



The Corporation of the Municipality of Brockton

Council Meeting Minutes

Tuesday, August 27, 2024, 7:00 p.m.

Bruce County Council Chambers - 30 Park Street, Walkerton, ON

Council Present: Chris Peabody, Mayor
Kym Hutcheon, Deputy Mayor
Mitch Clark, Councillor
Tim Elphick, Councillor
B. Carl Kuhnke, Councillor

Council Absent: Gregory J. McLean, Councillor

Staff Present: Sonya Watson, Chief Administrative Officer
Fiona Hamilton, Director of Legislative and Legal Services (Clerk)
Trish Serratore, Chief Financial Officer
Nicholas Schnurr, Director of Operations
Lisa Fagan, Programming Coordinator
Brad Thomson, Facilities and Parks Coordinator

1. **Indigenous Land Acknowledgement Statement**
2. **Acceptance of Council Agenda**

Resolution 24-20-01

Moved By: B. Carl Kuhnke

Seconded By: Mitch Clark

That the Council of the Municipality of Brockton accept the Agenda for the regular Council Meeting on August 27, 2024 as presented.

Carried

3. **Declaration of Pecuniary Interest and General Nature Thereof**
4. **Public Meetings Required Under the Planning Act**
5. **Delegations**

- 5.1 Victoria Jubilee Hall - Funding Request for Theatre Curtains

Bob McCulloch, Secretary of the Victoria Jubilee Hall Committee, attended along with the County Towne Players and the Sing! Show Chorus, to speak in support of the financial request for the Municipality of Brockton to pay for new theatre curtains, as the existing curtains were old enough to begin crumbling.

Mr. McCulloch responded to questions from Council about the proposal for funding for the theatre curtains. Mayor Peabody thanked Mr. McCulloch for his presentation and directed that staff include the request in the 2025 budget deliberations.

6. Minutes

6.1 Council Minutes - August 13, 2024

Resolution 24-20-02

Moved By: Tim Elphick

Seconded By: Mitch Clark

That the Council of the Municipality of Brockton adopt the minutes of the August 13, 2024 Council Meeting as presented.

Carried

7. Business Arising From the Minutes

8. Reports

8.1 WWTP Inlet Screen and Blowers Tender

Nicholas Schnurr, Director of Operations responded to questions from Council about the cost of the project compared to the original budget, advising that the project scope had increased, and emphasizing the cost-saving benefit of replacing both blowers at the same time.

Council discussed the recommendation to award the provisional items. Mr. Schnurr clarified that the provisional item was the aeration pipes within the tank, and the contractor will be replacing the surrounding infrastructure, such that it would be efficient to award the provisional item at this time. Council agreed with awarding the provisional items outlined in the report.

Resolution 24-20-03

Moved By: B. Carl Kuhnke

Seconded By: Mitch Clark

That the Council of the Municipality of Brockton hereby receives Report Number UT2024-11 - WWTP Inlet Screen and Blowers Tender, prepared by Nicholas Schnurr, Director of Operations and Trish Serratore, Chief Financial Officer and in doing so, awards the tender to Wellington Construction Contractors Inc in the amount of \$1,204,000 plus HST and further approves bringing forward the borrowing by-law to include fund the WWTP Inlet Screen and Blower for long-term borrowing.

Carried

8.2 37 Yonge Street Development Update – Traffic Safety Assessment

Council noted various concerns associated with the location of the intersection and suggested looking at a longer-term solution.

Sonya Watson, Chief Administrative Officer advised that staff were looking into conducting a more comprehensive traffic study for the larger areas of the community and have further consulted with Bruce County on the intersection of Durham Street and Yonge Street due to the increased traffic. Ms. Watson noted that this proposal was related to the development occurring but noted that staff would continue to investigate concerns in the future regarding this intersection.

Council inquired about the traffic lights proposed at the intersection of Durham Street and Yonge Street. Nicholas Schnurr, Director of Operations advised that discussions were continuing with Bruce County on the proposal for a crosswalk at the intersection and suggestion for the installation of traffic lights, which the County of Bruce noted would be at the Municipality's cost, for inclusion in the 2025 budget deliberations.

Resolution 24-20-04

Moved By: Kym Hutcheon

Seconded By: Mitch Clark

That the Council of the Municipality of Brockton hereby receives Report Number PLN2024-06 - 37 Yonge Street Development Update – Traffic Safety Assessment, prepared by Dieter Weltz, Building and Planning Manager/CBO and Nicholas Schnurr, Director of Operations for information purposes and in doing so supports the recommendations presented within the Traffic Safety Assessment for the proposed development at 37 Yonge Street, Walkerton, with a By-Law to be brought forward at a future Council Meeting to amend the Traffic and Parking By-Law after completion and approval of the Site Plan Agreement.

