

Report to Council

Report Title:	2025 Council Meeting Schedule		
Prepared By:	Sarah Johnson, Deputy Clerk and Fiona Hamilton, Director of Legislative and Legal Services (Clerk)		
Department:	Clerk's		
Date:	June 18, 2024		
Report Number:	CLK2024-10	File Number:	C11CL, C03
Attachments:	Draft 2025 Council Meeting Calendar		

Recommendation:

That the Council of the Municipality of Brockton hereby receives Report Number CLK2024-10 - 2025 Council Meeting Schedule, prepared by Sarah Johnson, Deputy Clerk and Fiona Hamilton, Director of Legislative and Legal Services (Clerk) and in doing so approves the following regular Council Meeting dates for 2025 to be held at 7:00 p.m., unless otherwise noted in accordance with the Municipality of Brockton's Procedural By-Law:

Tuesday, January 14, 2025

Thursday, January 23, 2025 (Budget Meeting) 9:00 a.m.

Friday, January 24, 2025 (Budget Meeting) 9:00 a.m.

Tuesday, January 28, 2025

Tuesday, February 11, 2025 (Budget Meeting at 1:00 p.m. and Council Meeting at 7:00 p.m.)

Tuesday, February 25, 2025

Tuesday, March 18, 2025

Tuesday, April 8, 2025

Tuesday, April 22, 2025

Tuesday, May 13, 2025

Tuesday, May 27, 2025

Tuesday, June 10, 2025

Tuesday, June 24, 2025 (Cargill Community Centre)

Tuesday, July 15, 2025

Tuesday, August 12, 2025

Tuesday, August 26, 2025

Tuesday, September 9, 2025 (Elmwood Community Centre)

Tuesday, September 23, 2025

Tuesday, October 14, 2025

Tuesday, October 28, 2025

Tuesday, November 4, 2025

Tuesday, November 25, 2025

Tuesday, December 9, 2025

And that these dates be circulated to all Council members and posted on the Municipal website.

Report:

Background:

In accordance with the Municipality of Brockton's Procedural By-Law, staff have compiled a draft calendar of the 2025 Council Meeting dates.

Analysis:

Council Meetings

The meetings have been scheduled for the second and fourth Tuesdays of each month at 7:00 p.m. at the Bruce County Council Chambers, unless specified.

Two dates have been determined for off-site meetings at the Cargill Community Centre (June 24, 2025), and Elmwood Community Centre (September 9, 2025) to accommodate Brockton's rural residents. These dates have been confirmed with both the Cargill Community Centre and Elmwood Community Centre.

Staff are proposing that the Council Meetings continue to be held in hybrid format accommodating both in-person meetings at the Bruce County Council Chambers, and virtual participation through Zoom Video Conferencing and eSCRIBE livestreaming.

Only one Council Meeting will be held on the third Tuesday of the month, being March 18, 2024 to allow for vacation around March Break occurring the week of March 10-14, 2025.

The one Council Meeting in July will occur on the third Tuesday of the month being July 15, 2024.

The November Council Meetings have also been adjusted to occur the first and fourth Tuesdays of the month due to Remembrance Day falling on the second Tuesday of the month.

2025 Budget Meetings

Three (3) Special Meetings have been scheduled to consider the 2025 Municipal Budget on Thursday, January 23, 2025, Friday, January 24, 2025, and Tuesday, February 11, 2025.

The ROMA Conference is occurring the week of January 19-21, 2025 so the Budget Meetings have been moved to later that week (January 23rd and 24th) to accommodate members of Council travelling back from the ROMA Conference.

Staff are proposing that the Budget Meetings on January 23rd and 24th occur from 9:00 a.m. to 3:00 p.m. at the Bruce County Council Chambers. The third Budget Meeting is proposed to occur on Tuesday, February 11, 2025 at 1:00 p.m. followed by the Council Meeting at 7:00 p.m. both at the Bruce County Council Chambers.

Staff are recommending that Council approve the attached 2025 Council Meeting Schedule.

Strategic Action Plan Checklist:

What aspect of the Brockton Strategic Action Plan does the content/recommendations in this report help advance?

- Recommendations help move the Municipality closer to its Vision Yes
- Recommendations contribute to achieving Heritage, Culture, and Community N/A
- Recommendations contribute to achieving Quality of Life N/A
- Recommendations contribute to achieving Land Use Planning and the Natural Environment N/A
- Recommendations contribute to achieving Economic Development N/A
- Recommendations contribute to achieving Municipal Governance Yes

Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective?
N/A

Reviewed By:



Trish Serratore, Chief Financial Officer

Respectfully Submitted by:



Sarah Johnson, Deputy Clerk



Fiona Hamilton, Director of Legislative and Legal Services (Clerk)

Reviewed By:



Sonya Watson, Chief Administrative Officer