



# SAUGEEN MUNICIPAL AIRPORT

## THE SAUGEEN MUNICIPAL AIRPORT COMMISSION SPECIAL MEETING MINUTES

Sunday, April 21, 2024, 1:00 p.m., Boardroom, Saugeen Municipal Airport

**Commissioners Present:** Dave Hocking, Chair  
Tom Hutchinson, Vice Chair (via Zoom)  
Victor Danielli  
Moe Hanif  
Carl Kuhnke

**Absent:** None

**Others:** Tim Olds, Airport Manager  
Catherine McKay, Secretary

**Guests:** Jason Todoroff, Barrister & Solicitor  
Dan Gieruszak

### 1. Call to Order

The Chair called the meeting to order at 1:01 p.m..

### 2. Approval of the Agenda

**Motion** Moved by V. Danielli

Seconded by C. Kuhnke

That the agenda for April 21, 2024 be accepted as presented.

**Carried**

### 3. Disclosure of Pecuniary Interest and Declaration of Conflict of Interest - None declared.

### 4. Consideration of Business for Which Notice Was Given

A. Small Claims Court Action

### 5. Closed Session

**Motion** Moved by M. Hanif

Seconded by V. Danielli

That the Commissioners of the Saugeen Municipal Airport enter into Closed Session at 1:03 p.m. in accordance with Section 239(1) of the Municipal Act in order to address matters pertaining to litigation or potential litigation, including matters before administrative tribunals and advice that is subject to solicitor/client privilege, including communications necessary for that purpose, specifically a small claims court action.

**Carried**

Mr. Todoroff, Mr. Gieruszak, the Airport Manager and the Secretary remained for the closed session.

The Saugeen Municipal Airport Commission reconvened in open session at 1:58 p.m. and the Chair confirmed that the Commission had gone in closed session in accordance with Section 239(1) of the Municipal Act and discussed matters pertaining to litigation or potential litigation, including matters before administrative tribunals and advice that is subject to solicitor/client privilege, including communications necessary for that purpose, specifically a small claims court action, and that no other matters were discussed.

### 6. Direction Coming Out of Closed Session

**Motion** Moved by C. Kuhnke

Seconded by M. Hanif

That the Saugeen Municipal Airport Commission approve direction as provided in the closed session.

**Carried**

**7. Confirmation of Proceedings Resolution**

**Resolution** Moved by T. Hutchinson

Seconded by V. Danielli

The Saugeen Municipal Airport Commission By-law 2021-01 requires that there shall be enacted a resolution at the end of each Commission meeting to confirm every decision of the Commission at the meeting, except where the prior approval of another body or agency is required. Now therefore the Saugeen Municipal Airport Commission enacts as follows:

That the decisions of the Commission made at its meeting held on April 21, 2024 are hereby confirmed and;

That the Chair and Vice Chair and appropriate representatives are hereby authorized and directed to do all things necessary to give effect to the said decisions referred to in the proceeding, and;

This Resolution may be cited as the April 21, 2024 Confirmation of Proceedings Resolution.

**Carried**

**8. Adjournment**

**Motion** Moved by V. Danielli

Seconded by M. Hanif

That the Commission adjourn at 1:59 p.m..

**Carried**

**Dates to Remember**

Regular SMA Meeting, Wednesday, May 15, 2024, 1:00 p.m., Boardroom, Saugeen Municipal Airport

First Responders' Day, Saturday, June 8, 2024, Saugeen Municipal Airport

Kids Fly at SMA, Saturday, June 22, 2024, Saugeen Municipal Airport

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David Hocking, Chair

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Catherine McKay, Recording Secretary