Carried

8.3 Emergency Preparedness Grant – Approval Update

Resolution 24-20-05

Moved By: Kym Hutcheon

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number FIRE2024-05 - Emergency preparedness Grant – Approval Update, prepared by Chris Wells, Director of Fire and Emergency Services and Dalton Stone, Municipal Services Coordinator, and further ratifies the purchases listed below.

Carried

8.4 2025 Proposed Fees and Charges

Council discussed whether to apply a 3% inflationary increase for the 2025 user fees.

Sonya Watson, Chief Administrative Officer advised that some services are used infrequently and highlighted the need to be comparable to neighbouring municipalities, such that a complete increase of all fees may not be possible. Ms. Watson advised that as the Municipality is part of the CWELCC program and as such that the Child Care Centre fees were frozen..

Lisa Fagan, Programming Coordinator responded to questions from Council on the cost of private swimming lessons, advising that the \$23.00 cost would be for a 30-minute lesson and covers staff wages.

Fiona Hamilton, Director of Legislative and Legal Services (Clerk) noted the importance of being mindful in charging affordable fees for users accessing services, such as bag tags and dog tags, to encourage residents to follow those regulatory regimes.

Council suggested charging realistic costs that are attainable for residents.

Brad Thomson, Facilities and Parks Coordinator responded to a question from Council on the cost of public skating, clarifying that the proposed fee will apply to skates that are unsponsored, and a note can be included in the fees to better identify this cost for unsponsored skates.

Ms. Fagan responded to a question from Council on the decreased cost of swimming lessons, advising that the cost has changed to be a price per lesson, which allows staff to be more flexible in setting up lessons on weeks that fall on a holiday.

Council agreed to increase most fees to align with inflation and create a balance between the increase of the tax rate and cost of inflation.

Action: Staff to review the proposed 2025 Fees and Charges and identify which fees can be increased by 3% for the September 10, 2024 Council Meeting.

Resolution 24-20-06

Moved By: Mitch Clark

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton hereby approves Report Number FIN2024-26– 2025 Proposed Fees and Charges, prepared by Trish Serratore, Chief Financial Officer and in doing so approves a By-Law coming forward to adopt the 2025 Fees and Charges

Tabled

8.5 NWMO Learn More Program for 2021-2024 Funding Agreement

Resolution 24-20-07

Moved By: Tim Elphick

Seconded By: Mitch Clark

That the Council of the Municipality of Brockton hereby receives Report Number CAO2024-13 –NWMO Learn More Program for 2021-2024 Funding Agreement, prepared by Sonya Watson, Chief Administrative Officer and Rachel Bryan, Municipal Executive Coordinator and in doing so authorizes a By-Law coming forward to enter into an agreement with the Nuclear Waste Management Organization.

Carried

8.6 Tile Drain Loan Application - Concession 15 Brant

Resolution 24-20-08

Moved By: Mitch Clark

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton hereby receives Report Number DRAIN2024-03 - Tile Drain Loan Application - Concession 15 Brant, prepared by Sarah Johnson, Deputy Clerk and Stephen Cobean, Drainage Superintendent and in doing so approves a By-Law coming forward to accept the application and issue debentures for the loan.

Carried

9. Public Notification

9.1 Councillor Vacancy

The Municipality of Brockton is accepting applications to replace the vacant Councillor seat on Brockton Council. Applications are open from 8:30 a.m. on August 15, 2024 until 2:00 p.m. on September 16, 2024. Visit [Brockton.ca/CouncilVacancy](https://www.brockton.ca/CouncilVacancy) to learn more about the process.

9.2 Play Music on the Porch Day

August 31st is Play Music on the Porch Day. Community members are invited to participate by playing music on their porch. A concert is also occurring at 2:00 p.m. in the Market Garden park (312 Durham Street, Walkerton).

9.3 Elmwood Homecoming

Elmwood is celebrating 170 years and invite the community to join in Homecoming celebrations August 30-September 1, 2024. Visit [Elmwood Homecoming's website](#) for more information on the events occurring.

9.4 Council Meeting in Elmwood

The September 10, 2024 Council Meeting will occur at the Elmwood Community Centre (38 Concession 10, Elmwood) instead of the Bruce County Council Chambers at 7:00 p.m. The meeting will still be available to watch virtually through Zoom and eSCRIBE livestream.

