



## Saugeen Valley Conservation Authority

### Minutes – Board of Directors Meeting

Date: Thursday February 15, 2024, 1:00 p.m.  
Location: Virtual (Zoom)  
Chair: Barbara Dobreen  
Members present: Paul Allen, Larry Allison, Kevin Eccles, Bud Halpin, Tom Hutchinson, Steve McCabe, Greg McLean, Dave Myette, Mike Niesen, Sue Paterson, Moiken Penner, Jennifer Prenger, Bill Stewart, Peter Whitten  
Staff present: Erik Downing, Janice Hagan, Donna Lacey, Elise MacLeod, Laura Molson

Chair Dobreen called the meeting to order at 1:00 p.m.

#### **1. Land Acknowledgement**

The Land Acknowledgement was read by Greg McLean

*We begin our meeting today by respectfully acknowledging the Anishinaabeg Nation, the Haudensaunee, the Neutral, and the Petun peoples as the traditional keepers of this land. We are committed to moving forward in the spirit of reconciliation with First Nations, Métis, and Inuit peoples.*

#### **2. Adoption of Agenda**

##### **Motion #G24-22**

Moved by Tom Hutchinson

Seconded by Kevin Eccles

THAT the agenda for the Saugeen Valley Conservation Authority meeting, February 15, 2024, be adopted as circulated.

**Carried**

#### **3. Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest relative to any item on the agenda.

#### **4. Adoption of Minutes**

##### **4.1 Authority meeting – January 19, 2024**

##### **Motion #G24-23**

Moved by Paul Allen

Seconded by Sue Paterson

THAT the minutes of the Saugeen Valley Conservation Authority meeting, January 19, 2024, be adopted as presented.

**Carried**

## **5. Presentation: Director Recognition**

Barbara Dobreen presented awards to the following Directors for their 5 continuous years of service as members of the SVCA Board of Directors:

- Paul Allen
- Tom Hutchinson
- Dave Myette

## **6. Reports for information**

### **6.1 WR-2024-01: Publicly Accessible Water Quality and Flood Warning Data**

SVCA staff have created a data visualization tool for water quality and flood warning data. The tool will be published for public access to the data by the end of March. The Directors congratulated staff on the success of the project.

### **6.2 GM-2024-01: General Manager's report**

There was no discussion.

### **6.3 COR-2024-05: Finance report**

There was no discussion.

### **6.4 GM-2024-04: Program report**

There was no discussion.

### **6.5 Correspondence**

- Correspondence from the Municipality of South Bruce to the Ministry of Natural Resources and Forestry regarding the Extension of the Minister's Direction regarding Fee Changes was *noted and filed*.
- Correspondence from the Municipality of Southgate to the Ministry of Natural Resources and Forestry regarding the Extension of the Minister's Direction regarding Fee Changes was *noted and filed*.

### **6.6 Approved Committee minutes**

#### **6.6.1 Executive Committee – November 6, 2023**

There was no discussion.

### **6.7 News report**

There was no discussion.

## **7. Matters arising from the minutes**

### **7.1 Committee meeting schedule review**

The committee meeting schedules approved at the previous meeting created date conflicts with several Directors. The motion to approve the schedule was rescinded and new dates were recommended.

**Motion #G24-24**

Moved by Tom Hutchinson

Seconded by Bill Stewart

THAT Motion #G24-21 approving the Committee meeting schedule be rescinded.

**Carried**

**Motion #G24-25**

Moved by Dave Myette

Seconded by Bill Stewart

THAT the Committee meeting schedules be approved in principle as amended; and

THAT meetings are permitted to be rescheduled to accommodate Director and Staff scheduling conflicts; and further

THAT staff circulate the revised schedule accordingly.

**Carried**

**8. New business**

**8.1 Policy approval – WHMIS**

**Motion #G24-26**

Moved by Dave Myette

Seconded by Steve McCabe

That the Saugeen Valley Conservation Authority approve the proposed WHMIS Policy.

**Carried**

**8.2 EPR-2024-02: Permits Issued for Endorsement**

**Motion #G24-27**

Moved by Sue Paterson

Seconded by Kevin Eccles

THAT the Development, Interference with Wetlands and Alterations to Shorelines and Watercourse applications (#24-001 to 24-009 and #24-011 to 24-015), pursuant to Ontario Regulation 169/06, as approved by staff, be endorsed.

**Carried**

**8.3 Report: Draft Administrative Review Guidelines**

**Motion #G24-28**

Moved by Bud Halpin

Seconded by Peter Whitten

THAT the draft “SVCA Administrative Review Guidelines” be approved as amended by SVCA; and  
THAT staff are directed to include these guidelines in the upcoming Environmental Planning and Regulations Policies Manual review; and

THAT the SVCA be guided by these documents in subsequent Administrative Reviews; and

THAT the draft “Generic Complete Application Checklist” be made public, and further

THAT staff utilize this generic checklist to create specific checklists for specific file types.

**Carried**

**8.4 Zoning Comments in Regulation Letters**

**Motion #G24-29**

Moved by Bill Stewart

Seconded by Steve McCabe

THAT SVCA staff be permitted to inform applicants of possible zoning issues when reviewing development proposals.

**Carried**

**9. Adjournment**

There being no further business, the meeting adjourned at 2:04 p.m. on the motion of Peter Whitten and Greg McLean.

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Barbara Dobreen  
Chair

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Janice Hagan  
Recording Secretary