



The Corporation of the Municipality of Brockton

Council Meeting Minutes

Tuesday, October 8, 2024, 7:00 p.m.

Bruce County Council Chambers - 30 Park Street, Walkerton, ON

Council Present: Kym Hutcheon, Deputy Mayor
Mitch Clark, Councillor
Tim Elphick, Councillor
B. Carl Kuhnke, Councillor
Gregory J. McLean, Councillor
Steve Travale, Councillor

Council Absent: Chris Peabody, Mayor

Staff Present: Sonya Watson, Chief Administrative Officer
Fiona Hamilton, Director of Legislative and Legal Services (Clerk)
Trish Serratore, Chief Financial Officer
Nicholas Schnurr, Director of Operations

1. **Indigenous Land Acknowledgement Statement**
2. **Acceptance of Council Agenda**

Resolution 24-27-01

Moved By: Tim Elphick

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton accept the Agenda for the regular Council Meeting on October 8, 2024 as presented.

Carried

3. **Declaration of Pecuniary Interest and General Nature Thereof**
4. **Public Meetings Required Under the Planning Act**
5. **Delegations**
6. **Minutes**
 - 6.1 Public Information Meeting (Development Charges) - September 24, 2024
 - 6.2 Council Minutes - September 24, 2024
 - 6.3 Special Council Minutes - October 1, 2024
 - 6.4 Special Council Minutes (Councillor Vacancy) - October 1, 2024

Resolution 24-27-02

Moved By: B. Carl Kuhnke

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton adopt the following Council Meeting Minutes as presented:

- Public Information Meeting (Development Charges) - September 24, 2024
- Council Minutes - September 24, 2024
- Special Council Minutes - October 1, 2024
- Special Council Minutes (Councillor Vacancy) - October 1, 2024

Carried

7. Business Arising From the Minutes

8. Reports

8.1 Doors Open Brockton

Council acknowledged the work conducted by the Deputy Clerk, staff, and the Brockton Heritage Committee in organizing this event, and extended appreciation to the site owners for hosting their properties on the self-guided tour.

Resolution 24-27-03

Moved By: Tim Elphick

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton hereby receives Report Number CLK2024-23 - Doors Open Brockton, prepared by Sarah Johnson, Deputy Clerk for information purposes.

Carried

8.2 September 2024 Water and Wastewater Operations Maintenance

Council noted that unclogging raw sewage continues to be a challenge with our aging equipment.

Resolution 24-27-04

Moved By: Tim Elphick

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton hereby receives Report Number UT2024-14 – September Water and Wastewater Operation Maintenance prepared by Nicholas Schnurr, Director of Operations and Rachel Bryan, Municipal Executive Coordinator for information purposes.

Carried

8.3 Walkerton Water Storage Expansion EA

Council inquired about the cost of the project and the grant opportunities, noting that if grant funding was received, there would be 4 million dollars remaining which would need to be funded by Brockton. Nicholas Schnurr, Director of Operations advised that the remaining funds could be funded through Development Charges.

Mr. Schnurr responded to a question on the estimated project completion, advising that the proposed timeline is 2027 or 2028.

Council inquired about the costs associated with the engineering and how these would be funded. Mr. Schnurr advised that the current operating budget will cover the start of the project, and additional funds would be set aside in the 2025 budget.

Council discussed the investment, and the impact for Brockton if future grant applications were successful.

Resolution 24-27-05

Moved By: B. Carl Kuhnke

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number UT2024-13 Walkerton Water Storage Expansion EA, prepared by Nicholas Schnurr, Director of Operations for information purposes and in doing so, supports the EA process advancing now through the services of the Municipal Engineer, BM Ross and Associates.

Carried

9. Public Notification

9.1 Hometown Christmas Market Vendor Applications

Walkerton's Hometown Christmas Market is returning on Thursday, November 21, 2024! We welcome participation from artisans, crafters, bakers and makers, and other local businesses. If you are interested in becoming a vendor, please fill out our [Vendor Application Form](#) by October 11, 2024.

