffic concerns, noting that the development would increase traffic at an intersection with diminished sightlines.

Resolution 24-30-05

Moved By: Gregory J. McLean

Seconded By: Steve Travale

That the Council of the Municipality of Brockton hereby receives Report Number PLN2024-12 - 37 Yonge Street Development, prepared by Dieter Weltz, Building and Planning Manager/CBO and in doing so approves a By-Law coming forward entering into a Development Agreement for 37 Yonge Street, Walkerton.

Carried

8.4 Comprehensive Zoning By-Law and Walkerton Community Official Plan Update and Review – RFP Results

Dieter Weltz, Building and Planning Manager/CBO responded to a question from Council on the project cost, advising that the initial cost received was an estimate; however, the scoring for the RFP weighed both cost and technical submissions. Mr. Weltz advised that Brockton could align with the current updates to Provincial Policy Statements and Bruce County Official Plan, noting the increased demand for services.

Resolution 24-30-06

Moved By: Gregory J. McLean

Seconded By: Steve Travale

That the Council of the Municipality of Brockton hereby receives Report Number PLN2024-11- Comprehensive Zoning By-Law and Walkerton Community Official Plan Update and Review – Request for Proposal Results, prepared by Dieter Weltz, Building and Planning Manager/CBO, and Dalton Stone, Municipal Services Coordinator, and in doing so, approves entering into a contract with J.L. Richards & Associates Limited to complete the review and update of Brockton's Comprehensive Zoning By-Law and Walkerton Community Official Plan.

Carried

8.5 Building, Planning and By-Law Enforcement Vehicle Fleet – Request for Quote Results

Council discussed the timing of the proposal coming forward prior to budget deliberations, and expressed a preference to not increase the tax rate. Council discussed whether to purchase the leased vehicles and not support the purchase of two (2) additional vehicles, noting the need for a fleet management plan.

Mr. Weltz responded to questions from Council regarding the mileage of the vehicles used for the Building/By-Law Department, and future vehicle replacement needs.

Council discussed whether in-town mileage should be included in the mileage policy in the future.

Resolution 24-30-07

Moved By: Gregory J. McLean

Seconded By: Steve Travale

That the Council of the Municipality of Brockton hereby receives Report Number BLDG2024-13 - Building, Planning, and By-Law Enforcement Vehicle Fleet – Request for Quote Results prepared by Dieter Weltz, Building and Planning Manager/CBO, Dalton Stone, Municipal Services Coordinator, Sonya Watson, Chief Administrative Officer, Trish Serratore, Chief Financial Officer and Coleen Gillis, Director of Community Services and in doing so approves the buy-out of

the two leased vehicles to be funded through the Building Reserve Fund with a further report coming forward during 2025 budget deliberations.

Carried

8.6 Well 7 and 9 SCADA System Upgrades

Resolution 24-30-08

Moved By: Gregory J. McLean

Seconded By: Steve Travale

That the Council of the Municipality of Brockton hereby receives report number UT2024-15 Well 7 and 9 SCADA System Upgrades, prepared by Nicholas Schnurr, Director of Operations and in doing so approves an exemption to the Purchasing and Procurement Policy related to the acceptance of an electrical quote of \$46,201.89 + HST and additional programming and equipment costs, not to exceed the total overall 2024 budgeted amount of \$135,000.

Carried

8.7 Municipal Salt Management Plan

Council thanked staff for the plan due to the forecasted winter weather.

Resolution 24-30-09

Moved By: B. Carl Kuhnke

Seconded By: Steve Travale

That the Council of the Municipality of Brockton hereby receives Report Number PW2024-20 – Municipal Salt Management Plan, prepared by Nicholas Schnurr, Director of Operations and in doing so approves a By-Law coming forward to adopt the Brockton Salt Management Plan, prepared by Operations Staff and endorsed by the Drinking Water Source Protection.

Carried

8.8 Govstack Website Launch and Future Website Plans

Council thanked staff for their efforts in the website launch and plans to streamline and eliminate ancillary websites.

Council inquired on the cost of the staff intranet, and whether alternative solutions were considered, such as Sharepoint. Fiona Hamilton, Director of Legislative and Legal Services (Clerk) noted that Sharepoint was considered however, not all staff have corporate emails, and limited access to computers, such that the intranet being accessible on mobile devices was proposed. Council suggested that Sharepoint be explored in the future to optimize spending costs.

Resolution 24-30-10

Moved By: B. Carl Kuhnke

Seconded By: Steve Travale

That the Council of the Municipality of Brockton hereby receives Report Number CLK2024-25 – Govstack Website Launch and Future Website Plans, prepared by Sarah Johnson, Deputy Clerk and Fiona Hamilton, Director of Legislative and Legal Services (Clerk) for information purposes;

And further that the Council of the Municipality of Brockton authorizes staff accepting the proposal from GHD for the creation of a staff intranet and Business Directory through Govstack CMS in 2025, and further authorizes staff to transfer up to \$14,000.00 from the website reserve fund for these items.

