



## Brockton Heritage Committee Minutes

Monday, April 15, 2024, 4:30 pm  
Victoria Jubilee Hall, 111 Jackson Street South, Walkerton ON N0G 2V0

**Committee Members Present:** Dean Leifso, Chair  
Barb Kerry  
Lynda Breig  
Ted Cobean  
Denise Lagundzin  
Ron MacKinnon  
Sarah Johnson, Deputy Clerk and Secretary

**Committee Members Absent:** Gregory J. McLean, Councillor  
Tanya Tilson

### 1. Call to Order and Acceptance of Agenda

Chair, Dean Leifso called the meeting to order at 4:34 p.m.

Ted Cobean requested that the following items be included on the agenda:  
Cargill House update, Realtor letter regarding designated properties.

#### **Resolution:**

Moved by: Ron MacKinnon

Seconded by: Barb Kerry

That the Brockton Heritage Committee hereby approve the agenda for the meeting on April 15, 2024 as amended.

**Carried**

### 2. Declarations of Pecuniary Interest and the General Nature Thereof

The Chair declared a conflict of interest on Item 9.1 for professional reasons.

### 3. Delegations

### 4. Adoption of Minutes

#### 4.1 Heritage Committee Minutes - February 5, 2024

##### **Resolution:**

Moved by: Ted Cobean

Seconded by: Ron MacKinnon

That the Brockton Heritage Committee hereby approve the minutes from the meeting on February 5, 2024 as presented.

**Carried**

### 5. Business Arising from the Minutes

The Committee discussed the microfiche computer at the Walkerton Library, and the previous Heritage laptop, such that a new laptop may be required in order to login to the microfiche machine.

#### 5.1 Heritage Conservation in Ontario: Fundamentals for Municipal Heritage Committees

Chair, Dean Leifso, and Denise Lagundzin stated their preference in attending the training session. The Secretary will also be attending the training session.

**Action: The Secretary will register Committee members for the training session on May 7, 2024.**

## **6. Correspondence**

### **6.1 Possible Heritage Property Inquiry**

The Committee discussed the Christ Disciples church and additional information that may be able to be provided to the resident.

## **7. Accounts**

### **7.1 2024 Heritage Committee Approved Budget**

The Committee requested a more detailed budget be provided as well as the Heritage Reserve Funds.

### **7.2 Financial Report - February 2024**

### **7.3 Financial Report - March 2024**

The Committee noted that the appearance of the financial reports had changed.

The Committee discussed the cost for the cloud based software for the heritage hard drive content, and the cost of the additional Truax Dam plaque with corrected spelling.

## **8. Old Business/Ongoing Projects**

### **8.1 Doors Open 2024**

The Secretary advised that approximately 13 sites have indicated their interest in participating on Doors Open this September.

The Committee discussed printing 3,000 brochures, and the advertising campaign completed digitally by Doors Open Ontario in comparison to local advertising conducted in previous years.

The Committee discussed sponsorships for the brochure to increase exposure for the event, and previous partnerships with Leslie Motors to provide vehicles to post signage for the sites on the tour. It was noted that this process may need to be completed through Municipal staff to alleviate risk and liability concerns.

The Committee discussed additional advertising opportunities through the newspaper, radio station, and social media.

The Committee discussed an idea of a colouring contest with participation from downtown businesses. It was decided that this project could be investigated in future years due to time constraints.

The Secretary will confirm the sites and create a draft of the Doors Open brochure to obtain quotes from local printers.

### **8.2 Municipal Heritage Register**

#### **Resolution:**

Moved by: Barb Kerry

Seconded by: Ted Cobean

Whereas Subsection 27(16) of the Ontario Heritage Act stipulates that any non-designated heritage property listed on the municipal register of properties as of December 31, 2022 shall be removed from the municipal

register on or before January 1, 2025, if the council of the municipality does not give a notice of intention to designate the property under subsection 29(1) of the Ontario Heritage Act on or before January 1, 2025;

And Whereas since January 1, 2023, municipal staff and members of the Brockton Heritage Committee have been diligently working to: review the municipal heritage register; research the heritage value and interest of listed (non-designated) properties; review and research the heritage value and interest of non-designated properties; contact owners of such properties; determine which properties should potentially be designated in accordance with the provisions of Section 29 of the Ontario Heritage Act; and take all required steps to designate such properties;

And Whereas the above-noted work involving 24 listed properties in this municipality is extremely time-consuming and cannot be completed by December 31, 2024 with the limited municipal resources available;

Now Therefore Be It Resolved That this Committee shall request Council to authorize the Mayor to promptly send a letter to Doug Ford, Premier of Ontario, and Michael Ford, Minister of Citizenship and Multiculturalism, requesting that

Subsection 27(16) of the Ontario Heritage Act be amended to extend the above-noted deadline for five years from January 1, 2025 to January 1, 2030.

**Carried**

8.3 Award for Outstanding Contributions on Preserving and Promoting Brockton Heritage

A draft award criteria was presented to the Committee. The Committee discussed the content of the award, and adjustments that could be made in the future, advocating that the award be presented during Heritage Week, and the type of recognition the winner would receive.

**Resolution:**

Moved by: Ted Cobean

Seconded by: Lynda Breig

That the Brockton Heritage Committee approve the criteria for the Award for Outstanding Contributions on Preserving and Promoting Brockton Heritage, in principle.

**Carried**

8.4 Review of Heritage Trust Fund Program By-Law

Denise Lagundzin presented heritage funding program by-laws for comparison from the City of Kitchener, Municipality of Huron East, and Prince Edward County.

The Committee discussed the by-laws and application guidelines provided by other municipalities, including their grant and loan eligibility.

The Committee will compare the by-laws in more detail at a future meeting.

8.5 Local History Books on Brockton Website

## 9. New Business

### 9.1 Former Armoury Building Renovation Proposal

The Committee discussed the proposed renovations, noting it appears to be changing to a residential building and the impact that may cause to the designated staircase. The Committee discussed the possible change in exterior door without Committee consultation. The Committee further discussed the challenges associated with parking at the building.

The Committee agreed to defer consideration of the proposal until additional information was received by the property owner.

### 9.2 Volunteer Recognition Event

The Secretary informed the Committee that the Municipality is hosting their Committee/Volunteer Recognition Event on Thursday, June 13, 2024 from 4:30 to 6:30 p.m. at the Cargill Community Centre. The nominations for the Good Neighbour Award and the Outstanding Youth Award will also be posted shortly with a deadline of May 27, 2024 at Noon.

### 9.3 Cargill House

It was noted that this matter is still ongoing with the lawyers.

### 9.4 Letter to Realtors

The Committee discussed that a letter be sent again to realtors ensuring that purchasers are aware if properties are designated under the Ontario Heritage Act.

## 10. Adjournment

### **Resolution:**

Moved by: Ted Cobean

Seconded by: Denise Lagundzin

That the Brockton Heritage Committee hereby adjourn at 6:20 p.m. to meet again on June 3, 2024.

**Carried**