9.2 Municipal Offices Closed for Thanksgiving

The Municipality of Brockton is closed on Monday, October 14, 2024 in recognition of Thanksgiving Day. Our offices reopen on Tuesday, October 15, 2024. Staff and Council wish you a safe and happy holiday weekend!

9.3 2025 Budget Consultation

The Municipality is consulting and engaging with residents about the 2025 Municipal Budget. Residents can share their feedback anonymously on our [2025 Budget Consultation Project on Build Your Brockton](#). The anonymous survey will close on October 15, 2024 at Noon.

9.4 Little Royal Fair

The Walkerton Agricultural Society are hosting the 168th Annual Little Royal Fair on October 17-20, 2024 in Walkerton. This year's theme is Pumpkin Kisses and Harvest Wishes and a weekend full of fun and entertainment is planned for the whole family! Visit [Walkerton Agricultural Society's website](#) or social media for the event schedule.

10. Accounts

10.1 Accounts - \$3,037,856.45

Resolution 24-27-06

Moved By: Tim Elphick

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton approve payment of the accounts in the amount of \$3,037,856.45.

Carried

11. Correspondence Requiring Action

11.1 2025 ROMA Conference Registration

Deputy Mayor Kym Hutcheon indicated that she would attend the 2025 ROMA Conference.

12. Information

- 12.1 Ministry of Labour, Immigration, Training and Skills Development - AMO Conference Meeting Follow Up
- 12.2 Bruce County News Release - Five Ways to Engage on the Draft of the New Bruce County Official Plan
- 12.3 Bruce County News Release - Bruce County Updates Emergency Response Plan
- 12.4 Township of Brock Resolution - Rideshare Services
- 12.5 Regional Municipality of Waterloo Resolution - Solve the Crisis
- 12.6 Tay Valley Township Resolution - Public Sector Salary Disclosure
- 12.7 Western Ontario Wardens Caucus Resolution - Support for Blue Box Transition Program

Resolution 24-27-07

Moved By: Tim Elphick

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton hereby receives all items provided in Section 12. Information.

Carried

13. By-Laws

Resolution 24-27-08

Moved By: Tim Elphick

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton authorize that the following by-laws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2024-086 - Amend Appoint Committee of Adjustment By-Law
- By-Law 2024-085 - Adopt Non-Core Asset Management Plan By-Law
- By-Law 2024-087 - Amend Participation in OMERS By-Law

Carried

14. Committee Minutes

Resolution 24-27-09

Moved By: Tim Elphick

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton receive the minutes of the following committees and or boards as presented:

- Elmwood Community Centre Board Minutes - August 13, 2024
- Elmwood Community Centre Board Special Meeting Minutes (Budget) - September 4, 2024

Carried

15. New Business Brought Forward

1. Councillor Appointment

Councillor Steve Travale extended his gratitude to Council for appointing him to the position and for their welcoming remarks at the last meeting. Councillor

Travale thanked the other candidates for applying, noting the strong community engagement and bright future of our community.

2. Traffic Light Installation

Deputy Mayor Kym Hutcheon expressed appreciation for the installation of traffic lights at Kincardine Highway and Bruce Road 3 (Elora Road) which has increased the safety of that intersection.

16. Closed Session

Resolution 24-27-10

Moved By: Tim Elphick

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton enter into Closed Session at 7:26 p.m. in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees - **Dangerous Dog Appeal Procedure**

Carried

Resolution 24-27-11

Moved By: B. Carl Kuhnke

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby approve the direction provided to staff in Closed Session and in doing so authorizes the creation of a Dangerous Dog Review Committee, further appointing the following Members of Council to the Dangerous Dog Review Committee: Councillor Kuhnke, Councillor Clark and Deputy Mayor Hutcheon.

Carried

17. Confirmation of Proceedings

Resolution 24-27-12

Moved By: Steve Travale

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2024-088 - October 8, 2024 Confirmatory By-Law

Carried

18. Adjournment

Resolution 24-27-13

Moved By: Steve Travale

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton does now adjourn at 7:54 p.m. to meet again on October 22, 2024.

Carried

Mayor - Chris Peabody

Director of Legislative and Legal Services (Clerk) – Fiona Hamilton