9.5 Accessibility Education Workshop

Julie Sawchuk of Sawchuk Accessible Solutions will be hosting a Accessibility Education Workshop on September 11, 2024. Members of the public are invited to attend the workshop to learn more about how we can create accessible spaces to honour the needs of everyone.

9.6 Doors Open Brockton

The Brockton Heritage Committee are hosting Doors Open Brockton on Saturday, September 28, 2024 from 10:00 a.m. to 4:00 p.m. featuring 12 historical and unique sites in Brockton. Visit [Brockton.ca/DoorsOpen](#) to learn more.

10. Accounts

10.1 Accounts - \$1,222,808.85

Resolution 24-20-09

Moved By: Mitch Clark

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton approve payment of the accounts in the amount of \$1,222,808.85.

Carried

11. Correspondence Requiring Action

11.1 Crime Stoppers of Grey Bruce Seeks Funding and Volunteers to Continue Operations

11.2 Invitation to Bruce County Economic Development Investment Attraction, Readiness, and Foreign Direct Investment Training

Councillor Kuhnke advised that he will be attending the training session on September 11, 2024.

12. Information

12.1 Bruce County - Amendment to County of Bruce Official Plan By-Law (C-2024-001)

12.2 Bruce County News Release - Notice of Study Completion - Municipal Class Environmental Assessment (Class EA) for Durham Street Bridge

12.3 Bruce County News Release - Bruce County Advocating for our Unique Needs at 2024 AMO Conference

12.4 Bruce County News Release - A More Prosperous Ontario Demands a Modern Provincial-Municipal Fiscal Partnership

- 12.5 Bruce County News Release - Bruce County Long Term Care Thanks Placement Students and Staff Mentors
- 12.6 Grey Bruce Public Health Media Release - Public Health Advises Against Swimming at Area Beaches After a Significant Rainfall
- 12.7 Grey Bruce Public Health Media Release - Increase in Pertussis Cases Underscores Importance of Vaccinations
- 12.8 Western Ontario Wardens Caucus News Release - Rural Municipal Leaders Support 'Solve the Crisis' Campaign to Address Homelessness and Mental Health
- 12.9 Ontario Power Generation in Bruce County - August 2024 Newsletter
- 12.10 Town of Grimsby Resolution - Increasing Funding for Public Libraries and Community Museums
- 12.11 City of Quinte West Resolution - The Canada Community-Building Fund

Resolution 24-20-10
 Moved By: B. Carl Kuhnke
 Seconded By: Mitch Clark

That the Council of the Municipality of Brockton hereby receives all items provided in Section 12. Information.

Carried

13. By-Laws

Resolution 24-20-11
 Moved By: Mitch Clark
 Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton authorize that the following by-laws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2024-069 - Zoning Amendment By-Law - Dales Z-2024-015
- ~~By-Law 2024-070 - 2025 Fees and Charges By-Law~~
- By-Law 2024-071 - NWMO Learn More Program Funding Agreement By-Law
- By-Law 2024-072 - Tile Drainage Loan By-Law
- By-Law 2024-073 - Appoint Tile Drainage Inspectors By-Law
- By-Law 2024-074 - Amend 2024 Tax Rates By-Law

Carried

14. Committee Minutes

Resolution 24-20-12
 Moved By: Tim Elphick
 Seconded By: Mitch Clark

That the Council of the Municipality of Brockton receive the minutes of the following committees and or boards as presented:

- Elmwood Community Centre Board Minutes - July 9, 2024

Carried

15. New Business Brought Forward

16. Closed Session

Resolution 24-20-13

Moved By: Kym Hutcheon
Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton enter into Closed Session at 7:41 p.m. in order to address a matter pertaining to:

- A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed could reasonably be expected to prejudice significantly the competitive position or interfere significantly with contractual or other negotiations of a person, group of persons, or organization - **Shareholder Decision**

Carried

Resolution 24-20-14

Moved By: Tim Elphick
Seconded By: Mitch Clark

That the Council of the Municipality of Brockton hereby approve the direction provided to staff in Closed Session.

Carried

17. Confirmation of Proceedings

Resolution 24-20-15

Moved By: Tim Elphick
Seconded By: Mitch Clark

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2024-075 - August 27, 2024 Confirmatory By-Law

Carried

18. Adjournment

Resolution 24-20-16

Moved By: Mitch Clark
Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton does now adjourn at 8:31 p.m. to meet again on September 10, 2024 at the Elmwood Community Centre.

Carried

Mayor - Chris Peabody

Director of Legislative and Legal Services (Clerk) – Fiona Hamilton