



## Physician Recruitment & Retention Committee 2023 Municipalities of Brockton & South Bruce

December 13, 2023, Meeting held by Zoom Media Communications, called to order by Chair Kelly Fotheringham at 4:02 p.m.

**ATTENDEES:** Kelly Fotheringham, Dr. Paul McArthur, Brian Currie, Pam Dixon, Christine Brandt, Kym Hutcheon, Myrna Inglis, Ryan Fullerton, Bob McCulloch, Taylor Holdsworth, Dr Amanda Wilhelm

**REGRETS:** Jeff Goetz, Stephanie Dudgeon,

**RECORDER:** Myrna Inglis

**ADOPTION OF AGENDA:** Moved by Kym Hutcheon, seconded by Dr Paul McArthur. CARRIED.

**DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF:** None.

### **ADOPTION OF MINUTES:**

Minutes of the November 22, 2023, meeting.

**Motion** to approve the minutes of November 22, 2023 as amended moved by Kym Hutcheon, seconded by Christine Brandt. CARRIED.

**BUSINESS ARISING:** 1. Office Space Progress – Phase 1 renovations are moving forward with the installation of cupboards scheduled for December 18 & 19. Exam table and other equipment are in place or have been ordered. A Tour of Phase 2 was completed with a contractor who will provide his quote in the near future. 2. QR Code Status – Dr Bowman has the master list with the code for each physician which can be added to [www.brocktonmd.com](http://www.brocktonmd.com). 3. Locum House Lease – The lease has been approved by Council. 4. Mildmay Clinic – The Mildmay Foundation has approved renovations for an additional suite as needed.

**PHYSICIAN REPORT**– Dr Paul McArthur reported that the hope is that the office for Dr Kyle Scheurman will be fully ready for Jan 1, 2024. Space is still limited so unfortunately IMG's who could have come to Walkerton could not be accommodated. There may be a potential for future space in the Industrial Park for office space especially when the physician is not doing hospital work. The newly renovated Medical Clinic in Teeswater will open Jan 1, 2024.

**RECRUITMENT REPORT** - Dr/R/S/28 will be approached regarding regular service in the area. DR/R/S 16 will be arriving at the end of June when all licenses have been approved. Dr/R/S 24 will be later in the fall, again depending on licensing. One suite needs to be furnished.

**WEBSITE UPDATE** – Myrna Inglis had reviewed the website and sent Bob and Taylor suggestions for updates including the Brockton and South Bruce logos as they are the sponsors of the Committee. Many of these updates have been completed.

**FAMILY HEALTH TEAM UPDATE** – No Report

**FINANCE REPORT** – Brian Currie presented a bill from Dr Amanda Wilhelm for \$1,586.47 for a recruitment dinner. **Moved** by Paul McArthur, seconded by Pam Dixon to pay this bill. **CARRIED**  
Brian presented the 2024 budget which was modified follow much discussion. A revised edition will be circulated for an email vote of approval.

**DISCOVERY WEEK** – No Report

**NEW BUSINESS** - 1. Job Description for Secretary – Approved as circulated 2. Appointment of new Committee members – **Moved** by Brian Currie, Seconded by Kym Hutcheon that Elaine Stirrat and Ann Mari Dietz be appointed to serve on the Physician Recruitment and Retention Committee. **CARRIED**  
Paul McArthur will follow-up with Elaine and Myrna will meet with Ann Marie. 3. Onboarding of Dr/R/S 16 and Dr/R/S 24 in June and Jan will be started in the spring to ensure the FOH positions have been secured. 4. Baby gift for Dr Bowman. **Moved** by Pam Dixon, seconded by Kym Hutcheon that a baby gift valued at \$60 + HST be purchase for Dr Bowman. **CARRIED.** Kym will arrange for the purchase and delivery. 5. **Moved** by Myrna Inglis, seconded by Kym Hutcheon that Christmas Greeting and \$50 Brockton be sent to 4 community doctors/residents/students. **CARRIED.** Myrna will prepare and deliver

It was noted that the website for the Grey Bruce Rural Retreat does not show our Committee as a sponsor. Since the Committee is supported by both Brockton and South Bruce, their logos should be added to the web site. Pam Dixon to follow up

Chair Kelly thanked Myrna Inglis for her 18 years of service to Physician Recruitment and Retention in the Community including 10 years as Chair of the MedQUEST/MedLINCS program. He thanked Bob McCulloch for all his work on establishing the brocktonmd website during his 10 year tenure on the Committee

Next Meeting will be January 17, 2023 or at the call of the Chair. Meeting adjourned at 4:46 pm

**Addendum** Re Draft Budget – December 14, 2023 **moved** by Brian Currie, seconded by Ryan Fullerton that the attached revised draft budget for the Committee be approved by electronic voting. **CARRIED.**