

Report to Council

Report Title: Youth Literacy Council Waived Fee Request
Prepared By: Trish Serratore, Chief Financial Officer
Department: Finance
Date: June 4, 2024
Report Number: FIN2024-19 **File Number:** C11FIN
Attachments: South Grey Bruce Youth Literacy Council Waived Fee Request

Recommendation:

That the Council of the Municipality of Brockton hereby receives Report Number FIN2024-19 – Youth Literacy Council Waived Fee Request, prepared by Trish Serratore, Chief Financial Officer and in doing so approves option _____.

Report:

Background:

On May 23, 2024 staff received the attached request from the South Grey Bruce Youth Literacy Council to waive the fees for the October 19, 2024 event.

On March 5, 2024 Council approved a \$300 donation to the South Grey Bruce Youth Literacy Council as part of their annual request.

Analysis:

On October 19th, 2024 the South Grey Bruce Youth Literacy Council will be hosting their first event in many years called Funky for Literacy. The request is to waive the fees for the rental space at the Cargill Community Hall, including the stage for the local band. The total value of the request is, \$610.20 including HST.

Staff are seeking Councils direction on the request as this would be the second financial support request in 2024.

Option 1 – waive the fees for the Funky for Literacy day

Option 2 – send our regrets as Brockton provided \$300 in March 2024

There is nothing noted in the Donation Policy F19-1999-05 about multiple requests each year. As per the donation policy, the South Grey Bruce Youth Literacy Council would be eligible for up to \$150 given that the

organizations head office is outside of Bruce County. They are a “Factor One” – the requesting organization’s head office or chapter is located outside Bruce County, and some of the funds will be used to benefit the citizens of Brockton.

Strategic Action Plan Checklist:

What aspect of the Brockton Strategic Action Plan does the content/recommendations in this report help advance?

- Recommendations help move the Municipality closer to its Vision Yes
- Recommendations contribute to achieving Heritage, Culture, and Community N/A
- Recommendations contribute to achieving Quality of Life Yes
- Recommendations contribute to achieving Land Use Planning and the Natural Environment N/A
- Recommendations contribute to achieving Economic Development N/A
- Recommendations contribute to achieving Municipal Governance N/A

Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes


The request would be a reduction in the Cargill Community Centre operating revenue. However, there are funds within the donation budget that could be used to fund the request. The additional funding for the rental of the facility will limit additional requests that are received throughout the year.

Respectfully Submitted by:



Trish Serratore, Chief Financial Officer

Reviewed By:



Sonya Watson, Chief Administrative Officer