Carried

9. Public Notification

9.1 Shop Walkerton and Win

Head to downtown Walkerton during Shop Walkerton and Win which runs until December 20, 2024 and collect eight stamps per card to be eligible for Brockton Dollars! Prizes will be drawn November 29th, December 6th, December 13th, and the Grand Prize draw on December 20th. We encourage you to shop local this holiday season and support Brockton businesses!

Shop Walkerton and Win cards are available at the Municipal Office, Brown's Guardian Pharmacy, Holst Office Pro, Marlin Travel, and Pizza Delight. Completed cards can be dropped off at all of these locations. Visit **Brockton.ca/ShopWalkerton** for more details.

9.2 Visit with Santa and Santa Claus Parade

The Kinette Club of Walkerton invite you to visit with Santa at the basement of the Bruce County Public Library Walkerton branch (253 Durham St) on Saturday, November 30th from 5:30 to 6:30 p.m. before the Santa Claus Parade! The Walkerton Kinsmen Club will be hosting the annual Walkerton Santa Claus Parade at 7:00 p.m. on Durham St. This year's theme is Christmas Carols/Songs of Christmas.

Road Closure: Durham St will be closed from May St to McNab St between 6:00 to 9:00 p.m. to accommodate the Parade route.

10. Accounts

10.1 Accounts - \$931,285.37

Resolution 24-30-11

Moved By: B. Carl Kuhnke

Seconded By: Steve Travale

That the Council of the Municipality of Brockton approve payment of the accounts in the amount of \$931,285.37.

Carried

11. Correspondence Requiring Action

11.1 Saugeen Municipal Airport Commission - Invitation to Annual Christmas Party

12. Information

12.1 Ministry of the Solicitor General - Associate Minister of Auto Theft and Bail Reform

12.2 Grey Bruce Public Health Media Release - GBPH encourages residents to test their homes for radon

12.3 2025 Prime Minister's Awards

12.4 Saugeen Valley Conservation Authority Board Minutes - September 19, 2024

12.5 Municipal Resolutions - Ontario Provincial Police Costs

Council supported bringing forward Item 12.5 to consider at the next meeting.

12.6 Municipal Resolutions - Redistribution of Land Transfer Tax and Goods and Services Tax

12.7 Municipal Resolutions - Request to Resume Assessment Cycle

- 12.8 Township of Puslinch Resolution - Protection of Agricultural Lands and Sustainable Development
- 12.9 Town of South Bruce Peninsula - Request for Accessibility Coordinator

Resolution 24-30-12

Moved By: Steve Travale

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton hereby receives all items provided in Section 12. Information.

Carried

13. By-Laws

Resolution 24-30-13

Moved By: Steve Travale

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton authorize that the following by-laws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2024-099 - Amend Veolia Water Services Agreement Renewal By-Law
- By-Law 2024-100 - Adopt Salt Management Plan By-Law
- By-Law 2024-101 - J.L. Richards & Associates Limited Contract Agreement By-Law
- By-Law 2024-102 - 37 Yonge Street Development Agreement By-Law

Carried

14. Committee Minutes

Resolution 24-30-14

Moved By: Steve Travale

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton receive the minutes of the following committees and or boards as presented:

- Brockton and Area Physician Recruitment and Retention Committee Minutes - June 5, 2024
- Brockton and Area Physician Recruitment and Retention Committee Notes - July 17, 2024
- Brockton and Area Physician Recruitment and Retention Committee Minutes - October 9, 2024
- Elmwood Community Centre Board Minutes - October 2, 2024

Carried

15. New Business Brought Forward

15.1 Notice of Motion - Carbon Tax Costs

Councillor Travale brought forward a Notice of Motion for consideration at the December 10, 2024 Council Meeting.

15.2 Notice of Motion - CANDU Reactors

Mayor Peabody brought forward a Notice of Motion for consideration at the December 10, 2024 Council Meeting.

16. Closed Session

Resolution 24-30-15

Moved By: Steve Travale

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton enter into Closed Session at 8:36 p.m. in order to address matters pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees - **Private Well Contamination**
- A proposed or pending acquisition or disposition of land by the municipality or local board - **East Ridge Business Park Offer to Purchase**
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board - **Year End Litigation Update**
- Information explicitly supplied in confidence to the Municipality or local board by Canada, a Province, or a Crown Agency of any of them - **Agreement Announcement**

Carried

Resolution 24-30-16

Moved By: Steve Travale

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby approve the direction provided to staff in Closed Session.

Carried

Resolution 24-30-17

Moved By: B. Carl Kuhnke

Seconded By: Steve Travale

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2024-104 - LiUNA Agreement of Purchase and Sale By-Law

Carried

17. Confirmation of Proceedings

Resolution 24-30-18

Moved By: Steve Travale

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2024-105 - November 26, 2024 Confirmatory By-Law

Carried

18. Adjournment

Resolution 24-30-19

Moved By: B. Carl Kuhnke

Seconded By: Steve Travale

That the Council of the Municipality of Brockton does now adjourn at 9:31 p.m. to meet again on December 10, 2024.

Carried

Mayor - Chris Peabody

Director of Legislative and Legal Services (Clerk) – Fiona Hamilton